

**Tipton Community School Corporation  
Personnel Report  
August 12, 2025**

**Certified Staff**

**Resignation:**

- **Terri Schmidt**, Science Teacher, Tipton Middle School, *effective July 24, 2025*

**Recommendations:**

- **Alexis Bell**, Part-time Pre-K Teacher, Tipton Elementary School, *effective August 6, 2025, pay rate: \$32,000/yr.*
- **Jessica Papai**, Science Teacher, Tipton Middle School, *effective August 6, 2025, pay rate: \$70,000/yr.*
- **Ashley Winn**, Kindergarten Teacher, Tipton Elementary School, *effective August 6, 2025*

**Classified Staff**

**Resignations:**

- **Alec Weddell**, Athletic Director Tipton Middle School/Athletic Assistant Tipton High School, *effective July 18, 2025*
- **Lydia Vandevender**, Cafeteria Worker, Tipton High School, *effective July 11, 2025*
- **NaTasha Surface**, Instructional Assistant, Tipton Elementary School, *effective August 1, 2025*

**Recommendations:**

- **NaTasha Surface**, Kindergarten Adjunct Teacher, Tipton Elementary School, *effective August 6, 2025, pay rate: \$44,500/yr.*
- **Joseph Humrichous**, Health Adjunct Teacher, Tipton Middle School, *effective January 6, 2026 - May , pay rate: \$22,250*
- **Alina Henry**, Library Assistant, Tipton High School, *effective August 6, 2025, pay rate: \$14.50/hr.*
- **Lisa Webster**, Part-time Pre-K Paraeducator, Tipton Elementary School, *effective August 6, 2025, pay rate: \$15.00/hr.*
- **Angela Emery**, Cafeteria Employee, Tipton Middle School, *effective August 7, 2025, pay rate: \$13.50/hr.*
- **Michelle Russell**, Cafeteria Employee, Tipton Middle School, *effective August 7, 2025, pay rate: \$13.50/hr.*

**ECA Staff**

**Resignation:**

- **Joe Gosnell**, Varsity Head Softball Coach, Tipton High School
- **Alec Weddell**, 8th Grade Boys Basketball Head Coach, Tipton Middle School
- **Andy Hussong**, Varsity Head Baseball Coach, Tipton High School

**Recommendation:**

- **Kim Warner**, Key Club Sponsor, Tipton High School
- **Rachel Ripberger**, Assistant Soccer Coach, Tipton High School
- **Missy Henry**, Supervisory Athletic Director, Tipton Middle School



TCSC

Dawn Benefiel <[dbenefiel@tcsc.k12.in.us](mailto:dbenefiel@tcsc.k12.in.us)>

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## Fwd: Job

1 message

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**John Ayars** <[jayars@tcsc.k12.in.us](mailto:jayars@tcsc.k12.in.us)>

Thu, Jul 24, 2025 at 9:08 AM

To: Dawn Benefiel <[dbenefiel@tcsc.k12.in.us](mailto:dbenefiel@tcsc.k12.in.us)>, Ryan Glaze <[rglaze@tcsc.k12.in.us](mailto:rglaze@tcsc.k12.in.us)>, Clifton Hackman <[chackman@tcsc.k12.in.us](mailto:chackman@tcsc.k12.in.us)>

Let's do this thing. Thanks for your help Dawn,

----- Forwarded message -----

From: **Terri Schmidt** <[tschmidt@tcsc.k12.in.us](mailto:tschmidt@tcsc.k12.in.us)>

Date: Thu, Jul 24, 2025 at 9:05 AM

Subject: Job

To: John Ayars <[jayars@tcsc.k12.in.us](mailto:jayars@tcsc.k12.in.us)>

Mr. Ayars,

I'm writing this to let you know I have been offered a job at Westfield Middle School and plan to accept that job pending board approval.

Leaving Tipton is proving to be extremely difficult as I have enjoyed my time there so much. The staff, administration, and students are phenomenal. I am going to miss that place so much...I will be accepting the new position with tears in my eyes, that's for sure.

I'd like to ask for some time to get files from my laptop downloaded to a thumb drive before turning it in, as well as access to my classroom for a couple of days so I can finish cleaning it out. Oh, the amount of stuff one has after 15+ years of teaching! whew!

Thank you so much for being a fantastic principal to work for, talk with, and laugh with. Your positive energy is second to none! You are one of the good ones.

TMS Rocks!

Ms. Terri Schmidt  
Tipton Middle School

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**John Ayars**

Principal, Tipton Middle School

Phone: 765.675.7521

Email: [jayars@tcsc.k12.in.us](mailto:jayars@tcsc.k12.in.us)

To: Dr. Glaze and School Board

From: Mr. Brian Johnson

Date: July 29, 2025

Re: Recommendation for Alexis Bell - Pre-Kindergarten Teacher

I would like to recommend Mrs. Alexis Bell for the position of Pre-Kindergarten Teacher starting on August 6, 2025. This position has been added to service our second general education pre-K class for the 2025-2026 school year.

Alexis has been the lead teacher, director, and owner of the Children's Garden Preschool for the last four years and worked there for a total of five years. As soon as we heard of the opportunity to bring Alexis to TES as a pre-K teacher, we immediately met with her as she ran a highly-regarded preschool program and has the reputation of being an outstanding educator and person. Our discussions and interactions with her to this point have proved these ideas to be accurate. We look forward to the positive impact Alexis will have on students, staff, and the whole school culture at TES in this position.

It is my recommendation that you consider Mrs. Alexis Bell for the position of Pre-K Teacher at TES.

Thank you for this consideration.

# Brian Johnson

Alexis Bell

Submission Date

Jul 29, 2025 4:44 PM

Type of Position

**Certified**

Recommending Supervisor

Brian Johnson

Recommending Supervisor Email

[bjohnson@tcsc.k12.in.us](mailto:bjohnson@tcsc.k12.in.us)

Candidate Name

Alexis Bell

Candidate Address

6267 W 100 N

Tipton, Indiana, 46072

Candidate Email

[alexisjbell18@gmail.com](mailto:alexisjbell18@gmail.com)

Phone Number

(765) 516-4824

Recommended Position

Pre-Kindergarten Teacher

Start Date

Aug 6, 2025

Position Posted

YES

Resume



Alexis Bell Resume.pdf  
89.06 KB

## Completed Application



Alexis Bell Application.pdf  
81 KB

## Initiated Background Check

YES

### Reference #1

Brittni Johnson

Date

Jul 23, 2025

### Reference #2

Brian Johnson

Date

Jul 24, 2025

### Reference #3

Sara Wiggington

Date

Jul 24, 2025

## Optional: General Information Regarding References

Alexis is coming to TES as a pre-kindergarten teacher after the preschool program that she owned and ran had to leave their current location. Alexis is a well-known, highly-regarded educator and her program has been very successful.

## Letter of Interest



Alexis Bell LOI.pdf  
55.08 KB

## Highest Degree Level

Bachelor

Certified Employee: The salary grid level reported to the candidate is and will be paid a base salary of \$32,000.

blank



Ryan Glaze



Workflow

Approval Step

Approved

Jul 29, 2025 5:32 PM




Notification



Workflow

Email sent to

**dbenefiel@tcsc.k12.in.us, sjaworski@tcsc.k12.in.us,  
bcleaver@tcsc.k12.in.us, bjohnson@tcsc.k12.in.us,  
hbrandon@tcsc.k12.in.us, ngonzalez@tcsc.k12.in.us**

 Your request has been approved.bjohnson@tcsc.k12.in.us

Jul 29, 2025 5:32 PM

**ALEXIS J. BELL**

Tipton, IN

alexisbell@email.com | 765-516-4824

**Date:** 07/27/2025

**Tipton School Corporation**

Tipton, IN

Dear Tipton Community School Corporation,

I am writing to express my sincere interest in the Preschool Teacher position at Tipton School Corporation. As a deeply committed educator with both administrative and classroom leadership experience, I bring a strong blend of professional skill, heartfelt care, and a student-first mindset that aligns perfectly with the mission of your schools.

I hold a bachelor's degree in general studies from Indiana University Kokomo and have spent the past four years fully immersed in early childhood education. After serving as an Associate Teacher and Administrative Coordinator at Children's Garden Preschool, I took on the role of Owner and Lead Teacher—an experience that not only deepened my teaching capabilities but also strengthened my leadership, curriculum development, and parent communication skills.

My teaching style is compassionate, individualized, and rooted in respect. I meet each child where they are developmentally, emotionally, and behaviorally, and I treat every student with the same care I would want shown to my own child. Whether I'm creating engaging lesson plans, supporting emotional regulation, or fostering a classroom culture of kindness and curiosity, my heart remains centered on what is best for each child.

