

TCSC School Board Meeting

Community Room, 817 South Main Street, Tipton, IN 46072
Tuesday, August 12, 2025
6:30pm - 7:30pm

Present: Tamera Brown, Board Member; Kimberly Fague, Board Member; Beth Woelfert, Board Member; Jennifer Humrichous, Board Vice President; Andrea Campbell, Board Secretary; Robert Cochrane, Board President; Eric Underwood, Board Member; Scott Jaworski, Assistant Superintendent; Brook Cleaver, Corporation Treasurer; Dawn Benefiel, Administrative Assistant

Absent: Dr. Ryan Glaze, Superintendent

1 Call to Order

Robert Cochrane, Board President

Minutes:

Mr. Cochrane called the meeting to order at 6:30 PM.

2 Pledge of Allegiance

Minutes:

Mrs. Humrichous led the Pledge of Allegiance.

3 Vision Statement

Robert Cochrane, Board President

Growing empowered, future-ready students, prepared for a lifetime of opportunity and success.

4 Tell Me Something Good

Robert Cochrane, Board President

Minutes:

- 2025 Blue Devil Bash was a great success. It was so nice to see how excited all of the students were to meet their teachers and see the Building Admin teams.
- Congratulations to Mrs. Hartley for her award she recently received from Purdue University.
- Thank you to the THS Administration and Guidance Team for a great job. This has been a great start to the year.

5 Blue Future Awards

Scott Jaworski, Associate Superintendent

Blue Devil Marching Band

THS Athletic Council: Quinn Smith, Isla Woelfert, Evan Coe, Ava Higginbotham, Kennedy Lancaster, Peyton Auler, and Emersyn Adkins
Carrie Capshaw, Telisha Glassburn, and Adele Wright
Kara Conger, Andrea Wesner, and Abigail Wesner
TCSC Custodian Crew
TCSC Maintenance and Facilities Staff

6 Comments from the Community

Robert Cochrane, Board President

Minutes:

- Madison Township Resident wanted to thank the Board and the School Corporation for all they have done to try to make transportation changes. He is very disappointed with the elected officials at the state level. In his opinion, SEA1 was the worst legislation he has ever seen.
- Parent Concerned with how bus drivers were treated. The drivers should have been consulted 1st to help make changes. The bus drivers are the experts. It never should have come to this point.
- If you have concerns or questions, please reach out to your Bus Driver, Mrs. Crawford or Mr. Jaworski as we move through these difficult times.

7 Consent Agenda

Robert Cochrane, Board President

Approval of the Agenda

Approval of Minutes

- Regular Session, July 8, 2025
- Executive Session, July 8, 2025

Approval of Claims

- Payroll Claims, July 18, 2025
- Payroll Claims, August 1, 2025
- Accounts Payable Claims August 2025

Approval of Personnel Report

- Personnel Report, August 2025

Approval of Field Trips (Overnight and/or Out-of-State)

- None

Approval to Accept Donations

- Tipton County Foundation, My Closet Donation \$1,000
- Caldwell Monument, Summer Academy Donation, \$200

Minutes:

The August 2025 Personnel Report was removed from the consent Agenda. The August 2025 Personnel Report will be added to the September 2025 TCSC Board meeting.

Thank you to Schmidt Associates for generous donation of lunches for both days of TCSC Summer Academy

for staff.

Result: Approved

Motioned: Andrea Campbell

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		

Attachments:

[July 2025 Donations Report.PDF](#)

[Executive Session Board Minutes July 7, 2025.pdf](#)

[Regular Session Board Minutes July 7, 2025.pdf](#)

[PAYROLL CLAIM 7.18.2025.pdf](#)

[PAYROLL CLAIM 8.1.2025.pdf](#)

[Accounts Payable Claims August 2025.PDF](#)

[PERSONNEL AUGUST 2025.pdf](#)

8 Superintendent's Report

Scott Jaworski, Associate Superintendent

Certified Appraisal Plan Presentation

Minutes:

Mr. Jaworski presented the Certified Appraisal Plan for 2025/2026.

Attachments:

[Certified Appraisal Plan Presentation August 2025.pdf](#)

8.1 Spotlight on Schools

8.2 Department Reports

Assistant Superintendent, Scott Jaworski
Director of Food Service, Adam Proulx
Director of Technology, Steven Gingerich

Attachments:

8.3 Financial Report

Brook Cleaver, Corporation Treasurer

For July, we ended the month with balances as follows:

Education Fund - \$1,131,289.34
Operations Fund - \$1,225,957.96
Debt Service -\$1,058,836.09
Rainy Day Fund - \$2,003,833.41

Operations expenses totaled \$577,503.28; however, \$213,028.80 of this was for the pool Dectron Unit down payment. Once we close on the GO Bond in October, this will be restored to operations. Education fund revenues totaled \$974,750, with expenses of \$749,464. Year to date, we have transferred \$225,000 from education to support operations. August is our 3-pay month, and we'll reassess when to start transfers again. Interest income was \$19,346.11.

