

Personnel Report August 10, 2021

Certified Staff

Resignation:

- **Lori Payne**, 8th Grade English Teacher, Tipton Middle School, *effective July 28, 2021*
- **Benjamin Friedle**, School Counselor, Tipton Elementary School, *effective July 23, 2021*

Recommendation:

- **Tyler Wyrick**, Science Teacher, Tipton High School, *effective August 5, 2021, Pay rate: \$39,000/yr*
- **Tammy Heady**, 2nd Grade Teacher Temporary Contract, Tipton Elementary School, *effective August 5, 2021, Pay rate: \$37,000/yr*
- **Michelle Biehle**, Preschool Teacher, Tipton Elementary School, *effective August 5, 2021, Pay rate: \$37,000/yr*
- **Morgan Wyatt**, Science Teacher, Tipton Middle School, *effective August 5, 2021, Pay rate: \$37,000/yr*
- **Jessica Johnson**, 8th Grade English Teacher, Tipton Middle School, *effective August 5, 2021, Pay rate: \$38,000/yr*

Classified Staff

Medical Leave of Absence:

- **Lydia Vandevender** is requesting a medical leave of absence for approx. 4-5 weeks beginning August 5, 2021.

Retirement:

- **Beth Idlewine**, Cafeteria Employee, Tipton Middle School, *effective July 30, 2021*

Resignation:

- **Riley Herron**, Cafeteria Employee, Tipton Middle School, *effective August 6, 2021*
- **Tamera Tebbe**, Cafeteria Employee, Tipton Middle School, *effective July 25, 2021*
- **Martin Aspiazu**, Part time Custodian, Tipton Elementary School, *effective August 3, 2021*

Termination:

- **Rebecca Redmon**, 3rd Shift Custodian, Tipton Elementary School, *effective July 22, 2021*

Recommendation:

- **Kaylee Walden**, Part-time After School Care Assistant, TES, *effective August 5, 2021, Pay Rate: \$10.50/hr.*
- **Shannon Trent**, Recess Assistant, Tipton Elementary School, *effective August 5, 2021, Pay rate: \$10.50/hr.*
- **David Heath**, Special Education Bus Driver, *effective August 5, 2021*
- **Tina Stroup**, Cafeteria Employee, Tipton Middle School, *effective August 5, 2021, Pay rate: \$10.00/hr*
- **Susan Voss**, Bus Driver, Tipton Transportation Department, *effective August 5, 2021*
- **Daniel Wilborn**, 2nd Shift Custodian, Tipton Middle School, *effective August 2, 2021, Pay rate: \$11.00/hr*
- **Beth Smith**, Part Time Custodian, Tipton Elementary School, *effective August 9, 2021, pay rate: \$11.00/hr.*

ECA Staff

Recommendation:

- **Sam Phillips**, Middle School Head Cross Country Coach, Tipton Middle School

July 28, 2021

Dear Ms. Kikta,

Please accept this letter as my official resignation from Tipton Middle School for the 2021-2022 school year effective Wednesday, July 28, 2021.

Thank you,
Lori Payne

Letter of Resignation

Benjamin Friedle
11841 High Cloister Court
Fishers, IN

7/23/2021

Tipton Elementary School
1099 South Main St.
Tipton, IN 46072

Dear Lori Rayl,

Please accept this letter as formal notice of my resignation as school counselor at Tipton Elementary School effective immediately or as soon as eligible.

It has been my utmost pleasure working at TES. The experiences, students, coworkers, and friends I have come to know over the past 9 years have helped shape me into a better person and counselor. I appreciate the support shown to me from administration over the years.

I wish you all the best. Please let me know if I can be of any assistance for the transition of a new counselor. Whomever you find to fill the position will be fortunate to be at Tipton Elementary School.