I would be honored to bring my experience, work ethic, and love for teaching to Tipton School Corporation. I welcome the opportunity to further discuss how I can contribute to your team and help your students thrive.

Thank you for your time and consideration. I look forward to speaking with you soon.

Warmest regards,

**Alexis J. Bell**

# Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

## Personal Data

**Name:** Alexis J Bell  
(First) (Middle Initial) (Last)  
Other name(s) under which transcripts, certificates, and former applications may be listed:  
**Other:** Alexis J Plass  
(First) (Middle Initial) (Last)  
**Email Address:** alexisjbell18@gmail.com

## Postal Address

Permanent Address	Present Address
Number & Street: 6267 W 100 N	Number & Street:
Apt. Number:	Apt. Number:
City: Tipton	City:
State/Province: IN	State/Province:
Zip/Postal Code: 46072	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (765) 5164824	Phone Number:
Home/Cell Phone: (765) 5164824	

## Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 12883 <b>Elementary School Teaching: INTERNAL ONLY</b> Preschool Teacher at Tipton Elementary School	7/27/2025	years
<b>Position Desired:</b> <b>Elementary School Teaching</b> 1. Basic Kindergarten (Preschool)		<b>Experience in Similar Positions</b> -

## Current District

Are you currently employed by one of the organizations listed below? **No**

## District Preference

Carroll Consolidated School Corporation

Clinton Central School Corporation  
Eastern Howard School Corporation

Lewis Cass Schools

Logansport Community School Corporation

Northwestern School Corporation



## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### District Preference continued

Pioneer Regional School Corporation

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Rossville Consolidated School District

Sheridan Community Schools

Taylor Community Schools

Tipton Community School Corporation

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Twin Lakes School Corporation

West Lafayette Community School Corporation

### Experience

Please list ALL relevant work experience

beginning with the most recent

. The last six (6) years of employment will be verified before extending an offer of employment.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
The children's garden preschool director/lead teacher/owner		3021 W State Road 28 Tipton, IN 46072 7655164824		Alexis Bell 7655164824 alexisjbell18@gmail.com	
Date From - Date To:	05/2021 - 07/2025	Full or Part Time:	Full	Last Annual Salary:	37,000
Reason for Leaving:	Location closure				
Responsibilities/Accomplishments at this Position	Director/owner/ lead teacher of the school.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
The children's garden preschool assistant teacher and admin coordinator		3021 W State Road 28 Tipton, IN 46072 7655164824		Jill Rushton 7654384735 Jill.a.rusthon@gmail.com	
Date From - Date To:	05/2021 - 05/2022	Full or Part Time:	Part	Last Annual Salary:	10,800
Reason for Leaving:	purchased business from owner				
Responsibilities/Accomplishments at this Position	All administration roles, communication with parents, payments from parents, providing lesson plans, assistance in the classroom.				

## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Leslie Brooks in home nanny/ private tutor		15743 heather croft drive Chesterfield, MO 63017 7655164824		Leslie Brooks 2489338131 leslieh2009@yahoo.com	
Date From - Date To:	07/2018 - 05/2022	Full or Part Time:	Full	Last Annual Salary:	34,000
Reason for Leaving:	Moved				
Responsibilities/ Accomplishments at this Position	I was full time up until 2021, then I lived half the month in indianan and half the month in Missouri before we moved back. I tutored the kids, took them to school where I was an assistant in their classes, fed, kept charge of their schedule and took them to appointments and practices.				

### Student Teaching

No student teaching information was entered.

### Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Tipton High School

Graduation Status: H.S. Diploma

### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
IN - Indiana University, Kokomo	06/2017 05/2020	Hrs:	Hrs:	General studies	05/2020
IN - Hanover College	08/2015 05/2017	Elementary education Hrs:	Hrs:	N/a transfer	

Overall GPA	Undergraduate 3.2/4	Graduate /4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
BA/BS/etc.		
List honors, awards or distinctions you have earned:		
Deans list		
Chi Omega Sorority - Hanover college		

## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### Certification

Do you hold National Board for Professional Teaching Standards certification? **No**

Do you hold or anticipate an Indiana certificate? **No**

Type	Certificate Number	Expiration Date	Status
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Please list any other endorsements and/or verifications documented on your Certificate(s):

\* Have you applied for an Indiana certificate?

\* List the date you applied for certification:

\* Have you received a deficiency statement?

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?
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List your out-of-state certified teaching/administration fields:

### Highly Qualified Teacher

\* Have you previously obtained Highly Qualified status from a school district?

**No**

If Yes, what type of school district considered you Highly Qualified?

No information entered on Highly Qualified Teacher Subject(s)/Method(s).

# Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

## Extracurricular Activities

No activities entered.

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

## Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

I believe that the best attribute you can have as a teacher is heart. Anyone can walk in and teach something to someone but having the heart to be able to help guide, show, and be patient in helping your students grown in their love of learning is the main purpose.

2. How would you address a wide range of skills and abilities in your classroom?

I address them with myself first, what can I do to help/change/assist this student to do and be their very best. Next I bring in the parents to discuss what we can all do to help their student. I am eager to see how this can be a benefit with having an administration team behind me to help in these situations.

## Language Skills

Do you know any language other than English? No

## Professional References

	Reference 1 of 3	Reference 2 of 3
<b>Name:</b>	Amy Friend	Angie Dane
<b>Employer:</b>	Taylor community school corporation	self employed
<b>Current Position:</b>	teacher	sub hygienist
<b>Work Phone:</b>	7654388916	3177505526
<b>Email address:</b>	afriend@taylor.k12.in.us	
<b>Relationship to Candidate:</b>	mentor	mentor
<b>Years Known:</b>	10	10

## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### Professional References cont.

	Reference 3 of 3	
Name:	Beth Woelfert	
Employer:	self employed	
Current Position:	insurance	
Work Phone:	7654370766	
Email address:	bwoelfert@gmail.com	
Relationship to Candidate:	mentor	
Years Known:	15	

### Referrals

How did you hear about employment with us?

District Employee

### Additional Information

List any additional information which will help in determining your professional qualifications for a position.

### Disclosures

#### Contract Status

\* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Retirement Number

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### Disclosures continued

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

No

List any accommodations:

### Military Service

Branch

Induction date

Separation date

Type of discharge

If other than honorable, explain:

### Residency Status

Have you ever worked, lived, or gone to school outside the state of Indiana?

Yes

If yes, please list your address and/or employer's address

I was an in home nanny and assisted at a preschool in Missouri when we lived in Chesterfield for 4 years for my husband to go to chiropractic school.

### Legal Information

\* Are you eligible to work in the United States?

Yes

\* Have you ever been arrested, charged or convicted of a criminal offense other than a minor traffic violation?

No

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest. A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

If yes, explain, giving dates:

## Wabash Valley Online Application Consortium Online Application

Bell, Alexis - AppNo: 62645

Date Submitted: 7/27/2025

### Legal Information continued

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Wabash Valley Online Application Consortium is an Equal Opportunity Employer. Wabash Valley Online Application Consortium ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Wabash Valley Online Application Consortium has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

### Applicant's Acknowledgment and Agreement

By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I, Alexis Bell, agree to all of the terms above.

☒ I agree

**ALEXIS J. BELL**

Tipton, IN | alexisjbell18@gmail.com | (765) 516-4824

**Objective**

Passionate and dedicated preschool educator with a heart for early childhood development, seeking a teaching position at Tipton School Corporation. I bring a warm, dependable, and adaptive teaching style that honors each child's individuality and emotional needs. I strive to create nurturing classrooms where every student feels seen, loved, and supported—just as I would want for my own child.

**Education****Indiana University Kokomo (IUK)**

*Bachelor of General Studies*

Graduated: May 2020

**Professional Experience****Children's Garden Preschool – Owner & Lead Teacher**

*Tipton, IN | Summer 2022 – Summer 2025*

- Designed and implemented developmentally appropriate lesson plans aligned with early learning standards
- Built strong relationships with families and created a loving, patient, and inclusive classroom environment
- Oversaw all administrative operations including enrollment, staff supervision, and communication with parents
- Catered teaching strategies to each student's individual needs, behavior, and learning style
- Maintained a strong reputation in the community for quality care, integrity, and compassionate education

**Children's Garden Preschool – Associate Teacher & Admin Coordinator**

*Tipton, IN | Fall 2021 – Spring 2022*

- Supported lead teachers in daily instruction and classroom management
- Handled administrative tasks including scheduling, communications, and supply coordination
- Helped facilitate a smooth and supportive environment for both students and staff



## **Core Strengths & Teaching Philosophy**

- **Dependable & Hardworking:** Always prepared, on time, and committed to excellence
- **Loving & Charismatic:** Build strong emotional bonds with each student
- **Patient & Student-Centered:** I adapt my teaching to meet the needs of each child
- **Respectful & Compassionate:** I treat all children the way I'd want my own to be treated
- **Goal-Oriented & Dedicated:** I see each day as a new opportunity to help students grow

## **References**

Available upon request.