Attachments:

[Fund Report 7-31-25.PDF](#)
[Revenue Report 7-31-25.PDF](#)
[Appropriation Report 7-31-25.PDF](#)
[July 2025 Expenditure Account History Report Acct Totals.PDF](#)
[July 2025 Expenditure Account History Report Detailed.PDF](#)
[Education Cash Flow Projection July 2025.xlsx](#)
[Operations Cash Flow Projection July 2025.xls](#)
[Tipton Transfer Report YTD Figures 7-31-25.xlsx](#)
[Fund Balance Charts 7-31-25.xlsx](#)
[Monthly Financials 7-31-25.xlsx](#)

8.4 Other

9 Old Business

Robert Cochrane, Board President

9.1 Second Reading for Special Legislative Update 2025 of CCHA Board Policy, Administrative Guidelines, and Forms

Robert Cochrane, Board President

A100 Non-Discrimination & Anti-Harassment (update)

- Language from SEA 289/I.C. 22-9.3 regarding 'personal characteristics' has been added.
- References to gender, separate from sex, have been removed based on changes in OCR enforcement.

B100 Board Authority and Philosophy (update)

- Add reference to collaboration and board policy D150

B150 Board Organization (update)

- Revises timing for organizational meeting under HEA 1002/ I.C. 20-26-4-1

B200 Membership (update)

- Revises minimum age for board members under HEA 1002/I.C. 20-26-4-9
- Revises methodology for replacing board vacancies under SEA 287/I.C. 20-23-4-30
- Comments on change in minimum board compensation under SEA 287/I.C. 20-26-4-7

C175 Student Attendance, Academic Engagement, and Truancy Prevention Policy (update)

- Adds the mandatory excused absence for FFA or 4-H under HEA 1660/I.C. 20-33-2-17.8
- Revises definition of “absent student” to extend through grade 12 under SEA 482/I.C. 20-33-2.5-1
- Revises the timing for the attendance conference to 10 days under SEA 482/I.C. 20-33-2.5-5C175-E/

E200-E Religious Instruction Attendance Form

- Use in conjunction with Policy E200 Religious Release Time

C200 Anti-Bullying (update)

- Notes that the policy is no longer required under HEA 1002/ I.C. 20-26-5-32
- Adds the timeline for reporting to parents under SEA 255/ I.C. 20-33-8-13.5

C425 Student Suicide Prevention and Awareness (update)

- Notes that the corporation is no longer required to provide training under HEA 1002/I.C. 20-28-3-6, but CCH+A recommends it is continued as a best practice.

D200 Standard of Care and Supervision of Students (update)

- Includes language under HEA 1515 / I.C. 20-26-5-47 regarding notice to employee and parent of student if allegation against employee determined to be unsubstantiated or otherwise dismissed.

D325 Personal Background Checks and Mandatory Reporting (update)

- HEA 1002 repealed I.C. 20-26-5-10.5, which required the school to have a policy on contacting references. CCH+A recommends that this is continued as a best practice, but revised the language to eliminate the requirement.

E200 Religious Release Time and Credit for Religious Education (and related form C175/E200-E Religious Instruction Attendance Form) (new)

- Outlines the requirements for release time under I.C. 20-33-2-19
- Includes the revised language from SEA 255 on when the education qualifies for high school credit

F125 Purchasing Procedures and Capital Assets (new)

- Adds language based on recent Indiana State Board of Accounts guidance and federal procurement regulatory activity.
- Includes reference to use of recycled content as required on recent client audits.

G350 Audio, Video and Digital Recording on School Property and of School Meetings (new)

- Revises language on parent recording as required under HEA 1285 / I.C. 20-26-5-45

G360 Data Breach and Protection (new)

- Updates language to include reporting requirement to state and others based on recent experiences

H100 School Visitors and Parent-Family Engagement (new)

- Includes new language from SEA 143 / I.C. 31-42 regarding parental right to direct education and parental access to information

Updated Notice of Executive Session Form

- Revised based on changes in HEA 1134 / I.C. 5-14-1.5-6.1

Minutes:

Excluding B100, C425, G35 and Notice of Executive Session. These will be updated for the September 2025 meeting.

