

TCSC School Board Meeting

Community Room, 817 South Main Street, Tipton, IN 46072
Tuesday, November 9, 2021
6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Gary Plumer, Board President; Chris McNew, Board Member; Dr. Ryan Glaze, Superintendent; Andrea Campbell, Board Member; Jennifer Humrichous, Board Member; Amber Rodibaugh, Board Member; Susan Sloan, Scott Jaworski, Director of Student Achievement Student Services

1 Call to Order/Welcome

Gary Plumer, Board President

Minutes:

The meeting was called to order at 6:30PM by Mr. Plumer.

2 Pledge of Allegiance

Minutes:

Mr. McNew led the Pledge of Allegiance.

3 Approval of Consent Agenda Items

Gary Plumer, Board President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- October 12, 2021 Regular Session

Approval of Claims

- October 15, 2021 Payroll Claim
- October 29, 2021 Payroll Claim
- November Accounts Payable Claims

Approval of Personnel Report

- November Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- None.

Approval to Accept Donations

- None.

Result: Approved

Motioned: Jennifer Humrichous

Seconded: April Overdorf

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |

4 Superintendent's Report

Dr. Ryan Glaze, Superintendent

Recognition:

Abi Overdorf-FFA Talent Top 10

Evan Long-Tipton Cross County

Lady Devil Soccer-Sectional Three peat; Regional Champions, Semi State Appearance

Tipton Ford

New Covid Dashboard Up and Running

Building Project Renderings

Greenhouse Update

4.1 Spotlight on Schools

Scott Jaworski, Director of Student Achievement and Learning

Report from the November 3, 2021 eLearning Professional Development Day.

Elements of a quality lesson.

Minutes:

Mr. Jaworski presented to the Board the Elements of Effective Lesson Design. This was presented and discussed with the staff during a recent Professional Development Day.

4.2 Department Reports

Student Achievement and Learning, Scott Jaworski
Director of Student Services and Transportation, Shayne Clark
Director of Food Services, Adam Proulx
Director of Technology, Steven Gingerich

4.3 Financial Report

Dr. Ryan Glaze, Superintendent

The monthly report for October provides you with a summary of the monthly revenue versus expenditures. For October was a three pay month, our revenue in the education fund was \$833,890, with expenditures of \$ 1,205,952.37, giving us a cash balance of (\$44,812.97) in the Education Fund. Operation expenditures are \$443,259 with a cash balance of \$1,188,757.87. Debt Service has a cash balance of \$1,269,673.48. The Rainy Day Fund balance is \$2,511,814.91 (17% of our overall budget). Total cash balance Rainy Day + Operations is \$4,769,814 (32% of our overall budget)

5 Old Business

Gary Plumer, Board President

Minutes:

None.

6 New Business

Gary Plumer, Board President

6.1 Permission to advertise for an Additional Appropriation and Fund Transfer

Gary Plumer, Board President

As you are aware, in order to cover staffing for the 2021 Budget we needed to spend 106% of the

education fund appropriation. Since we cannot submit a budget that exceeds our education fund appropriation we must increase the appropriation before December 31, 2021 so we do not have accounts in a negative balance. The additional appropriation of \$850,000 is needed in the education fund to cover expended funds. Most of the additional appropriation in the education fund will be covered by cash balance (\$600,000), but a transfer from the Rainy Day of \$250,000 will be needed to cover the total cost.

In the operation fund, we worked to reduce the cash balance by completing some much needed projects that included water softeners, paving projects, sidewalk replacement, Ag welding stations, band tower, landscaping, Tipton Achievement Academy room upgrades, Computer Science, and Robotics equipment, furniture and supplies. In order to cover these additional expenditures and additional appropriation of \$600,000 is needed. The total cost of the additional appropriation will be covered through the cash balance in the operation fund.

It is recommended the Board approve advertising for an additional appropriation meeting and transfer of funds held on Tuesday, December 14th at 6:15 PM.

Result: Approved

Motioned: April Overdorf

Seconded: Amber Rodibaugh

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |

6.2 Consideration for Approval of Greenhouse Sub-Contractor Pre-qualification and Safety Qualification Forms

Gary Plumer, Board President

Included in your board packet are a Sub-contractor Pre-qualification Form and Safety Qualification Form for the greenhouse project prepared by WR Duncan. These forms are used to gather and assess information about interested subcontractors to determine that contractor's capacity to complete the job, by considering experience and identifying signs of safety and financial risk. These forms must be completed by interested subcontractors by 11/18/21. It is recommended the Board of Trustees accept the bid documents for the Greenhouse Project as presented by W.R. Dunking & Son, Inc.

Result: Approved

Motioned: Amber Rodibaugh

Seconded: April Overdorf

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |

6.3 Consideration to Approve Construction Documents for the TCSC Greenhouse

Gary Plumer, Board President

Included in your board packet are Construction Documents prepared by Schmidt and Associates. Included in the documents are site and building plans, elevations, sections, details, diagrams, and schedules. It is recommended the Board of Trustees accept the bid documents for the Greenhouse Project as presented by Schmidt Associates. Documents are linked here.

Result: Approved

Motioned: Jennifer Humrichous

Seconded: Andrea Campbell

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |

6.4 Consideration to Approve of Superintendent's Contract

Dr. Ryan Glaze, Superintendent

On October 12, the Board of Trustees held a public hearing regarding the extension of the Superintendent's Contract. In addition, the proposed contract was advertised in the local paper and on the corporation website in accordance with state statute. Fulfilling these requirements, the contract is ready for approval by the Board of Trustees.

Result: Approved

Motioned: Chris McNew

Seconded: Jennifer Humrichous

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |

7 Other Matters to Come Before the Board

Gary Plumer, Board President

Minutes:

None.

7.1 Advisory Committees

Gary Plumer, Board President

- November 15 Facilities/Technology
- December 20 Personnel

7.2 Schedule of Events

Gary Plumer, Board President

November 10-ISBA Fall Regional Meeting

November 15-Facilities and Technology Committee Meeting 5:30 PM

November 17-19-IASBO State Conference-Ft. Wayne

November 24-26 Thanksgiving Vacation

December 6-THS/TMS Choir Concert 7:00PM

December 8-THS/TMS Band Concert 7:00PM

December 14-Monthly School Board Meeting 6:30PM

December 20-Personnel Committee Meeting 5:30PM

December 20-January 2-Christmas Break

January 3-Students Return/Second Semester Begins

8 Comments from Community

Gary Plumer, Board President

Minutes:

- Mr. McNew shared with the Board and the community the issues with bullying in our schools. Mr. McNew encouraged the parents and staff members to please talk with your students about bullying issues at Tipton Schools.
- Community members were pleased with the new COVID policy.
- Are there remediation preparations for students who are following behind due to pandemic?
- Moms For Liberty in Tipton County presented to the Board and community. Justine Reeves provided an in site to the group and what they are trying to do for Tipton County children.

9 Adjournment

Gary Plumer, Board President

Minutes:

The meeting was adjourned at 7:40 PM.

Result: Approved

Motioned: Amber Rodibaugh

Seconded: Jennifer Humrichous

| Voter | Yes | No | Abstaining |
|-----------------------------------|-----|----|------------|
| April Overdorf, Board Secretary | X | | |
| Gary Plumer, Board President | X | | |
| Chris McNew, Board Member | X | | |
| Andrea Campbell, Board Member | X | | |
| Jennifer Humrichous, Board Member | X | | |
| Amber Rodibaugh, Board Member | X | | |
| Susan Sloan, Board Member | X | | |