

TCSC School Board Meeting

Administration Building, 1051 South Main Street, Tipton, IN 46072
Tuesday, May 11, 2021
6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Gary Plumer, Board President; Chris McNew, Board Member; Scott Wessel, Director of Operations; Dr. Ryan Glaze, Superintendent; Andrea Campbell, Board Member; Jennifer Humrichous, Board Member; Amber Rodibaugh, Board Member; Susan Sloan, Board Member

1 Call to Order/Welcome

Gary Plumer, Board President

Minutes:

Mr. Plumer called the meeting to order at 6:42 PM.

2 Pledge of Allegiance

Minutes:

Mrs. Overdorf led the Pledge of Allegiance.

3 Approval of Consent Agenda Items

Gary Plumer, Board President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- Regular Session, April 13, 2021
- Executive Session, April 26, 2021

Approval of Claims

- Payroll Claims, April 23, 2021
- Payroll Claims, May 7, 2021
- Accounts Payable Claims May 2021

Approval of Personnel Report

- May Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- THS Summer Volleyball Camp July 6-8, 2021

- THS YO Trip Memphis, TN

Approval to Accept Donations

- Duke Energy \$2500 to purchase TMS Wrestling Mat

Motioned: Amber Rodibaugh

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member			X
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

4 Superintendent's Report

Dr. Ryan Glaze, Superintendent

TCSC Greenhouse-Brochure and Update

Summer School Registration

Four County Mental Health-Social and Emotional Learning

Summer Projects-

- Landscaping-Cutting Down Dead Trees-Replacement of Trees-Sidewalk Repairs
- Community Room Improvements
- Electrical and Lighting
- Band Tower
- Water Conditioning
- Parking Lots Sealing and Lining

Graduation-May 29,2021 Live Stream

4.1 Spotlight on Schools

Melissa Kikta, Principal, Tipton Middle School

Grading Categories

Minutes:

Mrs. Kikta and Mrs. Hartley presented to the Board about many exciting new things happening at TMS next year.

4.2 Department Reports

Facilities & Transportation, Scott Wessel
Student Services, Shayne Clark
Food Services, Adam Proulx
Director of Technology, Steven Gingerich

4.3 Financial Report

Dr. Ryan Glaze, Superintendent

For the month of April we reinstated the monthly transfer of \$75,000 from the education fund to the operation fund. This caused expenditures to exceed revenue by \$75,177 leaving a remaining balance of (\$94,000) in the education fund. The projected deficit for the education fund is (\$64,000) by December. The operation fund has a cash balance of \$744,620, Debt Service \$1,106,275, and Rainy Day Fund Balance \$3,211,814.

5 Old Business

5.1 Consideration to approve the adoption of textbooks for social studies beginning with the 2021-2022 school year.

Gary Plumer, Board President

This item was tabled last month. The attached lists are a summary of recommendations. It is recommended that the Board approve the adoption of textbooks as recommended for social studies, debate, and PLTW beginning with the 2021-2022 school year.

Motioned: Amber Rodibaugh

Seconded: Susan Sloan

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6 New Business

Gary Plumer, Board President

6.1 Selection of an Architect for 2022 and 2023 Construction Projects

Gary Plumer, Board President

In April, the Board of Trustees approved a Request for Qualifications For Architectural Services and Design Criteria Developer Services. Five firms submitted proposals. The facilities committee met May 4, reviewed each proposal and selected the firm. The facilities committee is recommending Schmidt and Associates as the architectural firm of our 2022 and 2023 projects.

Motioned: Amber Rodibaugh

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.2 Consideration to approve a Request for Proposals for Construction Management for 2021 Greenhouse Initiative

Gary Plumer, Board President

Tipton Community School Corporation is seeking to hire a Construction Manager as Constructor as allowed under Indiana Code 5-32, as amended, for a project. As part of this process TCSC is initiating a Request for Proposals for Construction Manager as Constructor Services for Construction and Equipping of the TCSC Greenhouse. It is recommended the Board of Trustees approve the resolution authorizing of Construction Manager as Constructor Method of Contracting and the Request for Proposals for Construction Management. The RFP will be advertised twice through public notice on May 14 and May 21 with proposals due June 1, 2021.

Motioned: April Overdorf

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.3 Consideration to approve TES, TMS, and THS Book Fees for 2021-22

Gary Plumer, Board President

Motioned: Jennifer Humrichous

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.4 Consideration to approve insurance carriers

Gary Plumer, Board President

The Property and Casualty, Equipment Breakdown, and Cyber Enterprise Risk Insurance with Assured Partners was set to expire on April 26. That has been renewed. Property and Casualty Insurance formally with Wright Speciality, is now with EMC and Equipment Breakdown formerly with Hartford Steam Boiler is now with Liberty Mutual. CHUBB will continue as our Cyber Enterprise Risk carrier. It is recommended to approve the extension of all these policies under Assured Partners and accept the quotes from EMC, Liberty Mutual, and CHUBB for a saving of approximately \$9,000 this year.

