



Book	Policy Manual
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Title	Revised Policy - Vol. 33, No. 2 - May 2021 - PROMOTION, PLACEMENT, AND RETENTION
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5410 - **PROMOTION, PLACEMENT, AND RETENTION**

The School Board recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It shall be the policy of the Board that each student be moved forward in a continuous pattern of achievement and growth that is in harmony with his/her own development.

[☒] Such pattern should coincide with the system of grade levels established by this Board and the instructional objectives established for each.

A student will be promoted to the succeeding grade level when s/he has:

- A. (☒) completed the course requirements at the presently assigned grade;
- B. (☒) in the opinion of the professional staff, achieved the instructional objectives set for the present grade;
- C. (☒) demonstrated sufficient proficiency to permit him/her to move ahead in the educational program of the next grade;
- D. (☒) demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

Any decision regarding retention of a student who is eligible for special education and related services shall be made in accordance with the student's IEP or service plan and in compliance with ~~with~~ the statewide assessment program's policies and Federal law.

[☒] A student ~~enrolled in~~ who is eligible for special education and related services shall be promoted or retained based on the ~~opinion of the Case Conference and the student's I.E.P.~~ recommendation of the case conference committee and the student's IEP.
[DRAFTING NOTE: this option is not required by law but may be selected if the Board chooses to have the case conference committee make recommendations for retention.]

[☒] Following sound principles of child guidance, the Board discourages the skipping of grades.

It is the policy of the Board that a student shall not be retained or held back in a grade level for the sole purpose of improving the student's ability to participate in extra-curricular athletic programs.

The Board will comply with the requirements of the Indiana Department of Education regarding the consequences for students in grade three who fail to pass the Indiana Reading Evaluation and Determination Assessment (IREAD-3). Accordingly, a student who does not pass the IREAD-3 assessment either during the assessment period in the school year or during the summer assessment

window, and is not eligible for a "good cause exemption" outlined below, shall be considered for retention in third-grade based on the student's overall academic performance in all subject areas.

The school shall make one (1) of the following determinations:

- A. Retention is necessary based on the overall academic performance of the student in all subject areas. The student should be reported to the State as a third-grader in the subsequent school year, and the student should receive third-grade instruction in all subject areas.
- B. Retention is not necessarily based on the overall academic performance of the student in all subject areas. The student should move on to fourth-grade instruction in all subject areas. However, the student will continue to receive third-grade reading instruction during the subsequent school year and must retake the IREAD-3 assessment until the student passes the assessment or qualifies for a "good cause exemption".

Good cause exemptions that may be considered are:

- A. a student who has been previously retained two times prior to the fourth grade;
- B. a student with disabilities whose case conference committee has determined that promotion is appropriate;
- C. an English learner student whose Individual Learning Plan (ILP) Committee has determined that promotion is appropriate.

The Superintendent shall develop administrative guidelines for promotion, placement, and retention of students which:

- A. (**X**) require the recommendation of the professional staff for any promotion, placement, or retention;
- B. (**X**) require that parents are informed in advance of the possibility of retention of a student at a grade level;
- C. (**X**) assure that reasonable efforts be made to remediate the student's difficulties before s/he is retained;
- D. (**X**) assign to the principal the final responsibility for determining the promotion, placement, or retention of each student.

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Legal

I.C. 20-32-8.5

511 IAC 6.1-5-10 - Retaining student for athletic purposes prohibited

511 IAC 6.2-3.1-3

IDOE Memorandum April 7, 2017: IREAD-3 Guidance for 2017-18 School Year