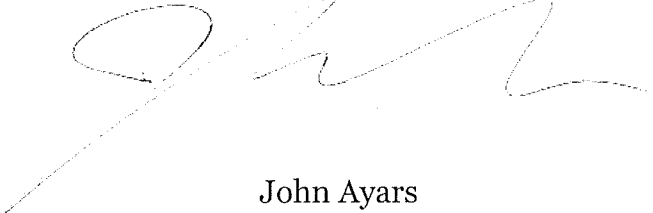
Mr. John Ayars  
Principal  
Tipton Middle School  
Phone: 765.675.7521 ext 2202  
Email: jayars@tcsc.k12.in.us

To Whom it May Concern:

This letter is being sent to recommend **Jessica Papai** to the 7th Grade Science teaching position at Tipton Middle School. Ms. Papai was one of 5 applicants to the position, and 3 interviewees, who spoke with members of the TMS 7th grade team, TMS Science PLC team, and TMS Administrators.

Ms. Papai comes highly recommended from Tri-Central. Over 25 years of in education, Ms. Papai has worked with students from 2nd-8th grade in her formal position as a classroom teacher, but has also served in leadership roles at TC, including as a high ability coordinator. In her interview, her student-centered focus, high professionalism in working with students and colleagues, and consistent strive to build the best educational activities for students shone through, and we are excited to be able to welcome her to the team at TMS.

Thank you, and Go Blue Devils!



John Ayars

## Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: John Ayars

Date: July 28th, 2025

Person Recommended: Jessica Papai

Address: 3970 S 600 E, Kokomo, IN 46902

Phone Number(s) 765.860.1765

Position Recommended: 7th Grade Science

Start Date: August 2025

### **Certified**

Has Position Been Posted\_\_x\_\_

Letter of Recommendation\_\_x\_\_

Resume\_\_x\_\_

Completed Application\_\_x\_\_

Background Check\_\_\_\_\_

Checked References\_\_x\_\_

Job Description\_\_x\_\_

Letter of Interest\_\_\_\_\_

License \_\_\_\_\_

Transcript\_\_\_\_\_

Years Exp. \_\_25\_\_ (Verbally accepted 70,000 as pay amount for 25-27 SY)

Degree \_\_x\_\_ (Master of Education)

### **Classified/Coaching**

Has Position Been Posted\_\_\_\_\_

Letter of Recommendation\_\_\_\_\_

Resume\_\_\_\_\_

Completed Application\_\_\_\_\_

Background Check\_\_\_\_\_

Checked References\_\_\_\_\_

Job Description\_\_\_\_\_

# Jessica Papai

3970 S 600 E

Kokomo, IN 46902

jess1478@yahoo.com - (765) 8601765

## Contents:

1. Online Application
2. Attachment: Resume

Prepared for: John Ayars  
Wabash Valley Online Application Consortium  
Jul 28, 2025 4:49 PM

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## Personal Data

**Name:** Jessica Papai  
(First) (Middle Initial) (Last)  
Other name(s) under which transcripts, certificates, and former applications may be listed:  
**Other:**  
(First) (Middle Initial) (Last)  
**Email Address:** jess1478@yahoo.com

## Postal Address

Permanent Address	Present Address
Number & Street: 3970 S 600 E	Number & Street:
Apt. Number:	Apt. Number:
City: Kokomo	City:
State/Province: IN	State/Province:
Zip/Postal Code: 46902	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (765) 8601765	Phone Number:
Home/Cell Phone: ()	

## Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 12888 <b>Middle School Teaching:</b> 7th Grade Science Teacher at Tipton Middle School	7/24/2025	years
JobID: 12886 <b>Support Staff:</b> Preschool Assistant INTERNAL at Tipton Elementary School	7/24/2025	years

Position Desired:	Experience in Similar Positions
<b>Middle School Teaching</b> 1. Science	-

## Current District

Are you currently employed by one of the organizations listed below? **Yes**  
Employed at: tricentral  
Exclude application from district? No

## District Preference

Carroll Consolidated School Corporation

Clinton Central School Corporation  
Eastern Howard School Corporation

Lewis Cass Schools

Logansport Community School Corporation

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## District Preference continued

Northwestern School Corporation

Pioneer Regional School Corporation

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Rossville Consolidated School District

Sheridan Community Schools

Taylor Community Schools

Tipton Community School Corporation

Twin Lakes School Corporation

West Lafayette Community School Corporation

## Experience

Please list ALL relevant work experience  
beginning with the most recent

. The last six (6) years of employment will be verified before extending an offer of employment.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Tri-Central Schools 7/8th science		2115 W 500 N Sharpsville, IN 46068 7659632560			
Date From - Date To:	08/2000 - 05/2025	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:					
Responsibilities/Accomplishments at this Position					

## Student Teaching

No student teaching information was entered.

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## Education

Please tell us about your educational background beginning with the most recent.

**High School Attended:** Tri-Central  
**Graduation Status:** H.S. Diploma

### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
IN - Indiana Wesleyan University	08/2003 05/2005	Hrs:	Hrs:	Masters of Education	

	<b>Undergraduate</b>	<b>Graduate</b>
<b>Overall GPA</b>	/4	/4
<b>Major GPA</b>	/4	/4
<b>Highest Degree Attained</b>	<b>Number of graduate hours beyond your highest degree:</b>	<b>Grad Program Of Study</b>
MA/MS/etc.		
<b>List honors, awards or distinctions you have earned:</b>		

## Semester Hours

For the subject areas below in which you have 15 or more semester hours/credits, please indicate how many university semester hours/credits you have and/or if you are endorsed.

No Semester Hours Entered

## Certification

Do you hold National Board for Professional Teaching Standards certification? **No**

Do you hold or anticipate an Indiana certificate? **Certificate is held**

## Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

### Certification Continued

Type	Certificate Number	Expiration Date	Status
Instructional Practitioner			InProgress

Please list any other endorsements and/or verifications documented on your Certificate(s):

Do you hold a current out-of-state certificate?

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

### Highly Qualified Teacher

\* Have you previously obtained Highly Qualified status from a school district?

Yes

If Yes, what type of school district considered you Highly Qualified?

K-12

No information entered on Highly Qualified Teacher Subject(s)/Method(s).



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Date Submitted: 7/24/2025

## Extracurricular Activities

No activities entered.

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

## Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

An outstanding teacher possesses strong communication skills, an ability to connect content to real-world contexts, and remain enthusiastic about learning.

Empathy and emotional intelligence are equally vital, as these qualities help teachers understand and support students' diverse emotional and learning needs while building trusting relationships.

Effective classroom management is another cornerstone of great teaching as well as adaptability and creativity. These qualities enable them to tailor lessons to different learning styles and handle unexpected challenges with flexibility. They maintain high expectations for every learner, setting rigorous yet achievable goals and offering encouragement and recognition to boost confidence.

2. How would you address a wide range of skills and abilities in your classroom?

To address a wide range of skills in the classroom, teachers must use differentiated instruction that considers students' varying abilities, learning styles, and interests. This involves offering multiple ways to engage with content—such as visual, auditory, and hands-on activities—so that all learners can access and process information effectively. Group work, individualized tasks, and tiered assignments help ensure that each student is appropriately challenged. Formative assessments can guide instruction by identifying student strengths and areas for growth, allowing for timely intervention or enrichment.

## Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

With over two decades of experience in education and a specialized background in middle school science and high ability instruction, I bring a dynamic and well-rounded skill set to any science teaching role. I currently teach 7th and 8th grade science, honors biology, and STEM, serving as the teacher of record for over 120 students. My instructional approach integrates 1:1 technology, differentiated instruction, and collaboration with paraprofessionals, colleagues, and families to support student success. I have held multiple leadership roles, including STEM Coordinator and High Ability Corporation Coordinator, and secured over \$90,000 in STEM and instructional grants. My commitment to innovation is demonstrated through my work leading my school toward Indiana STEM certification, coaching First LEGO League Jr. teams, and spearheading an eSports initiative. With a Bachelor's in Elementary Education with a middle school science endorsement, a Master's in Education, and additional licensure in high ability education, I offer a blend of academic qualifications, leadership experience, and a passion for fostering scientific curiosity in students.