Sincerely,

Benjamin Friedle



TIPTON HIGH SCHOOL

619 S. Main Street ~ Tipton, Indiana 46072 ~ Phone: 765-675-7431 ~ Fax: 765-675-9519

7/29/2021

Dr. Glaze and Board of Trustees,

It is my recommendation that Tyler Wyrick be hired for the position of Tipton High School Science Teacher. On Friday, July 23 I set up interviews with the two of the applicants who had completed and submitted their applications for the THS Science teaching position. The third candidate did not respond to an interview request. On Tuesday, July 27 Mr. Leach, Chris Nichols, Joe Gosnell, and I interviewed the two candidates. Tyler Wyrick was clearly the best candidate. He expressed his enthusiasm and passion for science. He also had experience in teaching the subjects that he will be teaching at THS. On Thursday, July 29 I offered Tyler Wyrick the position and he accepted. Tyler will bring an infectious enthusiasm, a sense of compassion, and an ability to reach students that will help the Tipton High School Science Department grow and thrive moving forward. I think he will be a fair and strong disciplinarian and help those students who are in need.. I am very much looking forward to working with him in his new role.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J. Stillson".

Richard J. Stillson
Principal
Tipton High School

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857



Tyler Wyrick
170 E 300 N
Tipton, IN 46072

July 30, 2021

Mr. Wyrick:

This letter is to inform you of our intention to hire for our Tipton High School Science Teacher. We are excited to have you on Team Tipton! Your name will be submitted for consideration at our Tipton Community School Corporation board of trustees meeting on Tuesday, August 10, at 6:30 PM. You are encouraged to attend the meeting if possible, but it is certainly not required. Congratulations and we are looking forward to many great years working together!

Dr. Robert Schultz, Interim Superintendent

Beginning Teacher Pay Rate	\$39,000 (based on 2019-2021 collective bargaining agreement)
Total Compensation	\$39,000

By signing this letter I acknowledge receipt of this letter of intent to hire Tyler Wyrick as Tipton High School Science Teacher.

Teacher Name

7-30-21

Date

Superintendent

Interim Sept.

7-30-21

Date

Working Together for Student Success

www.tcsc.k12.in.us

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Rick Stillson

Date: 7/29/21

Person Recommended: Tyler Wyrick

Address: 170 E 300th Tipton, IN 46072

Phone Number(s) 765-437-2808

Position Recommended: Science Teacher

Start Date: 8/5/21

Certified

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check ✓

Checked References ✓

Job Description ✓

Letter of Interest ✓

License ✓

Transcript ✓

Years Exp. _____

Degree _____

Classified/Coaching

Has Position Been Posted _____

Letter of Recommendation _____

Resume _____

Completed Application _____

Background Check _____

Checked References _____

Job Description _____

To: Dr. Glaze and School Board

From: Mrs. Rayl

Date: July 21, 2021

Re: Recommendation for TES Medical Leave 2nd grade teacher

I would like to recommend Mrs. Heady as a 2nd grade teacher to support our need for a medical leave. Mrs. Heady worked within the private industry and transitioned later into education. She has worked on her education degree, as well as her masters. She has experience within the school as a substitute teacher, paraprofessional, teacher medical leave coverage, and teacher at Options Charter School. I feel confident that Mrs. Heady will serve us well with her past experiences.

She is motivated to serve children; we look forward to her serving our second grade children.

It is my recommendation that you consider Mrs. Heady to work as a second grade teacher at TES.

Thank you for this consideration.

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857



Tammy Heady
944 Shore Bend Blvd
Kokomo, IN 46902

July 26, 2021

Ms. Heady:

This letter is to inform you of our intention to hire for our Tipton Elementary School 2nd Grade Temporary Teacher. We are excited to have you on Team Tipton! Your name will be submitted for consideration at our Tipton Community School Corporation board of trustees meeting on Tuesday, August 10, at 6:30 PM. You are encouraged to attend the meeting if possible, but it is certainly not required. Congratulations and we are looking forward to many great years working together!

Dr. Robert Schultz, Interim Superintendent

Beginning Teacher Pay Rate	\$37,000 (based on 2019-2021 collective bargaining agreement)
Total Compensation	\$37,000

By signing this letter I acknowledge receipt of this letter of intent to hire Tammy Heady as Tipton Elementary School 2nd Grade Temporary Teacher.

Tammy Heady
Teacher Name

7/26/2021
Date

Robert W. Schultz
Superintendent
Interim Supt.

