

Personnel Report January 12, 2021

Certified Staff

Maternity Leave:

- **Courtney Jewell** is requesting Maternity Leave beginning February 1, 2021 through the end of 2020-2021 school year

Retirement:

- **Timothy Calloway**, Vocational Ag Teacher, Tipton High School, *effective end of 2020-2021 school year*
- **Catherine Ferguson**, Art Teacher, Tipton High School, *effective end of 2020-2021 school year*
- **Susan Forkner**, 1st Grade Teacher, Tipton Elementary School, *effective end of 2020-2021 school year*
- **Lori Mauck**, 2nd Grade Teacher, Tipton Elementary School, *effective September 8, 2021*

Recommendation:

- **Joel Hersberger**, Temporary 1st Grade Teacher, *effective January 18, 2021, Pay rate: \$201 X 94 Days=\$18,894*

Classified Staff

Early Retirement:

- **Robin Parr**, Lead Bus Driver, effective December 31, 2020

Resignation:

- **Sheryl Davis**, Cafeteria Employee, Tipton Middle School, effective January 1, 2021
- **Janice Merrill**, Cafeteria Employee, Tipton High School, effective January 3, 2021

ECA Staff

Resignation:

- **Brittney McLearran**, Assistant Swim Coach, Tipton Middle School
- **Brittney McLearran**, Assistant Swim Coach, Tipton High School

Recommendation:

- **Alex Redd**, Assistant Swim Coach, Tipton Middle School
- **Adam Armstrong**, Softball Head Coach, Tipton High School

November 23, 2020

Tipton Community School Corporation
1051 S Main St
Tipton, IN 46072

To Whom it May Concern:

I am writing to confirm that I am pregnant, and my estimated due date is February 1, 2021. I plan on working until January 29, 2021 unless my doctor states otherwise. I will be taking maternity leave starting February 1, 2021 through the remainder of the school year ending on May 20, 2021.

If my plans change for any reason, I will let you know as soon as possible. I have attached documentation from my doctor confirming my pregnancy and expected due date. Please let me know there are other forms or documentation needed.

Thank you in advance for allowing me this time to bond with my newborn and adjust to life as a new mother.

Kind regards,

Courtney M. Jewell
Courtney Jewell
3rd/4th Grade Teacher
Tipton Elementary School
(765) 675-7397 ext. 430



Community Physician Network

9/16/2020

Courtney M Jewell
825 springwater rd
KOKOMO IN 46902
765-438-2288 (home)
DOB: 1/18/1991

To Whom it May Concern:

Courtney M Jewell has a LMP of 4/19/2020 with an
EDD of 02/01/2021

Sincerely,

Cecelia Anne Powless, MD
Arocha, cma

Dear Dr. Glazè,

I am writing this letter to be considered for the retirement package from Tipton Community School Corporation as long as I am within the first five who apply for the retirement incentive. I meet the requirements of ten years of service as well as more than 15 years for the ISRF. I only wish to retire from Tipton Community Schools and only if one of the incentives are left at the time you receive this email. I would also like to discuss the package items with my financial advisor, just in case I will need to opt out.

Sincerely,

Timothy W. Calloway



TCSC

Ryan Glaze <rglaze@tcsc.k12.in.us>

Retirement

2 messages

Catherine Ferguson <cferguson@tcsc.k12.in.us>

Mon, Nov 9, 2020 at 4:12 PM

To: Ryan Glaze <rglaze@tcsc.k12.in.us>, Amy Cole <acole@tcsc.k12.in.us>

Providing the board approves, and the incentive package of \$26,000.00 being offered, I would like to submit my letter of intent to retire effective at the end of this current school year of 2020-2021. I hate the thought of leaving, but I can't pass this opportunity up, as it would cover the cost of health insurance. Thank you for this opportunity.

-Sincerely,
Cathy Ferguson
THS Art Dept.

"Art is not a luxury, but a necessity."-R. West
Cathy Ferguson

Ryan Glaze <rglaze@tcsc.k12.in.us>

Mon, Nov 9, 2020 at 4:15 PM

To: Catherine Ferguson <cferguson@tcsc.k12.in.us>

Cc: Amy Cole <acole@tcsc.k12.in.us>

Thank, you Cathy

Dr. Ryan J. Glaze, Superintendent
Tipton Community School Corporation
1051 South Main Street
Tipton, IN 46072
Phone: 765-675-2147
Twitter: @drryanjglaze

[Quoted text hidden]

December 7, 2020

Dear TCSC School Board Members,

On Friday, November 13, 2020, I sent an e-mail informing Dr. Glaze of my intent to retire at the end of this school year. As of today, this is still my intention. I am hoping to be considered for the early retirement package that was offered to TCSC staff members. At the end of this school year I will have served nine years as a Title 1 aide in second grade and nine years as a classroom teacher; two years in third grade and seven years in first grade.