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## Language Skills

Do you know any language other than English? No

## Professional References

	<b>Reference 1 of 3</b>	<b>Reference 2 of 3</b>
<b>Name:</b>	Amanda Wiley	Matthew Miller
<b>Employer:</b>		
<b>Current Position:</b>		
<b>Work Phone:</b>	7654323249	7659635885
<b>Email address:</b>	amanda.wiley25@gmail.com	mmiller@tccs.k12.in.us
<b>Relationship to Candidate:</b>		
<b>Years Known:</b>		

	<b>Reference 3 of 3</b>	
<b>Name:</b>	Jennifer Switzer	
<b>Employer:</b>		
<b>Current Position:</b>		
<b>Work Phone:</b>	7655132000	
<b>Email address:</b>	jennifersw@ohusc.k12.in.us	
<b>Relationship to Candidate:</b>		
<b>Years Known:</b>		

## Referrals

How did you hear about employment with us?

No method given.

## Additional Information

List any additional information which will help in determining your professional qualifications for a position.

## Disclosures

### Contract Status

\* Are you currently under contract?

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Yes

Tri-Central

### Retirement Number

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## Disclosures continued

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:


\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

### Military Service

Branch

Induction date

Separation date

Type of discharge


If other than honorable, explain:

### Residency Status

Have you ever worked, lived, or gone to school outside the state of Indiana?

If yes, please list your address and/or employer's address

# Wabash Valley Online Application Consortium Online Application

Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

## Legal Information

\* Are you eligible to work in the United States?

Yes

\* Have you ever been arrested, charged or convicted of a criminal offense other than a minor traffic violation?

No

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest. A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

If yes, explain, giving dates:

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

## Equal Opportunity Employer

Wabash Valley Online Application Consortium is an Equal Opportunity Employer. Wabash Valley Online Application Consortium ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Wabash Valley Online Application Consortium has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

## Applicant's Acknowledgment and Agreement

By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

## **Wabash Valley Online Application Consortium Online Application**

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Papai, Jessica - AppNo: 62628

Date Submitted: 7/24/2025

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I, Jessica Papai, agree to all of the terms above.

☒ I agree

### **What level of students do you want to work around?**

---

\* Select the building(s) you would like to work?

☒ 4. Middle School

# Jessica L. Papai [jess1478@yahoo.com](mailto:jess1478@yahoo.com)

Present Address: 3970 S 400 E ~ Kokomo, IN 46902 ~ (765) 860-1765

## EDUCATION

**High Ability Licensure Program**, January, 2017  
Ball State University

**Masters of Education**, May 2005  
Indiana Wesleyan University

**Bachelor of Science in Elementary Education with an Endorsement in Middle School Science**, May 2000  
Indiana University Kokomo  
Successful Completion of Praxis I & II  
Computer Skills: Word, Power Point, Excel, Internet

## TEACHING EXPERIENCE

### Tri-Central Elementary, Sharpsville, IN

*7/8<sup>th</sup> Middle School Science/8<sup>th</sup> Honors Biology and STEM Teacher, August 2022-present*

- Teacher of record for an average of 120 students
- Led students implementing 1:1 technology.
- Supervised, scheduled, and delegated responsibilities to 1-2 paraprofessionals aiding in my classroom.
- Collaborated and communicated daily with colleagues regarding students' needs.
- Maintained relationships and strong rapport with parents.
- Prepared, taught, and assessed lessons in 7/8<sup>th</sup> science, biology, and STEM
- Managed grades through online systems Skyward and Schoology
- Prepared, instructed and assessed 7/8<sup>th</sup> science and biology curriculum and standards.
- Collaborate daily with my Professional Learning Community (PLC) and/or administration

*2/3<sup>rd</sup> Grade Teacher, August 2000-May 2022*

- Teacher of Record (TOR) for an average of 20 students
- Led students implementing 1:1 technology.
- Supervised, scheduled, and delegated responsibilities to 1-2 paraprofessionals in my classroom.
- Collaborated and communicated daily with colleagues regarding students' needs.
- Maintained relationships and strong rapport with parents.
- Utilized high school students as peer mentors for my elementary school students.
- Prepared, taught, and assessed lessons in all subject areas
- Managed grades through an online system known as Skyward.
- Prepare, instruct and assess 2<sup>nd</sup>/3<sup>rd</sup> grade curriculum and standards.
- Collaborate daily with my Professional Learning Community (PLC) and/or administration

### Tri-Central Schools, Sharpsville, IN

*High Ability Corporation Coordinator, August 2018-May 2022*

- Instructional coach for teachers of high ability students
- Planned and implemented professional development for best practices in high ability instruction
- Coordinated and implemented testing schedule for identification of high ability students
- Facilitated High Ability Committee team meetings
- Coordinated and completed the High Ability Grant
- Maintained relationships and rapport with parents of High Ability Students

## LEADERSHIP ROLES

- **STEM Coordinator**, August 2022-present, Lead the STEM team towards Indiana Department of Education STEM certification for Tri-Central Middle School. Meet with Equitable Education Solutions to document progress toward this goal, lead STEM meetings, write grants to achieve STEM goals, plan events with community partners such as STEM Family Night, field trips, and guest speakers
- **Leadership Committee**, August 2014-2021, plan and write the school improvement plan, meet with Indiana Department of Education staff
- **Cooperating Teacher for Student Teacher**, August 2020-November 2020
- **STEM Committee**, August 2017-May 2018, write and apply for STEM grants, complete the STEM school certification application from the IDOE (Indiana Department of Education), plan and implement STEM professional development opportunities, plan STEM Family Night, partner with FIAT Chrysler to plan and implement a community partnership for STEM education, collaborate with Purdue University's SLED program
- **First LEGO League Jr Coach**, August 2019-present, utilize grant money to create a team, lead team meetings, plan community appearances
- **Teachers Union Corporations Discussions Committee**, August-May 2017, meet with administrations, school board members, and other teachers to discuss and mediate on the future teacher contract for the 2018 school year
- **High Ability Coordinator**, August 2018- present, see above
- **Cooperating Teacher for Undergrad Practicum/Field Experience Students**, April 17, 2015
- **Cooperating Teacher for Student Teacher**, March 18, 2013

## GRANT ACHIEVEMENTS

- **eSports Team, Equipment, and Sponsorship**, August, 2023, Work with community partners such as the Tipton Boys and Girls Club, Tipton County Foundation, and Sharpsville Lions Club to establish a middle and high school eSports team. Secured funding for equipment through donations and grants.
- **Indiana Department of Education Computer Catalyst Grant**, July 2023, \$20,000 to work with Equitable Education Solutions Partnership with Equitable Education Solutions (EES) to:
  - Develop capacity of educators in computer science
  - Provide a Scope and Sequence for the Indiana Computer Science Standards, grades K-8
  - Provide a robust online learning course, Computer Science in the Classroom, for teachers to develop background knowledge and practical integration of computer science standards and concepts.
  - Access to resources such as the Computer Science into Indiana resource hub and informational webinars.
  - Direct follow-up between identified school key personnel and EES STEM team members
  - Support the curation of partnerships with stakeholders in the community
- **Indiana Department of Education STEM Acceleration Grant for Middle Schools**, Fall 2022, \$24,940 used to purchase LEGO BricQ Motion and Spike Prime kits, RobotLAB Virtual Reality Education Kits, Creation Crate Electronics kits, Little Bits Maker Space Invention Wall, professional development on RobotLAB for teachers
- **STEM Professional Development Grant, Tipton County Foundation**, Spring 2019, \$12,833, Collaborate with Tipton Elementary School to implement professional development led by Dr. Catherine Pangan of Butler University on using literature to teach STEM education in the classroom, provide money for teachers to purchase STEM curriculum and supplies
- **Bayer Fund First Robotics Grant**, August 2019, \$500, Create and lead a First LEGO League Jr. team
- **Indiana Department of Education STEM Acceleration Grant for Elementary Schools**, Fall, 2018, \$32,000 used to purchase LEGO WeDo 2.0 kits, Google Expedition Virtual Reality Education Kits, professional development on LEGO and Google Expedition for teachers

## PROFESSIONAL DEVELOPMENT

- **High Ability Program Design and Evaluation conference**, February 2025
- **Purdue University Indiana STEM Education conference**, January 2023
- **QPR Suicide Prevention Gatekeeper Program**, August 4, 2022 and August 5, 2019
- **PBL into Practice Equitable Education Solutions**, July 8, 2022
- **STEM Certification Leadership Course Equitable Education Solutions**, June 1, 2022
- **C.L.A.S.S. Professional Development Meetings**, August 2016-May 2021
- **Smekens: Differentiated Small Groups for Guided Reading to Support High Ability Students**, February 20, 2020
- **Social/Emotional Needs of the Gifted**, May 14, 2019

- **High Ability Programming, Data, Identification, and Program Evaluation**, February 7, 2019
- **Indiana Association for the Gifted**, December 12, 2019 and December 10, 2018
- **3D printers FIAT Chrysler**, September 21, 2018
- **CogAT Testing, Scheduling, and Data Interpretation**, December 6, 2018
- **Brenda Capobianco, Purdue University SLED program**, May 3, 2019
- **STEM Forum Conference**, November 15, 2017
- **Developing Conceptual Awareness in the k-5 High Ability Mathematics Classroom**, June 27, 2016
- **Indiana Star ESL Conference**, February 20, 2014





To Whom it May Concern,

This is my letter of resignation for the Middle School Athletic Director/High School Athletic Assistant, Boys Varsity Basketball Assistant Coach, and the 8<sup>th</sup> Grade Boys Basketball Head Coach positions. I have recently accepted an offer to be an Assistant Basketball Coach at Indiana University – Kokomo. I will also be enrolling in the Transition to Teaching program at Indiana University – Kokomo. I am hoping the administration sees that I am getting more experience in the basketball realm as well as becoming a certified teacher in order to be the future Boys Basketball Head Coach as well as the High School Athletic Director.

