

TCSC School Board Meeting

Administration Offices, 1051 South Main Street, Tipton, IN 46072

Tuesday, June 8, 2021

6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Gary Plumer, Board President; Chris McNew, Board Member; Dr. Ryan Glaze, Superintendent; Andrea Campbell, Board Member; Jennifer Humrichous, Board Member; Amber Rodibaugh, Board Member; Susan Sloan, Board Member; Dr. Robert Schultz, Interim Superintendent

1 Call to Order/Welcome

Gary Plumer, Board President

Minutes:

The meeting was called to order at 6:30 PM by Mr. Plumer.

2 Pledge of Allegiance

Minutes:

Mrs. Humrichous led the Pledge of Allegiance.

3 Approval of Consent Agenda Items

Gary Plumer, Board President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- Regular Session May 11, 2021

Approval of Claims

- Payroll Claim 5.21.2021
- Payroll Claim 6.4.2021
- Accounts Payable Claims

Approval of Personnel Report

- June Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- None.

Approval to Accept Donations

- None.

Motioned: Amber Rodibaugh

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

4 Superintendent's Report

Dr. Ryan Glaze, Superintendent

Angie Heron, Director of Tipton County Solid Waste Management District

Summer School Report

Web Site Preview

Community Room Updates Complete by August 1

Tipton Achievement Academy-Nearly Complete

Computer Science/Robotics Classroom Furniture

PowerSchool-Enrollment Express

School Messenger-Mass Communication System

4.1 Department Reports

Facilities & Transportation, Scott Wessel

Student Services, Shayne Clark

Food Services, Adam Proulx

Technology-Steven Gingerich

4.2 Financial Report

Dr. Ryan Glaze, Superintendent

The end of May resulted in a cash balance of \$-60,772 in the education fund. Other cash balances include \$1,106,275 in Debt Service and \$507,991 in the Operation Fund and \$3,211,814 in the Rainy Day Fund.

We will have payments coming from the county in June. This will improve the balance health in the Operation Fund. We are asking for approval later in the meeting for an additional allocation of \$700,000 from the Rainy Day Fund for transfer into both the Education Fund and Operation Fund. This will keep the Education Fund balance positive for end of the funding cycle and provide funds for the greenhouse in the Operation Fund.

4.3 Spotlight on Schools

Extreme Mentorship for 6th Grade Students presented by Ken Ehman

Minutes:

Mr. Ehman presented the Board with information about the Mentor Program that has been done in the past at Tipton Middle School. He is excited to see the program growing with the number of volunteers as well as student participation. This has been a very positive program for students.

5 Old Business

Gary Plumer, Board President

Minutes:

None.

6 New Business

Gary Plumer, Board President

6.1 Consideration to approve adult school meal prices for 2021-2022.

Gary Plumer, Board President

We will continue to offer free meals for students in the upcoming school year 2021-2022. This will operate under the "SSO" or Seamless Summer Option and grant the students free meals for next year. With this grant comes the requirement for an increase in adult meal pricing from \$3.65 to \$4.50. It is recommended to approve the increase in adult meal prices to \$4.50.

Motioned: April Overdorf

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.2 Consideration to approve additional appropriation from the Rainy Day Fund

Dr. Ryan Glaze, Superintendent

The Rainy Day Fund can be used only in case of emergencies and although we do not expect and do not hope to have to use those funds, it is important to appropriate the funds in case an emergency should arise. Emergencies are defined by a Board resolution as either a reduction in revenues or an increase in expenditures that was unexpected and could not have been predicted. These additional appropriations will be advertised 10 days before today's meeting and a public hearing was held at 6:15 pm this evening.

It is recommended that the Board grant permission to advertise for additional appropriations from the Rainy Day Fund.

Motioned: Susan Sloan

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.3 Consideration to approve the resolution to transfer funds from Rainy Day to both Education and Operations fund

Dr. Ryan Glaze, Superintendent

In order to main a positive balance in the Education Fund a transfer of \$200,000 from the Rainy Day Fund is requested to cover expenses through the end of the calendar year. In addition, it is requested to transfer \$500,000 from the Rainy Day Fund to the Operation Fund to cover addition expenses due to upcoming building projects. It recommended the Board of Trustees approve these transfers.

Motioned: Amber Rodibaugh

Seconded: Susan Sloan

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.4 Recommendation to hire Dr. Robert Schultz as Interim Superintendent

Gary Plumer, Board President

Due to the extended medical leave of Dr. Glaze, an interim superintendent will need to hiring in order to maintain the day to day operations of the school corporation. Dr. Robert Schultz was offered the position and accepted the position to up to two days a week, while Dr. Glaze is out. It is recommended to hire Dr. Schultz as interim superintendent for up to two days a week for up to six weeks.

Motioned: Chris McNew

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		

Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.5 Consideration to approve an adjustment in days and hourly rates for technology personnel

Gary Plumer, Board President

Maintaining and attracting qualified technology personnel is critical to the function of TCSC schools. Currently TCSC pay rates and work days is far less than surrounding school districts. In order to make TCSC more competitive, it is recommended to increase hourly rates for technology technicians to \$16 per hour for 8 hours per day and extend day worked for all technology personnel to 240 days per year. This will increase salaries by approximately \$17,000 funded through ESSER Funds.