Result: Approved

Motioned: Tamera Brown

Seconded: Andrea Campbell

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		

10 New Business

Robert Cochrane, Board President

10.1 Resolution Allowing an Additional Appropriation from the Rainy Day Fund

Robert Cochrane, Board President

A resolution for an additional appropriation of up to \$500,000 from the Rainy Day Fund in your packet. The additional appropriation is need to cover expenses related to the 2025 THS Reroofing Project until bonds are sold. Upon the closing of bonds, all appropriated funds will be returned to the Rainy Day Fund. It is recommended the resolution be approved as written.

Result: Approved

Motioned: Andrea Campbell

Seconded: Kimberly Fague

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		

Voter	Yes	No	Abstained
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		

Attachments:

[Additional Appropriation Resolution 8 12 25.docx 1 .pdf](#)

10.2 Approval of 2025-2026 Certified Appraisal Plan

Robert Cochrane, Board President

Annually the Board of School Trustees must approval the Certified Appraisal Plan. The appraisal plan meets all the criteria outlined by Indiana State Code I.C. 20-28-11.5-4. There are no changes in the plan from the 2024-2025 plan, except for a SMART Goal pilot. .

Result: Approved

Motioned: Jennifer Humrichous

Seconded: Beth Woelfert

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		

Attachments:

[Certified Appraisal Plan Presentation August 2025.pdf](#)

[TCSC Certified Appraisal Plan 2025-2026.pdf](#)

10.3 Approval of Proposed 2026-2027 Academic Calendar

Robert Cochrane, Board President

As discussed in today's work session, we considered options for the 2026-2027 Calendar is in your packet. The TCSC Administration recommends the Asynchronous calendar, which provides for up to three days of asynchronous virtual learning (in addition to three built-in flex days) in the event of inclement weather and aligns with the KASEC Academic Calendar.

Minutes:

2026/2027 Academic Calendar has been tabled until September 2025 Board meeting to revisit options for calendars.

Result: Tabled

Attachments:

[2026-2027 Academic Calendar - DRAFT - Asynchronous 1 .pdf](#)

11 Other Matters to Come Before the Board

Robert Cochrane, Board President

11.1 Advisory Committees

Robert Cochrane, Board President

September 15: Professional Learning Experiences

11.2 Schedule of Events

Robert Cochrane, Board President

September 1: Labor Day-No School

September 4-6-Tipton Pork Festival

September 9-Monthly Board Meeting-Executive Session to Follow

September 15: Professional Learning Experiences

11.3 Extracurricular Accounts: Schedule of Balances

Robert Cochrane, Board President

(Information Only) Pursuant to IC 20-41-1-8 Treasurer; duties; accurate accounts; reports

Sec. 8. (a) The treasurer shall keep an accurate account of all money received by the collecting authority and expended, showing:

- (1) the sources of all receipts;
- (2) the purposes for which the money was expended; and
- (3) the balance on hand.

A copy of the report, together with all records and files of extracurricular activities, shall be filed as required under section 3 of this chapter.

(b) However, in a school that has two (2) or more semesters in any one (1) school year, the treasurer of the school shall file a copy of the treasurer's financial report of receipts and disbursements with the township trustee, board of school trustees, or board of school commissioners not more than two (2) weeks after the close of each semester. Records and files of extracurricular activities for the entire school year shall be filed with the last financial semester report of any one (1) school year.

(c) A copy of the report shall be filed with and kept by the city superintendent having jurisdiction and the county superintendent where the superintendent has jurisdiction.

(d) The records under this section shall be kept for five (5) years, after which they may be destroyed.

There is no action required. These reports are being filed with the Board of School Trustees as required.

Result: Approved

Motioned: Andrea Campbell

Seconded: Kimberly Fague

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		

Attachments:

[THS SCHEDULE OF BALANCES.pdf](#)
[TMS SCHEDULE OF BALANCES.pdf](#)
[TES SCHEDULE OF BALANCES .pdf](#)

12 Adjournment

Robert Cochrane, Board President

Minutes:

Mr. Cochrane adjourned the meeting at 7:37 PM.

Result: Approved

Motioned: Jennifer Humrichous

Seconded: Beth Woelfert

Voter	Yes	No	Abstained
Tamera Brown, Board Member	X		
Kimberly Fague, Board Member	X		
Beth Woelfert, Board Member	X		
Jennifer Humrichous, Board Vice President	X		
Andrea Campbell, Board Secretary	X		
Robert Cochrane, Board President	X		
Eric Underwood, Board Member	X		