Thank you very much for the opportunity to work for my hometown school as it was great seeing our student-athletes excel in my time here. I hope to one day return to Tipton, but there are a couple of things I need to focus on before I make that happen.

Sincerely,

Alec Weddell

[alecweddell@gmail.com](mailto:alecweddell@gmail.com)

317-385-5167

Tipton Community School Corp.

1051 South Main St.

Tipton, Indiana 46072

Re: Resignation

Date: 7/11/2025

I resign from TCS as a Cafeteria worker.

Sincerely,

Lynette Vandevender

Lynette Vandevender

6073. 425 W.

Tipton, Indiana 46072

NaTasha Surface  
26444 State Road 213  
Arcadia, IN. 46030  
[nsurface@tcsc.k12.in.us](mailto:nsurface@tcsc.k12.in.us)  
765-456-9031

To whom it may concern,

I am writing to formally resign from my position as Instructional Assistant at Tipton Community School Corporation, effective August 1, 2025.

Thank you,  
NaTasha Surface

To: Dr. Glaze and School Board

From: Mr. Brian Johnson

Date: August 1, 2025

Re: Recommendation for NaTasha Surface - Transfer to Kindergarten Teacher

I would like to recommend Ms. NaTasha Surface to transfer from Special Education Paraeducator to Kindergarten Teacher (adjunct contract) starting at the beginning of the 2025-2026 school year. This is an added position due to high enrollment numbers in Kindergarten.

Ms. Surface has been an integral part of our special education and TES staff over the last two years. She has worked with our students who demonstrate some of our most challenging behaviors and has done an exceptional job. NaTasha is currently completing coursework through Indiana Wesleyan University to earn her degree and license in elementary education. Her student-centered approach and previous experience will have a positive impact on students, staff, and the whole school culture at TES in this new role.

From the above mentioned information, it is my recommendation that you consider Ms. NaTasha Surface to become a Kindergarten Teacher on an adjunct contract at TES.

Thank you for this consideration.



## [EXTERNAL] Your request has been approved.bjohnson@tcsc.k12.in.us

1 message

**Tipton Community School Corporation** <noreply@formresponse.com>

Fri, Aug 1, 2025 at 1:42 PM

Reply-To: rglaze@tcsc.k12.in.us

To: dbenefiel@tcsc.k12.in.us, sjaworski@tcsc.k12.in.us, bcleaver@tcsc.k12.in.us, bjohnson@tcsc.k12.in.us, hbrandon@tcsc.k12.in.us, ngonzalez@tcsc.k12.in.us

Your request has been approved.

### Employment Recommendation/Pay/Benefits Form

Type of Position	Certified
Recommending Supervisor	Brian Johnson
Candidate Name	NaTasha Surface
Candidate Address	26444 State Road 213, Arcadia, Indiana, 46030
Candidate Email	nsurface@tcsc.k12.in.us
Phone Number	(765) 456-9031
Recommended Position	Kindergarten Teacher (adjunct contract)
Start Date	2025-08-06
Position Posted	YES
Resume	NaTasha Surface Application.pdf
Completed Application	NaTasha Surface Application_5012.pdf
Initiated Background Check	YES
Reference #1	Brian Johnson

Date 2025-08-01

Reference #2 Sara Wiggington

Date 2025-08-01

Reference #3 Hunter Walsh

Date 2025-08-01

Optional: General Information Regarding References NaTasha will be transferring from Special Education Paraeducator to a Kindergarten Teacher on an adjunct contract.

Years of Certified Teaching Experience 0

Certified Employee: The salary grid level reported to the candidate is **A** and will be paid a base salary of ~~\$45,500~~.

*\$44,500 / per Mr. Glaze*



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

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**[EXTERNAL] Ryan Glaze replied in the thread on Employment Recommendation/Pay/Benefits Form**

1 message

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**Tipton Community School Corporation** <noreply@formresponse.com>  
To: dbenefiel@tcsc.k12.in.us

Fri, Aug 1, 2025 at 1:43 PM



**You have a new message:**



**Ryan Glaze**

This should be \$44,500

[Reply to Thread](#)



# Wabash Valley Online Application Consortium Online Application

Surface, NaTasha - AppNo: 55214

Date Submitted: 7/30/2025

## Internal Candidate

### Personal Data

**Name:** NaTasha R Surface  
(First) (Middle Initial) (Last)  
Other name(s) under which transcripts, certificates, and former applications may be listed:  
**Other:**  
(First) (Middle Initial) (Last)  
**Email Address:** nrsgemini87@yahoo.com

### Postal Address

Permanent Address	Present Address
Number & Street: 26444 state road 213	Number & Street:
Apt. Number:	Apt. Number:
City: Arcadia	City:
State/Province: IN	State/Province:
Zip/Postal Code: 46030	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (765) 4569031	Phone Number:
Home/Cell Phone: (765) 4569031	

### Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 12891 <b>Elementary School Teaching:</b> Kindergarten Teacher at Tipton Elementary School	7/30/2025	2 years
<b>Position Desired:</b> <b>Elementary School Teaching</b> 1. Kindergarten		<b>Experience in Similar Positions</b> -

### Current District

Are you currently employed by one of the organizations listed below? **Yes**  
Employed at: tipton  
Exclude application from district? No

# Memorandum

---

To: TCSC Board of Education

From: Dr. Glaze, Superintendent of Schools

Date: August 12, 2025

Re: Personnel Items

**Ashley Winn, Adjunct Teacher 2024-2025:** Mrs. Winn will move to a regular teacher contract under an emergency license starting August 6, 2025. Mrs. Winn successfully completed her degree in June 2025 and is awaiting completion of her licensure exam. Her transcripts have been sent and her emergency license is in process at the Indiana Department of Education.



# TIPTON HIGH SCHOOL

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619 S. Main Street Tipton, IN 46072 • Ph: 765-675-7431 • Fx: 765-675-9519

July 29, 2025

Dear TCSC School Board,

I write to recommend Alina Henry for the open position at Tipton High School as Library Assistant. The job was posted, and we received 9 applications. We offered 5 interviews, and had four candidates interview for the job.

Ms. Bammer, TCSC Librarian, and I met with each applicant and feel that Ms. Henry would relate well to students, be organized, share her love for reading and writing, and be a great addition to Tipton High School.

Please let me know if you have any questions.

