

To: Dr. Glaze and Tipton School Board
From: C. Scott Wessel
Re: Director of Operations Report
Date: 2/9/2021 for January of 2021

CDL Audit-

CDL audit required by the state every year. Information such as drug test results, testing policy, Federal Clearinghouse documents among other documents are all checked for accuracy. Tipton Community School Corporation will participate in a CDL audit on February 19 with state Police Trooper Randy McPike. Next months report will contain results of that inspection

Tipton Community School Corporation gets mowing bid-

Unique lawn care placed the only bid for mowing. The bid is below. I propose that we accept this bid.

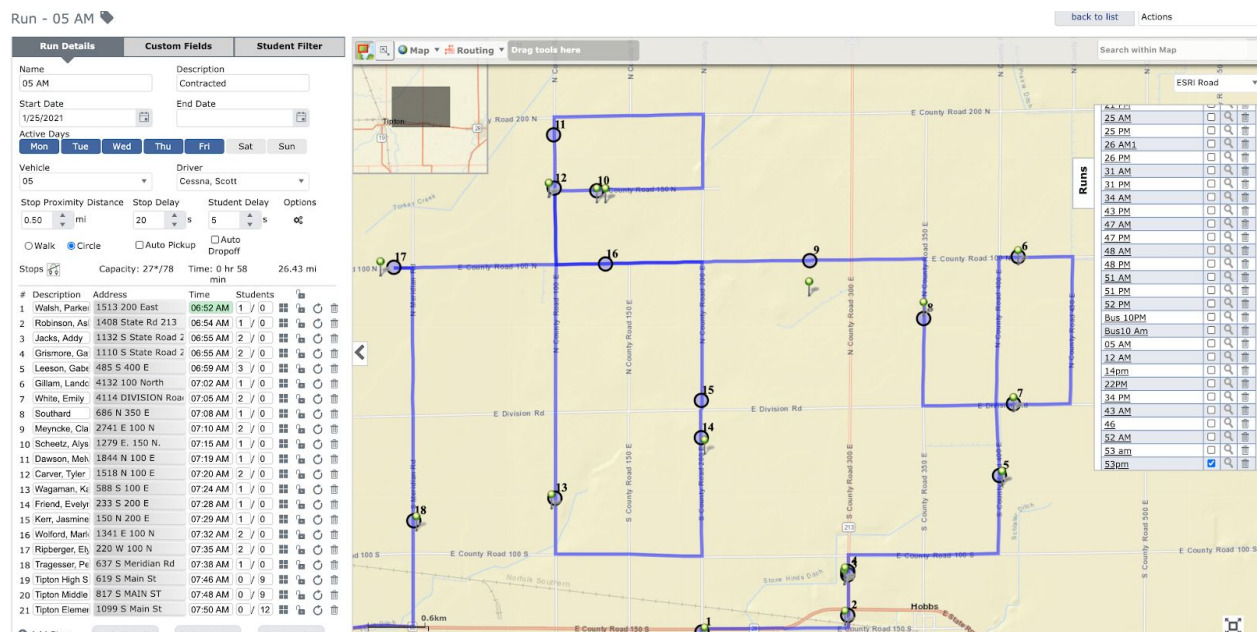
[Unique lawn care proposal](#)

Positive Change has happened with in the transportation department

Linda Whitesell has made a smooth transition into helping with transportation on top of her athletic duties. She has connected with the drivers. Linda has the sports trips and trip sheets updated on the board. Linda has helped to create routes in traversa. Linda in a short time has been able to learn how to find where kids are on routes and makes quick contact with parents. Linda is approachable and the drivers have embraced the change.

Traversa Training successful

During the last couple of weeks training has taken place for the Traversa Routing Software. Dr. Glaze, Mr. Clark, Mr. Wessel, Linda Whitsell, Mr. Leach, Steven Gingerich, and Dawn Benefiel have been attending training sessions. Each member of the group took turns building routes in the program. This has been an extensive project. It takes sometimes two days or longer to build a route. When this is complete, tracking student ridership will be so much easier. Pick up times and the total time on the bus can be tracked. When the routes have been completely built using the description provided by the drivers. Drivers will be asked to come in and review the routes. This time will be used to make up some missing snow days.



Charity starts at home-

Bus Drivers and I met to come up with some creative ways to make sure that the drivers could get paid for the piling up snow elearning days. The bus drivers are engaging in a good will campaign. They are using the hours they are missing due to elearning days to do good deeds.

These deeds must benefit the school or community at large. Time spent doing good deeds will be used to make up for lost snow and elearning days. At this time, the morale for everyone needs a boost. This is a voluntary project. Drivers can opt out of doing this, but will not be paid for the time they do not make up