July 26, 2021
Date

Working Together for Student Success

www.tcsc.k12.in.us

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Lori Rayl

Date: 7-22-21

Person Recommended: Tammy Heady

Address: 944 Shore Bend Blvd Kokomo, IN 46902

Phone Number(s) 765-513-2174

Position Recommended: Medical Leave 2nd grade teacher

Start Date: 8-5-21

Certified

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check _____

Checked References ✓

Job Description _____

Letter of Interest ✓

License getting emergency license

Transcript ✓

Years Exp. 0

Degree MA

Classified/Coaching

Has Position Been Posted _____

Letter of Recommendation _____

Resume _____

Completed Application _____

Background Check _____

Checked References _____

Job Description _____

To: Dr. Glaze and School Board

From: Mrs. Rayl

Date: July 21, 2021

Re: Recommendation for TES Preschool teacher

I would like to recommend Miss Biehle as a TES Preschool teacher. Miss Biehle previously worked at TES as a temporary 2nd grade teacher during a medical leave. She has been working within education as a special education teacher and recently in a preschool setting.

She is motivated to serve children; we look forward to her serving our preschool children.

It is my recommendation that you consider Miss Biehle to work as a preschool teacher at TES.

Thank you for this consideration.

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857



Michelle Biehle
118 3rd St.
Tipton, IN 46072

July 27, 2021

Ms. Biehle:

This letter is to inform you of our intention to hire for our Tipton Elementary School Preschool Teacher. We are excited to have you on Team Tipton! Your name will be submitted for consideration at our Tipton Community School Corporation board of trustees meeting on Tuesday, August 10, at 6:30 PM. You are encouraged to attend the meeting if possible, but it is certainly not required. Congratulations and we are looking forward to many great years working together!

Dr. Ryan Glaze, Superintendent

Beginning Teacher Pay Rate	\$37,000 (based on 2019-2021 collective bargaining agreement)
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Total Compensation	\$37,000
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By signing this letter I acknowledge receipt of this letter of intent to hire Michelle Biehle as Tipton Elementary School Preschool Teacher.

Michelle Biehle
Teacher Name

07/27/2021
Date

[Signature]
Superintendent

07/27/2021
Date

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Lori Rayl
Date: 7-22-21
Person Recommended: Michelle Bieble
Address: 118 3rd St. Tipton, IN 46072
Phone Number(s): 317 645 5436
Position Recommended: preschool teacher
Start Date: 8-5-21

Certified

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check ✓

Checked References ✓

Job Description ✓

Letter of Interest ✓

License ✓

Transcript ✓

Years Exp. ✓

Degree ✓

Classified/Coaching

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check ✓

Checked References ✓

Job Description ✓

\$37,000 verbal agreement

\$37,000

Memorandum

To: Dr. Ryan Glaze

From: Melissa Kikta - Tipton Middle School Principal

Date: July 27, 2021

Subject: Recommendation for Hire

This is a formal request to hire Morgan Wyatt for our 7th Grade Science position. Mrs. Wyatt was interviewed by Mr. Ayars and Mrs. Kikta. The committee reviewed 14 applications that were submitted and interviewed 13 applicants.

Mrs. Wyatt is a newly certified teacher with a dedication to building positive relationships and working hard to make a difference in her students.

Attachments:

Employee Recommendation Checklist

Application packet

Interview notes

37,000
[Signature]

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857



Morgan Wyatt
21334 Wharfdale Dr
Westfield, IN 46062

July 29, 2021

Ms. Wyatt:

This letter is to inform you of our intention to hire for our Tipton Middle School Science Teacher. We are excited to have you on Team Tipton! Your name will be submitted for consideration at our Tipton Community School Corporation board of trustees meeting on Tuesday, August 10, at 6:30 PM. You are encouraged to attend the meeting if possible, but it is certainly not required. Congratulations and we are looking forward to many great years working together!

Dr. Ryan Glaze, Superintendent

Beginning Teacher Pay Rate	\$37,000 (based on 2019-2021 collective bargaining agreement)
Total Compensation	\$37.000

By signing this letter I acknowledge receipt of this letter of intent to hire Morgan Wyatt as Tipton Middle School Science Teacher.

Morgan Wyatt
Teacher Name

7/29/21
Date

Ryan Glaze
Superintendent

7/29/21
Date

Memorandum

To: Dr. Ryan Glaze

From: Melissa Kikta - Tipton Middle School Principal

Date: 7/30/2021

Subject: Recommendation for Hire

I would like to formally request to hire Jessica Johnson for our open 8th Grade English position. Mrs. Johnson was selected from a committee including Samantha Crouch, John Ayars, and Melissa Kikta. The committee reviewed and interviewed many applicants.