Sincerely,

Craig Leach  
Principal  
Tipton High School

# Craig Leach

Alina Henry

Submitter

Craig Leach

Submission Date

Jul 29, 2025 4:38 PM

Type of Position

Classified

Recommending Supervisor

Craig Leach

Recommending Supervisor Email

[cleach@tcsc.k12.in.us](mailto:cleach@tcsc.k12.in.us)

Candidate Name

Alina Henry

Candidate Address

403 North Main St.

Tipton, IN, 46072

Candidate Email

[alinahenry6@gmail.com](mailto:alinahenry6@gmail.com)

Phone Number

(765) 480-2885

Recommended Position

THS Library Assistant

Start Date

Aug 6, 2025

Position Posted

YES

Letters of Recommendation



Alina Henry Recommendation (2025).pdf  
834.71 KB

Resume



20250729163805352.pdf  
52.4 KB

Completed Application



Alina Henry.pdf  
35.63 KB

Initiated Background Check

YES

Reference #1

Jackie Henry

Date

Jul 29, 2025

Reference #2

Chad West

Date

Jul 29, 2025

Reference #3

Jacob Elkin

Date

Jul 29, 2025

Classified Employee: The hourly rate reported to the candidate is 14.50 per hour.  
blanks



Ryan Glaze



Workflow

Approval Step

Approved

Jul 29, 2025 5:31 PM



## Notification




Workflow

Email sent to

**dbenefiel@tcsc.k12.in.us, sjaworski@tcsc.k12.in.us,  
bcleaver@tcsc.k12.in.us, cleach@tcsc.k12.in.us,  
hbrandon@tcsc.k12.in.us, ngonzalez@tcsc.k12.in.us**

Jul 29, 2025 5:31 PM

 Your request has been approved.cleach@tcsc.k12.in.us

# **alina G henry**

403 North Main Street

Tipton, IN 46072

alinahenry6@gmail.com - (765) 4802885

## **Contents:**

1. Online Application

Prepared for: Craig Leach  
Wabash Valley Online Application Consortium  
Jul 29, 2025 3:36 PM

# Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

## Personal Data

**Name:** alina G henry  
(First) (Middle Initial) (Last)  
Other name(s) under which transcripts, certificates, and former applications may be listed:  
**Other:** alina G henry  
(First) (Middle Initial) (Last)  
**Email Address:** alinahenry6@gmail.com

## Postal Address

Permanent Address	Present Address
Number & Street: 403 North Main Street	Number & Street:
Apt. Number:	Apt. Number:
City: Tipton	City:
State/Province: IN	State/Province:
Zip/Postal Code: 46072	Zip/Postal Code:
Country: United States of America	Country:
Daytime Phone: (765) 4802885	Phone Number:
Home/Cell Phone: ()	

## Employment Desired

Open Vacancy Desired:	Date Last Submitted	Experience in Similar Positions
JobID: 12841 <b>Support Staff:</b> THS Library Assistant at Tipton High School	7/23/2025	years
<b>Position Desired:</b>		<b>Experience in Similar Positions</b>
<b>Food Services</b>		
1. Cafeteria Staff		-
<b>Secretarial/Clerical</b>		
1. Receptionist		3 years
2. Secretary		3 years
3. Secretary - School Year		3 years

## Current District

Are you currently employed by one of the organizations listed below? **No**

## District Preference

Carroll Consolidated School Corporation

Clinton Central School Corporation  
Eastern Howard School Corporation

Lewis Cass Schools

Logansport Community School Corporation



## Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

### District Preference continued

Northwestern School Corporation

Pioneer Regional School Corporation

-----  
Rossville Consolidated School District

Sheridan Community Schools

Taylor Community Schools

Tipton Community School Corporation

☒ -

Twin Lakes School Corporation

West Lafayette Community School Corporation

### Experience

Please list ALL relevant work experience

beginning with the most recent

. The last six (6) years of employment will be verified before extending an offer of employment.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Cracker Barrel Food Service and Hostess		404 Kentucky Dr Kokomo, IN 46902 7654802885		Lorrie Beedie +17652787516	
Date From - Date To:	05/2020 - 06/2025	Full or Part Time:	Full	Last Annual Salary:	25,000
Reason for Leaving:	Still employed here! Looking for a job in tipton.				
Responsibilities/Accomplishments at this Position	Customer service, clerical host duties, dealing with multiple issues and solving multiple problems at once!				

## Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

### Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
American Family Insurance Receptionist		128 S West St, Tipton, IN 46072 Tipton, IN 46072 (765) 675-2121		Murray Messersmith (765) 675-2121	
Date From - Date To:	01/2025 - 06/2025	Full or Part Time:	Part	Last Annual Salary:	20,000
Reason for Leaving:	Not enough hours/pay				
Responsibilities/Accomplishments at this Position	Clerical duties, payments, customer service, filing. marketing				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Tipton Paper Columnist		No longer exists Tipton, IN 46072 7654802885		Jackie Henry 7652404736 alinahenry6@gmail.com	
Date From - Date To:	03/2017 - 06/2023	Full or Part Time:	Part	Last Annual Salary:	2,000
Reason for Leaving:					
Responsibilities/Accomplishments at this Position	Weekly columnist, entertainment writer. I would Attended local events and shows and review them.				

### Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Tipton  
Graduation Status: H.S. Diploma

### Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
IN - Indiana University, Kokomo	05/2016 05/2018	Graphic Design Hrs:	Hrs:		

Overall GPA	Undergraduate /4	Graduate /4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
None		

List honors, awards or distinctions you have earned:

# Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

## Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I have had many years of customer service experience, and had grown capable of handling tense situations with ease. I have had years of clerical experience as well and am comfortable using technology, filing, and any duties typical of most office situations.

## Language Skills

Do you know any language other than English? No

## Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Jackie Henry	Chad West
Employer:	Tipton Paper	
Current Position:		
Work Phone:	7652404736	+17653982239
Email address:		chadwick106.7@gmail.com
Relationship to Candidate:		
Years Known:		
	Reference 3 of 3	
Name:	Jacob Elkin	
Employer:		
Current Position:		
Work Phone:	3173793916	
Email address:	jacobtelkin@gmail.com	
Relationship to Candidate:		
Years Known:		

## Referrals

How did you hear about employment with us?

www.K12JobSpot.com

## Additional Information

List any additional information which will help in determining your professional qualifications for a position.

I was having trouble uploading ANY files into the resume folders. I can supply these during the interview process!

# Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

## Disclosures

### Contract Status

\* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Retirement Number

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

Yes

Name:

Missy Henry

Position:

Teacher /Coach

Relationship:

Aunt

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

### Military Service

Branch

Induction date

Separation date

Type of discharge

If other than honorable, explain:

### Residency Status

## Wabash Valley Online Application Consortium Online Application

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

### Disclosures continued

Have you ever worked, lived, or gone to school outside the state of Indiana?

No

If yes, please list your address and/or employer's address

### Legal Information

\* Are you eligible to work in the United States?

Yes

\* Have you ever been arrested, charged or convicted of a criminal offense other than a minor traffic violation?

No

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest. A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

If yes, explain, giving dates:

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Wabash Valley Online Application Consortium is an Equal Opportunity Employer. Wabash Valley Online Application Consortium ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Wabash Valley Online Application Consortium has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

## **Wabash Valley Online Application Consortium Online Application**

henry, alina - AppNo: 62611

Date Submitted: 7/23/2025

### **Applicant's Acknowledgment and Agreement**

By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I, alina henry, agree to all of the terms above.

☒ I agree

### **What level of students do you want to work around?**

\* Select the building(s) you would like to work?

☒ 6. All

Hello

**I'm Alina Henry**

765-480-2885

alinahenry6@gmail.com

## Experience

Cashier at Muse Underground (2019-2020) I worked in a retail position for this vintage store for a year before the pandemic shut it down.

Hostess / Server at Cracker Barrel (2021- current)) I've kept this job for four and a half years effectively working with a varried team and the public.

Freelance writer for Elwood Publishing Company (2017-2024) I established two weekly columns in a handful of news prints under the Elwood Publishing umbrella.

American Family Insurance Representative (2025- current) I established a desk position as a receptionist looking for more meaningful work in a more finely paced environment. I've enjoyed success here so far as I have already had years of public facing jobs.

## Skills

I am a strong communicator. Having experience working with the public and writing has equipped me with the vocabulary, patience and understanding to work well with others while being able to express my own needs.

I have a passion for keeping the legacy of rock and roll alive and well. My interest lies in discovering when, where, why, and how this thrilling music came to life. My writings focus on the musicians whose creations remain timeless, their struggles, achievements and lives in between. I'm very open to broadening my interests and topics, as well! My knowledge of most history is broader than most.

## Links To My Work

[Alina Henry / The Beat Goes On](#)

[And The Beat Goes On](#) - Weekly column about the history of rock and roll

[Reviews](#) - Concert coverage and promotion

## Link To Publication

[Elwood Publishing Company](#)

## Reference

**Jackie Henry**

**Elwood Publication, Tipton Tribune- *Editor***  
317-385-6588  
[tiptoneditor@elwoodpublishing.com](mailto:tiptoneditor@elwoodpublishing.com)

**Chad West**

**Cracker Barrel- *Management***  
765-398 -2239

**Bryan Messersmith**

**American Family Insurance- *Owner***  
765-675-2121



To: Dr. Glaze and School Board

From: Mr. Brian Johnson

Date: July 29, 2025

Re: Recommendation for Lisa Webster - Part-Time Pre-Kindergarten Paraeducator

I would like to recommend Ms. Lisa Webster for the position of part-time Pre-Kindergarten Paraeducator starting on August 6, 2025. This position has been added to service our second general education pre-K class for the 2025-2026 school year, which will be taught by Mrs. Alexis Bell.

Lisa has worked in early childhood education for several years serving as a preschool teacher prior to her recent retirement. We look forward to the positive impact Lisa will have on students, staff, and the whole school culture at TES in this position.