Motioned: April Overdorf

Seconded: Amber Rodibaugh

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.6 Consideration to approve extended days for PowerSchool Lead

Gary Plumer, Board President

Part of the implementation of the new SIS (Student Information Systems) PowerSchool, requires a PowerSchool lead to support operation of the new system. This lead will have additional training on the operation of PowerSchool to make sure it operates correctly and efficiently. Adding additional work days to a current TCSC employee will assist the corporation as we operate PowerSchool. It is recommended to add 20 additional days to the TMS secretary position to serve as our PowerSchool Lead at a cost of an additional \$2,448 per year. The rate of pay will stay the same until the collective bargaining agreement is finalized.

Motioned: Jennifer Humrichous

Seconded: Andrea Campbell

Voter	Yes	No	Abstaining
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April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.7 Recommendation to approve the Director of Student Achievement and Learning Position

Gary Plumer, Board President

The learning loss due to the COVID-19 pandemic has significantly impacted student achievement and learning. In order provide our teachers with additional support to remediate our students TCSC is creating a new position of Director of Student Achievement and Learning funded through ESSER funds. The primary role and responsibilities of the position is to provide supports specifically for math, implementation of PLC (professional learning communities), UDL, other parts of the TCSC strategic plan. It recommended the board approve the creation of the position of Director of Student Achievement and Learning.

Motioned: Amber Rodibaugh

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.8 Consideration to approve the hire of TMS Assistant Principal and TCSC Director of Student Achievement and Learning

Gary Plumer, Board President

TCSC had approximately 57 applicants for the position of TMS Assistant Principal position. A team of TMS staff interviewed 8 candidates and narrowed the candidate pool down to 4 finalists interviewed by board members and the superintendent. The finalists were all exceptional! Through the process of interviewing for TMS Assistant Principal a candidate for the newly created Director of Student

Achievement and Learning emerged as well as the TMS Assistant Principal. It is recommended the board of trustees hire John Ayars as TMS Assistant Principal and Scott Jaworski as Director of Student Achievement and Learning.

Motioned: Jennifer Humrichous

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.9 Consideration to approve the 2022 Budget Calendar

Gary Plumer, Board President

The DLGF requires annual approval of the budget calendar from the Board of Trustees at TCSC. The 2022 budget calendar is in your packet and includes the dates for the Public Hearing of September 28 and final approval October 12, 2021.

Motioned: Amber Rodibaugh

Seconded: Susan Sloan

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.10 Consideration to approve COVID-19 stipends paid for all TCSC Staff

TCSC would like to use a portion of the ESSER III federal funds to pay a \$1000 stipend on the June 18, 2021 pay to show our appreciation to our staff for a job well done through this extraordinary time of March 2020-the present. We could not have had the year we did without the dedication of our staff through this pandemic. The \$1000 stipend will be available to all 238 employees of TCSC at cost of \$238,000. It recommended the Board of Trustees approve this stipend for our staff using ESSER III Federal Funds.

Motioned: Chris McNew

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.11 Change of date for the July Monthly Board Meeting and Special Board Meeting.

Gary Plumer, Board President

Due the Fourth of July holiday weekend and the Tipton County Fair the monthly Board meeting needs to be changed to Tuesday, July 20, 2021 at 6:30 PM to allow for time to generate End of Month financial reports and the approval claims. The Board of Trustees will convene a Special Board Meeting on Tuesday, July 6, at 6:30 pm to approve the CMC for the greenhouse initiative.

Motioned: Amber Rodibaugh

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.12 Consideration to approve a Request for Proposals for Construction Management for 2021 Greenhouse Initiative

Gary Plumer, Board President

Tipton Community School Corporation is seeking to hire a Construction Manager as Constructor as allowed under Indiana Code 5-32, as amended, for a project. As part of this process TCSC is initiating a Request for Proposals for Construction Manager as Constructor Services for Construction and Equipping of the TCSC Greenhouse. It is recommended the Board of Trustees approve the resolution authorizing of Construction Manager as Constructor Method of Contracting and the Request for Proposals for Construction Management. The RFP will be advertised twice through public notice on June 9 & 16 with proposals due June 30, 2021.

Motioned: April Overdorf

Seconded: Amber Rodibaugh

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.13 First Reading of Updated Board Policy 2430 - CORPORATION-SPONSORED CLUBS AND ACTIVITIES

Gary Plumer, Board President

Board Policy 2430 is the language the corporation uses to determine eligibility for corporation sponsored clubs and activities. The update deletes the sentence, "First quarter participation will be determined by meeting the 8th grade qualification criteria." Added language regarding provision for academic watch. All other language is unchanged.

Motioned: Amber Rodibaugh

Seconded: Andrea Campbell

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		

Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

7 Other Matters to Come Before the Board

Gary Plumer, Board President

Minutes:

None.

7.1 Advisory Committees

Gary Plumer, Board President

June 21-Facilities and Technology-Cancelled

July 19-Personnel-Cancelled

Aug 16-Student Achievement-5:30 PM

7.2 Schedule of Events

Gary Plumer, Board President

June 16-KASEK Superintendent's Meeting

June 18-Last Day of Summer School

June 21-RFP Pre-Submittal Meeting 1:00PM

July 1-Construction Management Proposal Review Meeting 5:30

July 6-Special Board Meeting 6:30 PM

July 15-PowerSchool Training for Front Office Personnel

July 16-PowerSchool Training for Front Office Personnel

July 20-Monthly Board Meeting

8 Comments from Community

Gary Plumer, Board President

Minutes:

Tipton County Recycle presented an opportunity to the Board to start a recycle program that will benefit all three school. This program will not cost TCSC any money. This information will be reviewed and TCSC will be in touch with Tipton County Recycle in the near future.

9 Adjournment

Gary Plumer, Board President

Minutes:

The meeting was adjourned at 7:22 PM following a motion and a second.

Motioned: Jennifer Humrichous

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		