Mrs. Johnson has completed a year of teaching at RJ Baskett Middle School in Gas City. She has a passion for writing and helping students learn.

Attachments:

Employee Recommendation Checklist

Application packet/Interview notes

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857



Jessica Johnson
2106 South A Street
Elwood, IN 46036

June 25, 2021

Ms. Johnson:

This letter is to inform you of our intention to hire for our Tipton Middle School 8th Grade English Teacher. We are excited to have you on Team Tipton! Your name will be submitted for consideration at our Tipton Community School Corporation board of trustees meeting on Tuesday, August 10, at 6:30 PM. You are encouraged to attend the meeting if possible, but it is certainly not required. Congratulations and we are looking forward to many great years working together!

Dr. Robert Schultz, Interim Superintendent

Beginning Teacher Pay Rate	\$38,000 (based on 2019-2021 collective bargaining agreement)
Total Compensation	\$38,000

By signing this letter I acknowledge receipt of this letter of intent to hire Jessica Johnson as Tipton Middle School 8th Grade English Teacher.

Jessica Johnson
Teacher Name

7/30/21
Date

Robert Schultz
Superintendent

7-30-21
Date

Interim Supt.

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Lydia K. Vanderender
THS Cafe Employee
Friday 7/23/21

Atten: Kris Smith - High School Cafe Manager
and --- Tipton Community School Board

I am requesting a medical leave for surgery for
Carpal Tunnel and Cubital Tunnel on my Right
Hand and Arm.

Surgery scheduled for August 2nd 2021.

I will not be able to start work at the beginning
of school August 7th 2021.

I will have my right hand and arm in a splint
with no usage for 4 full weeks. I expect to be off
work 5-6 weeks from the 8/2/21 date. I will
turn in my "Patient Work Status" form with
restrictions ASAP after surgery.

Sincerely,

Lydia K. Vanderender

copies mailed to: (mailed Saturday 7/24/21)

Kris Smith - c/o THS Cafe

Tonja Carter - c/o Tipton Community School Corporation

Adam Proulx - Aramark Food Service Manager c/o TMS

July 30, 2021

Dear Adam and Susie,

This letter is one I never thought I'd be writing, but I'm going to submit my retirement effective immediately, July 30, 2021.

I have LOVED working in the cafeteria and all the people I have worked with. After all these years I always thought I'd be there forever and I would have been, but life has other plans. You both plus everyone went out of your way helping me last year through all of my health issues. You'll never know how much I appreciated it.

Please tell all the girls and James and Rico how much I will miss them.

Here's hoping you have a GREAT year!

I already miss you, but this is the right path I'm taking.

Thank you,

Love to all,

Beth Idlewine



wd:
message

onja Carter <lcarter@tcsc.k12.in.us> Fri, Aug 6, 2021 at 9:27 AM
o: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>, Adam Proulx <aproulx@tcsc.k12.in.us>, Kris Smith <ksmith@tcsc.k12.in.us>

----- Forwarded message -----

From: **TwoFace FredBear** <rileyherron01@gmail.com>
Date: Fri, Aug 6, 2021 at 9:18 AM
Subject:
To: <Tcarter@tcsc.k12.in.us>

I'd like to thank you for the 3 years of working there at Tipton in the middle school cafeteria, but I will not be returning to work this year, sorry for being late on letting you know I've just been busy lately. I truly will miss working there,

--

Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax

Working Together For Student Success

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Lipton School Corp.

I, Ivarna Lekke am leaving my position which I held at Lipton Elem. Middle School as of 7/25/21.

I have a full time job at another business.

Thank you for the past 2 years of employment with Lipton School Corp.

Sincerely
Ivarna Lekke

I MARTIN ASPIAZU ON 8/3/21 AM
RESIGN MY CUSTODIAL POSITION AT TIPTON ELEMENTARY

Martin Aspiazu

To Dr. Ryan Glaze and Tipton Community School Board

From Eric Johnson Director of Facilities

Re Beck Redmon

Dear Dr. Glaze and Tipton Community School Board

Beck Redmon was terminated from her 3rd shift Elementary custodian position on July 22nd, 2021 for just cause.

