

Memorandum

To: TCSC Board of Education

From: Ryan Glaze

Date: 01/07/2022

Subject: 12 Month Classified Vacation Day Buy Back

The following employees have remaining vacation days for the 2021 calendar year. Per the classified personnel handbook, payment in lieu of vacation is permitted upon approval of the Superintendent for a maximum of five (5) days. (PENDING BOARD APPROVAL).

S. Dan Benefiel (5.5 days remaining)

$\$28.46/\text{hour} \times 8 \text{ hours/day} = \$227.68 \times 5 = \$1,138.40$

Mark Webster (5 days remaining)

$\$18.97/\text{hour} \times 8 \text{ hours/day} = \$151.76 \times 5 = \$758.80$

Tonja Carter (6.5 days remaining)

$\$26.26/\text{hour} \times 8 \text{ hours/day} = \$210.08 \times 5 = \$1,050.40$