

TCSC Virtual Plan



2021-2022

Board Approved

Tipton Virtual Academy

Tipton Community School Corporation (TCSC) is planning to open for the 2021-2022 school year with in-person classes. There will be a very limited virtual learning program for some students.

A student may be offered a virtual learning opportunity if that student can provide a note indicating a diagnosis from their medical provider that it is in the best interest of that student to not attend school in person for physical health reasons. Each individual request will be reviewed by TCSC administration and nurses to determine the appropriate academic placement.

Students must have a reliable internet connection to participate in this program or may check-out a school owned Hot Spot. TCSC is partnering with EdOptions Academy and Edmentum, a completely accredited virtual school, to meet the needs of virtual students.

Guidance for placement within platforms:

Grades K-5 Using EdOptions

- Daily interaction with an EdOptions teacher
- Grade level appropriate material in all core subject areas including specials
- Consistent feedback from EdOptions teacher
- Report card issued from Tipton Elementary School (TES)

Grades 6-12 Using Edmentum

- Self-paced lessons in all subject areas-minimum of 8 weeks per subject
- Check-ins with Digital Learning Coordinator
- Report card issued from Tipton Middle School (TMS) or Tipton High School (THS)
- TCSC Transcript

Commitment

- TCSC students who are learning online will select that option for one semester at a time.

Program Definitions:

Grade Levels: K-12

Hardware Needed: All TCSC virtual students will be provided an iPad (K-6) or MacBook (7-12). Students will check out these devices as any other TCSC student.

Eligibility: Students with a diagnosis from their medical provider that states virtual learning is in the student's best interest because that student cannot attend school in person for physical health reasons. Each individual request will be reviewed by our administration and nurses to determine the appropriate academic placement. Attendance in virtual learning from the previous year will be a determining factor in placement.

Staffing: TCSC will provide a Digital Learning Coordinator to supervise all TCSC virtual learning platforms. Individual student schedules will be developed with the assistance of school counselors or assistant principals at TES, TMS, and THS. High school counselors will monitor credit needs to insure students remain on track for graduation.

Digital Learning Coordinator: TCSC will have one Digital Learning Coordinator assisting virtual students from each building.

Enrollment: Registration must be completed by the first day of each semester.

Student Responsibilities: Students must attend an orientation either in person or virtually as specified by the Digital Learning Coordinator. Students are expected to work on their courses **off campus**. Students will need to be in person for all state and district level accountability assessments. Assessments for some high school courses may require in-person, in-school participation.

TCSC Virtual Policies

Student Registration: To register for the Tipton Virtual Academy, parents are asked to register online and choose the virtual option. Upon completion of online registration, parents/students will be contacted and interviewed by the Digital Learning Coordinator.

Requirements for State and Local Testing: All students are required to take all mandatory state and local testing, including but not limited to, SAT, COGAT, NWEA, iLearn, iRead-3, I AM, and Review360. All data from the students' testing will be included in the data with their assigned school. Full-time students must comply with all TCSC Student Testing guidelines listed in the code of conduct. **Testing locations will be determined and information will be shared with students and parents.**

Required Hours: Learning in all virtual platforms will be asynchronous, meaning no required time to complete assignments during the day. However, students are expected to maintain the pace recommended by the program and will be contacted by the Digital Learning Coordinator if pacing falls behind the recommendation. EdOptions students may have daily check-ins from their EdOptions teacher which they must attend.

Proctoring of Final Exams (High School): Students will be required to have all final examinations proctored by TCSC personnel. **Testing locations will be determined and information will be shared with students and parents.**

Attendance for Students: Students are required to work consistently and to follow the pacing provided in EdOptions Academy and Edmentum. Students may complete more than what the pacing suggests each week and are encouraged to do so. Another important part of attendance is regular communication with EdOptions Academy online teachers and the Digital Learning Coordinator.

EdOptions Academy/Edmentum uses this Definition of Cyberbullying:

Cyberbullying is the use of the internet and related technologies (cell phones, smart phones, etc.) to harass, hurt, embarrass, or humiliate other people. Using these technologies to act or speak in a deliberate, repeated, and hostile manner with the intent to harm others is also cyberbullying or cyberstalking.

Grading Policies:

Course pacing and length will mirror the traditional school format of four (4), nine- (9) week grading periods and two (2) semesters. Course content (High School Only): All semester-based courses are one (1) credit.