It is my recommendation that you consider Ms. Lisa Webster for the position of part-time Pre-K paraeducator at TES.

Thank you for this consideration.

# Brian Johnson

Lisa Webster

Submission Date

Jul 29, 2025 4:34 PM

Type of Position

Classified

Recommending Supervisor

Brian Johnson

Recommending Supervisor Email

[bjohnson@tcsc.k12.in.us](mailto:bjohnson@tcsc.k12.in.us)

Candidate Name

Lisa Webster

Candidate Address

900 E Jefferson Street Apt 208

Tipton, Indiana, 46072

Candidate Email

[lisawebster312@gmail.com](mailto:lisawebster312@gmail.com)

Phone Number

(765) 682-2898

Recommended Position

Pre-Kindergarten Paraeducator

Start Date

Aug 6, 2025

Position Posted

YES

Resume



Lisa Webster Application.pdf  
88.51 KB

Completed Application



Lisa Webster Application\_74.pdf  
88.51 KB

Initiated Background Check

YES

Reference #1

Alexis Bell

Date

Jul 24, 2025

Reference #2

Brian Johnson

Date

Jul 29, 2025

Reference #3

Sara Wiggington

Date

Jul 29, 2025

Optional: General Information Regarding References

Lisa was hired by Alexis Bell to work at the Children's Garden Preschool prior to Alexis becoming a pre-kindergarten teacher at TES. We interviewed and hired Lisa honoring Alexis's recommendation as they already had a relationship built.

Classified Employee: The hourly rate reported to the candidate is \$15.00 per hour.

blanks



Ryan Glaze

Workflow

Approval Step

Approved

Jul 29, 2025 5:31 PM



## Notification




Workflow

Email sent to

**dbenefiel@tcsc.k12.in.us, sjaworski@tcsc.k12.in.us,  
bcleaver@tcsc.k12.in.us, bjohnson@tcsc.k12.in.us,  
hbrandon@tcsc.k12.in.us, ngonzalez@tcsc.k12.in.us**

Jul 29, 2025 5:31 PM

 Your request has been approved.bjohnson@tcsc.k12.in.us

# Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

## Personal Data

<b>Name:</b>	Lisa (First)	M (Middle Initial)	Webster (Last)
Other name(s) under which transcripts, certificates, and former applications may be listed:			
<b>Other:</b>	Lisa (First)	M (Middle Initial)	Huffer (Last)
<b>Email Address:</b>	lisawebster061@gmail.com		

## Postal Address

### Permanent Address

Number & Street: 900 E Jefferson St Apt 208  
Apt. Number:  
City: Tipton  
State/Province: IN  
Zip/Postal Code: 46072  
Country: United States of America  
Daytime Phone: (765) 6822898  
Home/Cell Phone: (765) 6822898

### Present Address (until Present)

Number & Street: 900 E Jefferson St Apt 208  
Apt. Number:  
City: Tipton  
State/Province: IN  
Zip/Postal Code: 46072  
Country: United States of America  
Phone Number: (765) 6822898

## Employment Desired

### Open Vacancy Desired:

JobID: 12886      **Support Staff:** Preschool Assistant INTERNAL at Tipton Elementary School

**Date Last Submitted**  
7/26/2025

**Experience in Similar Positions**  
15 years

### Position Desired:

**Elementary School Teaching**  
1. Pre-Kindergarten Teacher

**Experience in Similar Positions**  
15 years

## Current District

Are you currently employed by one of the organizations listed below?      **No**

## District Preference

Carroll Consolidated School Corporation

Clinton Central School Corporation  
Eastern Howard School Corporation

Lewis Cass Schools

Logansport Community School Corporation

Northwestern School Corporation

## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### District Preference continued

Pioneer Regional School Corporation

-----  
Rossville Consolidated School District

Sheridan Community Schools

Taylor Community Schools

Tipton Community School Corporation

☒ -

Twin Lakes School Corporation

West Lafayette Community School Corporation

### Experience

Please list ALL relevant work experience

beginning with the most recent

. The last six (6) years of employment will be verified before extending an offer of employment.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Crossroads Learning Corner Preschool Teacher		4254 South 00 East West Kokomo, IN 46902 765 864-0307		Suzette Randall 765-864-0307 suzetterandall@ecrossroads.org	
Date From - Date To:	02/2017 - 11/2023	Full or Part Time:	Full	Last Annual Salary:	\$22,329
Reason for Leaving:	Retired				
Responsibilities/Accomplishments at this Position	Teach the school curriculum by implementing the lesson plan I created along with circle time. Maintain and supervise the classroom, playground. Record daily attendance on tablet. Create bulletin boards. Serve breakfast, lunch, snacks in classroom. Take class to bookmobile.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Emmanuel Luthern Church Preschool Teacher		1385 S Main St Tipton, IN 46072 765 675-4090		Julie Miller 765 675-4090 emanueltiptonin@gmail.com	
Date From - Date To:	09/2020 - 04/2021	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:	Daycare/preschool closed				
Responsibilities/Accomplishments at this Position	Create weekly lesson plan. Circle time. Maintain and supervise classroom, playground, gym. Serve breakfast, snacks in classroom.				

# Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

## Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Imagination Station Preschool Teacher		1149 E Center Rd Kokomo, IN 46902 765 455-066		Marilyn 765 455-0066	
Date From - Date To:	10/2012 - 05/2013	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:	Taking another position elsewhere				
Responsibilities/Accomplishments at this Position	Teach school curriculum. Create lesson plans, circle time. Maintain and supervise the classroom. Maintain progress reports on each child.				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Little Blessings Daycare Ministry Two's Teacher		1801 Main St Elwood, IN 46036 765 552-7171		Nedra 765 552-7171 emscc@emschurch.org	
Date From - Date To:	09/2011 - 05/2012	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:	Distance				
Responsibilities/Accomplishments at this Position	Teach Bible lessons, circle time. Maintain and supervise the classroom and playground. Assist in potty training.				

## Student Teaching

No student teaching information was entered.

## Education

Please tell us about your educational background beginning with the most recent.

High School Attended: Tipton High School, Tipton, IN 46072  
Graduation Status: H.S. Diploma

## Colleges, Universities and Technical Schools Attended:

Name and location	Dates Attended: From - To	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Professional Careers Institute	03/1987 10/1987	Dental Assistant Hrs:	Dental Hrs:	Diploma	10/1987

Overall GPA	Undergraduate /4	Graduate /4
Major GPA	/4	/4
Highest Degree Attained	Number of graduate hours beyond your highest degree:	Grad Program Of Study
Technical Certification		

List honors, awards or distinctions you have earned:  
Honor Roll at Professional Careers Institute

## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### Certification

Do you hold National Board for Professional Teaching Standards certification? **No**

Do you hold or anticipate an Indiana certificate? **No**

Type	Certificate Number	Expiration Date	Status
Pediatric First Aid CPR/AED		11/30/2024	Expired

Please list any other endorsements and/or verifications documented on your Certificate(s):

\* Have you applied for an Indiana certificate?

\* List the date you applied for certification:

\* Have you received a deficiency statement?

Do you hold a current out-of-state certificate? No

State	Type	Certificate Number	Expiration Date	Current?

List your out-of-state certified teaching/administration fields:

### Highly Qualified Teacher

\* Have you previously obtained Highly Qualified status from a school district?

**No**

If Yes, what type of school district considered you Highly Qualified?

No information entered on Highly Qualified Teacher Subject(s)/Method(s).



## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### Extracurricular Activities

No activities entered.

Please provide more details regarding your experience or interest in your selected extra curricular activities. For instance, provide details on any experience as a participant at the high school or college level or as a director, coach, supervisor, or sponsor.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Describe the skills or attributes you believe are necessary to be an outstanding teacher.

Experience in a classroom,patience,kindness,desire to teach children.

2. How would you address a wide range of skills and abilities in your classroom?

Recognize each child's abilities and accomplishments with praise and encouragement and recognition.

### Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

My past personal experience of being a preschool teacher has allowed me to grow myself and learn children's behaviors,and ways to encourage and guide them in their early childhood learning in positive ways.  
My professional experience of teaching preschool for 15 years has given me the experience, discipline and knowledge to confidently teach children values and morals along with the achieving childhood milestones in their early education years.

### Language Skills

Do you know any language other than English? No

## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### Professional References

	Reference 1 of 3	Reference 2 of 3
Name:	Donna Abbott	Renee Woodruff
Employer:	Hallmark Greeting Cards	Clinton Central Elementary
Current Position:	Merchandiser	Bus Driver
Work Phone:	765 412-7151	765 650-0457
Email address:	abbottdonna1@hotmail.com	reneewoodruff1@sbcglobal.net
Relationship to Candidate:	Former Coworker	Former Coworker
Years Known:	25	15

	Reference 3 of 3	
Name:	Lisa Sondgerath	
Employer:		
Current Position:	Retired	
Work Phone:	574 808-0346	
Email address:	1985kaw2006hon@gmail.com	
Relationship to Candidate:	Former Coworker	
Years Known:	8	

### Referrals

How did you hear about employment with us?

