

## **Tipton Community School Corporation**

POSITION: Director of Student Achievement and Learning  
REPORTS TO: Superintendent  
TERMS OF EMPLOYMENT: 240 Days + Supplemental Benefits Package  
START DATE: July 1, 2021  
FUNDING SOURCE: ESSAR III  
PREFERRED QUALIFICATIONS: Indiana Licensure in Math or Math Endorsement

### **REQUIRED QUALIFICATIONS:**

1. Extensive knowledge of Professional Learning Communities and the empowerment of teachers as lifelong learners
2. Extensive knowledge of Universal Design Learning (UDL) and practices.
3. Demonstrated track record of designing and providing high-quality professional learning experiences to staff
4. Strong knowledge base and integration of principles of learning
5. Exceptional, disciplined strategic thinking and problem-solving capabilities, must be able to simultaneously hold quantitative and qualitative inputs to support decision-making and problem-solving
6. Ability to execute with excellence; excellent project management skills and follow through
7. High expectations for self and others, and a willingness to hold self and others accountable to these expectations
8. Superior facilitation, writing, communication and presentation skills.
9. Belief and alignment with TCSC core beliefs and philosophy, including the belief that every child can excel academically and that every family deserves partnership and respect.
10. Embrace professional learning and growth opportunities and contribute to a healthy team/school culture grounded in collaboration, high expectations, and support.
11. Examine their own biases and guard against unexamined biases that filter into harmful practices, low expectations for students, and a deficit view of students and families.

### **Professional Learning: (50%)**

1. Assist in design, planning, developing, and execution of high-quality professional learning experiences that leave staff feeling inspired, equipped, and clear on the “how”
2. Oversee data compilation and analysis for use in professional learning experience design, planning, developing, and execution
3. Coordinate with internal teams and external partners to ensure that professional learning experiences are coherent and meaningful to staff

**Curriculum (40%)**

1. Ensure that every teacher and instructional support staff member has what they need with curricular materials and a system exists for onboarding new staff with a curricular overview and orientation
2. Ensure that clarity and direction is provided for technical uses of the curriculum (how to log in to curricular supports, where to access various materials/resources, etc.)
3. Engage in regular progress-monitoring of strategy and goals, and course correct as needed
4. Assist in the development of scope and sequence, common formative assessments for core content classes.

**Job-Embedded Instructional Support (10%)**

1. Lead the team of UDL Instructional Coaches
2. Ensure that there are tight systems in place for instructional support and job-embedded professional learning structures are in place for instructional and leadership staff
3. Support and direct the capacity of team members to ensure that each school has what it needs as it relates to instructional support and job-embedded professional learning

**Application Instructions:**

Applications must be completed online at [www.tcsc.k12.in.us](http://www.tcsc.k12.in.us) (click “Menu,” then, “Jobs”) and include:

Completed Application

Letter of Interest and Introduction

Current Resume

Three Letters of Recommendation

*Questions regarding the position may be directed to Ryan Glaze, Superintendent of Schools*  
[rglaze@tcsc.k12.in.us](mailto:rglaze@tcsc.k12.in.us)