Grading Scale K-12:

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| A | 90-100 |
| B | 80-89 |
| C | 70-79 |
| D | 60-69 |
| F | 0-59 |

Student Advancement and Graduation: Students must meet the already established requirements to advance to the next grade level or to graduate with a diploma from TCSC.

Teacher of Record: Full-time virtual students with Individualized Education Plans (IEP) will maintain their TCSC teacher of record. The teacher of record will be responsible for all student needs associated with their IEP.

Graduation Requirements (High School Only): The student's assigned guidance counselor will be responsible for scheduling and for guidance with graduation requirements, including planning with the new Graduation Pathway mandate.

Transcripts and Grade Reports for Grades 6-12: Students and parents may access the student's unofficial transcript in Edmentum's Student Information System (SIS) by selecting the Transcript option from the main menu. Grade reports will be issued at the same time that all other TCSC students receive their grade reports. Grades will only be updated to the TCSC PowerSchool gradebook during the semester. Parents may request grade reports from the Digital Learning Coordinator.

Right to Privacy Policy: TCSC and EdOptions Academy/Edmentum respect a student's right to privacy by following the guidelines as set forth in the Family Educational Rights and Privacy Act (FERPA). This law protects the privacy of a student's educational records. TCSC and EdOptions Academy must have written permission from the student or legal guardian to release information from that student's educational record.

Extra Curricular/Co-Curricular Considerations: Participation in extracurricular or co-curricular activities by students attending TCSC Virtual will not be allowed. Only in-person students may participate in TCSC-sponsored extra- or co-curricular activities.

Defiance of Authority/Insubordination: Disobedience or noncompliance toward any staff member of the EdOptions Academy or TCSC is considered insubordination. That includes refusal to maintain communication with EdOptions Academy and TCSC staff. An act of insubordination may occur in any situation or communication, including, but not limited to, in an email, during a phone conversation, or in person.

If defiance of authority or insubordination is found, the following consequences will result:

- First offense: Referral to a guidance counselor.
- Second offense: Referral to administration for possible withdrawal from the virtual program and required to attend school in person.

Computer Misuse: Any student who attempts to access the secure information of EdOptions Academy or PLATO Learning, Inc. or its affiliates in an improper manner, uses another student's or staff member's login information to gain access to information, intentionally attempts to obtain access to areas or information not open to normal access, or engages in any act similar to the above, has committed a computer misuse. If computer misuse is found, the following consequences will result:

- First offense: Depending on the nature of the offense, the consequences can include a written warning, referral to a guidance counselor, suspended access to PLATO courseware, or administrative referral for possible withdrawal from the virtual program and required to attend school in person.
- Second offense: Referral to the administration for possible withdrawal from the virtual program and required to attend school in person.

Deviation from the Above Consequences: Notwithstanding anything in this policy to the contrary, the EdOptions Academy reserves the right to modify the consequences or action taken against a student violating this policy. It is EdOptions Academy's sole discretion for reasons including, but not limited to, the severity of, or damages caused by, the violation or to ensure compliance with applicable law.

Anti-Bullying Policy: Cyber bullying, or bullying in any form, is not acceptable behavior for any student enrolled in classes at the Tipton Virtual Academy/EdOptions Academy.

Any student found to be involved in these activities will immediately be withdrawn from the Virtual Academy.

Internet Acceptable Use Policy: The internet is a compilation of many networks that support the open exchange of information for research and educational purposes. The internet can be accessible to anyone, from anywhere, at any time. Students must understand that by using the network, their actions can be monitored by a teacher or administrator.

Internet Terms and Conditions of Use:

1. Users will not be abusive in EdOptions Academy messages to others. They will not use offensive, obscene, or harassing language when using any EdOptions Academy or PLATO Learning, Inc., or its affiliates' systems or software.
2. Users will not reveal personal addresses or phone numbers of other users.
3. Users will not post information if it violates the policy of others, jeopardizes the health and safety of students, plagiarizes the work of others, is a commercial advertisement, or is not approved by the teacher or school administrator. Users will accept responsibility for all materials they link to or upload.
4. Users shall promptly report any inappropriate material they receive.
5. Users will not attempt to log in to the network using any other user's name and password.
6. Users accept and acknowledge that additional documents and paperwork may be required, including but not limited to documents requiring agreement and signature upon the request of EdOptions Academy administration.
7. Any and all student-produced Web pages will be subject to the approval of the teacher or school administrator.
8. Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, agency, or PLATO. This includes, but is not limited to, the uploading or creation of computer viruses.
9. In the event of a virtual field trip, all users will conduct themselves in accordance with the policy or agreement applicable to the field trip.