Motioned: April Overdorf

Seconded: Amber Rodibaugh

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.5 Consideration to approve TES, TMS, and THS student handbooks

Gary Plumer, Board President

Student handbooks for TES, TMS, and THS have been updated by our administrators. All proposed changes to the 2021-22 student handbooks are in red. It is recommended the student handbooks be approved as written.

Motioned: Jennifer Humrichous

Seconded: Amber Rodibaugh

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.6 Consideration to approve TES, TMS, and THS Faculty Handbooks

Gary Plumer, Board President

During the 2019-2020 school year, Administrators and TEA representatives worked on faculty handbooks for all three of our buildings. It is recommended the Board of Trustees approve the faulty handbooks as written.

Motioned: Susan Sloan

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.7 Consideration to approve TMS and THS Athletic Handbooks

Gary Plumer, Board President

Mr. Leach and Mr. Fernung have updated the middle and high school athletic handbooks. It is recommended the Board of Trustees approve the athletic handbooks for TMS and THS.

Motioned: Amber Rodibaugh

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.8 Consideration to approve administrator contract rollover and salary changes

Gary Plumer, Board President

It is recommended that all administrative contracts be extended an additional year – through 2021-2022 with the exception of Mr. Leach. Since Mr. Leach is transferring to the high school assistant principal position he will receive a two year contract. Three administrators are recommended for bumps in salary due to changes in responsibilities of their position. The remaining administrators' salaries will be adjusted after approval of the new collective bargaining agreement.

Motioned: Chris McNew

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		

Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.9 Consideration to approve hourly rate and days increase for selected classified staff

Gary Plumer, Board President

Four classified employees will absorb additional responsibilities due to elimination of the lead bus driver and director of operations positions. It is recommended that three employees receive an increase in compensation and one an increase in work days for the new responsibilities. It is recommended the Board of Trustees approve the recommended changes in pay.

Motioned: April Overdorf

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.10 Consideration to give permission to the Superintendent to hire permanent and summer school staff between the June, July and August Board Meetings.

This is a busy time of year in filling positions; schools are in competition to find the best candidate possible. In addition, we do not know what may happen with some teachers who may be looking for other positions, or deciding to leave for other reasons. By giving the Superintendent permission to hire, we can go ahead and secure qualified candidates without having to wait for the Board to act on resignations, and allows us to get the commitment from the candidate before they accept another position. It is recommended that the Superintendent be granted permission to hire staff between the Board meetings of June, July and August.

Motioned: Amber Rodibaugh

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.11 Consideration to approve summer work hours for central office staff.

It is recommended the Board of Trustees allow Central Office staff flexible hours during the summer. Staff will still work 40 hour work weeks, but will have the choice to work 10 hour days for four days with one day off per week. This will not impact office hours for the central office that are 7:30am - 4:30pm Monday through Friday.

Motioned: Jennifer Humrichous

Seconded: Susan Sloan

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.12 Recommendation to approve eDays for inclement weather during the 2021-2022 School Year

The following provisions provide for pay for up to 5 "E-Days" for the 2021-22 school year. The "E" signifies an eLearning Day has been selected to replace a normally scheduled instructional day in response to inclement weather or another unexpected, unplanned situation. These days will not accumulate and will be limited to 5 days for the calendar year. This type of day would benefit support staff, para-educators, and bus drivers. It is recommended the Board of Trustees approve "eDays" on a trial basis for the 2021-2022 school year.

Motioned: Chris McNew

Seconded: Andrea Campbell

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

6.13 Consideration to approve used MacBook Air Laptops as surplus.

At the end of 2020-21 school year, we will have laptops that will become surplus equipment. Some of these computers will continue to be used as loaners, for spare parts, and to replace damaged or non-functioning laptops where needed. Laptops that are currently assigned to senior students will be made available for purchase by those graduating students or other school staff. As we have in the past, those that we no longer have a use for will be sold to an Apple Computer reseller. The number of devices are as follows 122 Senior MacBook Airs, 100 5th Grade MacBook Airs, and 30 loaner devices.

It is recommended that the mentioned items be declared as surplus for the purpose of disposing of these items.

Motioned: Amber Rodibaugh

Seconded: Jennifer Humrichous

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		
Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		

7 Other Matters to Come Before the Board

Gary Plumer, Board President

7.1 Advisory Committees

Gary Plumer, Board President

May 17-Branding/Public Relations

June 21-Facilities and Technology

7.2 Schedule of Events

Gary Plumer, Board President

May 17-Branding and Public Relations

May 20-Last Day for Students

May 21-Teacher Work Day

May 24-Summer School Begins

May 29-Graduation 11am THS Main Gym

June 8-Monthly Board Meeting

8 Comments from Community

Gary Plumer, Board President

Minutes:

- Mrs. Keogh informed the Board that if we offer Virtual Classes in the Fall we need to do a better job. This was very difficult this school year for both students and teachers. Mr. McNew commended the teachers on doing a great job and thanked them for all their efforts and extra work.

9 Adjournment

Gary Plumer, Board President

Minutes:

The meeting was adjourned at 7:40 PM.

Motioned: Andrea Campbell

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Andrea Campbell, Board Member	X		

Jennifer Humrichous, Board Member	X		
Amber Rodibaugh, Board Member	X		
Susan Sloan, Board Member	X		