Friend

### Additional Information

List any additional information which will help in determining your professional qualifications for a position.

### Disclosures

#### Contract Status

\* Are you currently under contract?

No

If Yes, which district?

If Yes, when does it expire?

When may your present employer be contacted?

Retirement Number

\* Have you ever had a teaching certificate or teaching license revoked or suspended?

No

If Yes, explain:

## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### Disclosures continued

\* Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment?

No

If Yes, explain:

\* Are you a relative of any board member, administrator, or supervisor who is currently serving the School District?

No

Name:

Position:

Relationship:

\* Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodation?

Yes

List any accommodations:

### Military Service

Branch

Induction date

Separation date

Type of discharge

If other than honorable, explain:

### Residency Status

Have you ever worked, lived, or gone to school outside the state of Indiana?

No

If yes, please list your address and/or employer's address

### Legal Information

\* Are you eligible to work in the United States?

Yes

\* Have you ever been arrested, charged or convicted of a criminal offense other than a minor traffic violation?

No

## Wabash Valley Online Application Consortium Online Application

Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

### Legal Information continued

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest. A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

If yes, explain, giving dates:

\* Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

\* Does your name appear on any Sex Offender Database in any state or country?

No

### Equal Opportunity Employer

Wabash Valley Online Application Consortium is an Equal Opportunity Employer. Wabash Valley Online Application Consortium ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Wabash Valley Online Application Consortium has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making application for any opening should contact the Department of Human Resources.

### Applicant's Acknowledgment and Agreement

By checking the box below, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

## **Wabash Valley Online Application Consortium Online Application**

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Webster, Lisa - AppNo: 62638

Date Submitted: 7/26/2025

---

I, Lisa Webster, agree to all of the terms above.

☒ I agree

### **What level of students do you want to work around?**

---

\* Select the building(s) you would like to work?

☒ 1. Elementary

8/5/2025

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Angela Emery into the regular time food service staff employee list. She would be filling one of our open positions in the MS/ES kitchen and her hours would be 10:30AM-2:00PM. We would be happy to have her join the full-time team. Her start date to be Thursday 8/7/2025 at the normal pay rate of \$13.50/hr.

Sincerely,

Adam Proulx

ARAMARK Food Service Director

8/5/2025

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Michele Russell into the regular time food service staff employee list. She would be filling one of our open positions in the MS/ES kitchen and her hours would be 10:30AM-2:00PM. We would be happy to have her join the full-time team. Her start date to be Thursday 8/7/2025 at the normal pay rate of \$13.50/hr.

Sincerely,

Adam Proulx

ARAMARK Food Service Director



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

---

## Fwd: Softball Resignation

1 message

---

Colin Quin <cquin@tcsc.k12.in.us>  
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Tue, Jul 29, 2025 at 6:58 PM

Can we get this position posted?

All the best,

*-Colin Quin*

Tipton High School

Athletic Director

School: 765-675-7431 ext. 1144

Work: 765-860-9786

E-Mail: cquin@tcsc.k12.in.us

Begin forwarded message:

**From:** Joseph Gosnell <jgosnell@tcsc.k12.in.us>

**Subject:** Softball

**Date:** July 18, 2025 at 12:38:11 PM EDT

**To:** Colin Quin <cquin@tcsc.k12.in.us>

**Cc:** Craig Leach <cleach@tcsc.k12.in.us>, Tom Lyday <tlyday@tcsc.k12.in.us>

I am writing you today to let you know I will be stepping down as head softball coach for the 2025-2026 academic year. It has been an amazing three years since I have been involved with the program and appreciate the administration and community for all the support. At this time, I feel the program as a whole is headed in the right direction and is ready for a long term head coach. Please feel free to reach out anytime with any questions, thank you.

--

Joe Gosnell B.S. M.S.

Chemistry 1 / ACP C101/C121 / Environmental Science

Varsity Assistant Football Coach

Tipton High School



7/5/25

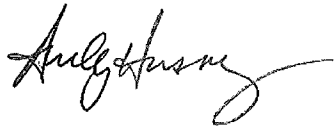
To Whom It May Concern,

After 4 years on the high school baseball coaching staff, two years as head JV coach, followed by 2 years as varsity head coach, I am reluctantly submitting this letter of resignation, effective immediately.

Although I do intend to make myself available on some level during the transition to a new head coach, and even though I planned on being here another 1-3 years at a minimum, personal reasons require that I step down from this position at this time.

Thank you to the school board for originally believing in me enough to offer me this position, and I appreciate your time.

Regards,

A handwritten signature in black ink, appearing to read "Andy Hussong", with a stylized flourish extending from the end.

Andy Hussong  
Varsity Head Baseball Coach (2023-24, 2024-25 seasons)  
JV Head Baseball Coach (2021-22, 2022-23 seasons)



# TIPTON HIGH SCHOOL

---

619 S. Main Street Tipton, IN 46072 • Ph: 765-675-7431 • Fx: 765-675-9519

August 4, 2025

Dear TCSC School Board,

I write to recommend Mrs. Kim Warner as the Key Club Sponsor of Tipton High School for the 2025-2026 school year following the resignation of Mrs. Sanquetti. The position was advertised to staff by email and in-person. Mrs. Warner was the only staff member that showed interest in being the sponsor.

Mrs. Warner has experience as a club sponsor and will do a great job continuing the momentum that Mrs. Sanquetti has started with this group.

Please let me know if you have any questions.

Sincerely,

Craig Leach  
Principal  
Tipton High School



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

---

## Fwd: Formal Letter of Interest for Assistant Girls Soccer Coach

1 message

---

**Colin Quin** <cquin@tcsc.k12.in.us>  
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fri, Jul 25, 2025 at 2:11 PM

All the best,  
*-Colin Quin*  
Tipton High School  
Athletic Director  
School: 765-675-7431 ext. 144  
Work: 765-860-9786  
E-Mail: cquin@tcsc.k12.in.us

Begin forwarded message:

**From:** Rachel Ripberger <rachelripberger@icloud.com>  
**Subject:** Formal Letter of Interest for Assistant Girls Soccer Coach  
**Date:** July 24, 2025 at 2:10:10 PM EDT  
**To:** Colin Quin <cquin@tcsc.k12.in.us>

Hello Colin,

I wanted to send you a formal letter of interest to be the assistant girls soccer coach.  
I know we have communicated previous with email and I am still employed. I just wanted to formally send a letter to you.

Thank you,  
Rachel Ripberger  
Sent from my iPhone

Mr. John Ayars  
Principal  
Tipton Middle School  
Phone: 765.675.7521 ext 2202  
Email: [jayars@tcsc.k12.in.us](mailto:jayars@tcsc.k12.in.us)

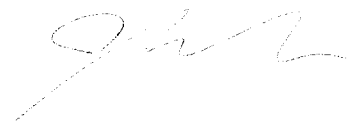
To Whom it May Concern:

This letter is being sent to recommend **Ms. Missy Henry**, TMS 6th Grade Math Teacher and THS Varsity Volleyball Coach, to the new stipended position of **TMS Supervisory Athletic Director**. The stipend will amount to **6,000/year** for the assigned duties.

Ms. Missy Henry has been a long-serving and trusted member of our TCSC family, serving in teaching roles across the corporation and serving all students with empathy and professionalism. Following the departure of our former TMS Athletic Director, Mr. Alec Weddell, Ms. Henry is looking forward to taking on proscribed supervisory, administrative, and leadership roles in the TMS Athletic Department through this stipended role. These roles are to include:

- Supervising, or delegating to trained professionals, hosted home events
- Coordinating facility use for practices
- Managing event logistics, including setting up high-quality events
- Working collaboratively with other members of the corporation to secure event workers
- Coordinating athletic paperwork for student athletes
- Maintaining up-to-date rosters for events
- Supporting the training of new coaches, and supporting all coaches with communication and parent concerns
- Maintaining communication with the TMS social media accounts to support visibility of TMS Athletic programming and celebrating students and programs
- Working with the TMS Principal to maintain the TMS Athletic budget
- Supporting appropriate TMS processes for uniform maintenance and purchasing

We look forward to how this new role will develop, supported by the THS Athletic Director, the TMS Administrative team, and other staff that have maintained a culture of excellence in TMS Athletics. Thank you, and have a good day. Go Blue Devils!



John Ayars