Thank you for your consideration with this matter.

Eric Johnson

Director of Facilities

Tipton Community Schools

TIPTON COMMUNITY SCHOOL CORPORATION

1051 S. Main Street • Tipton, Indiana 46072 • Office: 765-675-2147 • Fax: 765-675-3857

COPY

July 15, 2021

Rebecca Redmon
453 N West St
Tipton, IN 46072

Dear Rebecca,

According to our records, the last day you reported to work was Monday, July 12, 2021.
If I do not hear from you by Thursday, July 22, 2021, you will be terminated for just cause.

Please contact me at (765) 675-2147, ext. 328.

Sincerely,



Eric Johnson
Director of Facilities

EJ/ap



TCSC

To: Dr. Glaze and School Board

From: Mrs. Rayl

Date: Aug 5, 2021

Re: Recommendation for TES Preschool Assistant

I would like to recommend Miss Kaylee Walden as our TES preschool Assistant.

Tipton Elementary School is excited to bring Miss Walden's dedication to students to our school. She is motivated to serve children; we look forward to her serving our children.

From the above mentioned information, it is my recommendation that you consider Miss Walden to become part of our TES team.

Thank you for this consideration.

Part Time
After school
\$10.50 Asst.

To: Dr. Glaze and School Board

From: Mrs. Rayl

Date: Aug 5, 2021

Re: Recommendation for TES Recess Assistant

I would like to recommend Mrs. Trent as TES Recess Assistant.

Tipton Elementary School is excited to bring Mrs. Trent's dedication to students at our school. She is motivated to serve children; we look forward to her serving our children.

From the above mentioned information, it is my recommendation that you consider Mrs. Trent to become part of our TES team.

Thank you for this consideration.

Shannon
10:50

Tipton Community School Corporation

Inter-office Memorandum

To: Dr. Glaze and the Board of School Trustees

From: Shayne Clark

Date: Wednesday, July 28, 2021

I would like to recommend David Heath be the bus driver for the daily special education bus route to Taylor School Corporation. David was our Boys and Girls Club bus driver, sub driver for Bus 2, and driver for various ECA trip.

7/26/2021

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Tina Stroup into the regular time food service staff employee list. She would be filling one of our open positions and her hours would be 9AM-2PM (it will be 10-2 until we are staffed enough to run the Deli bar position at 9-2) on the Middle School side. We would be happy to have her join the full-time team.

Sincerely,

Adam Proulx

ARAMARK Food Service Director

Tipton Community School Corporation

Inter-office Memorandum

To: Dr. Glaze and the Board of School Trustees

From: Shayne Clark

Date: Wednesday, August 4, 2021

I would like to recommend Susan Voss as the shuttle bus driver for the career center at Elwood. Susan has previous experience driving an activity bus for the Indiana School for the Deaf. She will be completing her background check, her pre-drug screen, the special purpose bus online training, and the in seat special purpose bus training.

To Dr. Ryan Glaze and Tipton Community School Board

From Eric Johnson Director of Facilities

Date 8/6/2021

Re Daniel Wilborn

Dear Dr. Glaze and Tipton Community School Board

I would like to consider Daniel Wilborn for the 2nd shift custodian position at the Middle school, with a start date of August 2nd and rate of pay of \$11.00

Thank you for your consideration with this matter.

Eric Johnson

Director of Facilities

Tipton Community Schools

To Dr. Ryan Glaze and Tipton Community School Board

From Eric Johnson Director of Facilities

Date 8/6/2021

Re Beth Smith

Dear Dr. Glaze and Tipton Community School Board,

I would like to consider Beth Smith for the Elementary part time custodial position, with start a start of August 9th and rate of pay \$11.00

Thank you for the consideration with this matter.

Eric Johnson

Director of Facilities

Tipton Community Schools

To Whom It May Concern,

I am writing this letter to recommend that Sam Phillips be the Head Coach for the CoEd 6th, 7th, and 8th grade team for Tipton Middle School.

Below is my contact information as Athletic Director of Tipton Middle School:

John Ayars

Email: jayars@tcsc.k12.in.us

Phone: (765) 675-7521 ext. 202

Sincerely,

A handwritten signature in black ink, appearing to be 'John Ayars', written in a cursive style.

John Ayars

Assistant Principal

Athletic Director