I have also been in contact with Dr. Glaze regarding the use of my accumulated sick days during the second semester. My pay statement dated Friday, December 4, 2020 stated I have 130 sick days available. I appreciated being informed that I would be allowed to use them; if needed, to care for my husband.

At this time, I cannot give exact dates for this leave of absence. My husband's surgery has been put on hold due to a CT scan finding a nodule on his lung. He will be having a biopsy done on December 15th to determine if it is benign or cancerous. If cancerous, they will not do the LVAD surgery. We are hoping it will be benign so the LVAD surgery can be scheduled. I will inform Dr. Glaze, Mrs. Rayl, and you as soon as I know something.

Sincerely,
Mrs. Susan E. Forkner

**TCSC**

Ryan Glaze <rglaze@tcsc.k12.in.us>

Retirement incentive

3 messages

Lori Mauck <lmauck@tcsc.k12.in.us>

Fri, Nov 13, 2020 at 7:23 PM

To: Amy Cole <acole@tcsc.k12.in.us>, Ryan Glaze <rglaze@tcsc.k12.in.us>

November 13, 2020

Dear Dr. Glaze,

Please accept this letter of interest in regards to the retirement incentive. I realize the Memorandum of Understanding states specific requirements are needed to qualify for this offer. I will meet the "Rule of 85" requirements mentioned in the MOU at the end of this school year.

However, if I would retire, my insurance coverage would end on August 31, 2021. This date is 8 days shy of my fifty-fifth birthday, September 8, 2021. As it stands, I will need to work one more year to continue with our insurance after retirement.

Would you consider working with me to find a solution that would benefit our school and allow me to retire with school insurance at the end of this school year?

Thank you for your consideration.

Sincerely,

Lori Mauck
K-5 teacher
TES

Ryan Glaze <rglaze@tcsc.k12.in.us>

Fri, Nov 13, 2020 at 7:28 PM

To: Lori Mauck <lmauck@tcsc.k12.in.us>

Cc: Amy Cole <acole@tcsc.k12.in.us>

I will check into this to make sure we can honor the request. We will if we can.

[Quoted text hidden]

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This is from my mobile device, please excuse typing errors.

Lori Mauck <lmauck@tcsc.k12.in.us>

Fri, Nov 13, 2020 at 7:29 PM

1/5/2021

Tipton Comm School Corp Mail - Retirement incentive

To: Ryan Glaze <rglaze@tcsc.k12.in.us>
Cc: Amy Cole <acole@tcsc.k12.in.us>

Thank you!

[Quoted text hidden]



TCSC

Tipton Community School Corporation

1051 S. Main Street Tipton, Indiana 46072 Office 765-675-2147 Fax 765-675-3857

To: TCSC Board of Trustees

From: Dr. Ryan Glaze

Re: Early Retirement/Transportation Coordination

Date: 1/8/21

I make the recommendation the board of trustees approve the early retirement of the Robin Parr as the Lead Bus Driver effective December 31, 2020 as part of signed agreement with TCSC.

I make the recommendation for Linda Whitesell, TMS Athletic Secretary, to assume additional responsibilities with the coordination of transportation.

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Lori Rayl

Date: 1-6-2021

Person Recommended: Joel Hersberger

Address: 22351 Cyntheanne Rd Noblesville, IN 46060

Phone Number(s) 765.623.7195

Position Recommended: 1st grade temporary teacher for Mrs. Forkner

Start Date: HB-2021 through end of 2020-21 school year

Certified

Has Position Been Posted _____

Letter of Recommendation ✓

Resume ✓

Completed Application _____

Background Check _____

Checked References ✓

Job Description _____

Letter of Interest _____

License Transition to teach approval from Au, Michael Tatom, to transition from student teaching to teaching.

Transcript _____

Years Exp. 0

Degree MA, BS
Business

Classified/Coaching

Has Position Been Posted _____

Letter of Recommendation _____

Resume _____

Completed Application _____

Background Check _____

Checked References _____

Job Description _____

To: Dr. Glaze and School Board

From: Mrs. Rayl

Date: January 13, 2021

Re: Recommendation for TES 1st grade temporary teacher

I would like to recommend Mr. Hersberger as TES 1st grade temporary teacher. Mr. Hersberger had been scheduled to begin student teaching on January 13, 2021. Upon communication with Anderson University, we were able to secure permission to transition Mr. Hersberger to a teaching position for us, with support put into place from AU and TES.

Tipton Elementary School is excited to bring Mr. Hersberger's dedication to students to our school. He is motivated to serve children; we look forward to him serving our children.

It is my recommendation that you consider Mr. Hersberger to become part of our TES team.

Thank you for this consideration.

January 3, 2021

Dear Tonya,

I have loved working with my co-workers and Kris and Adam in THS cafeteria all these years. Regretfully, I have to resign due to health issues (heart) effective today. I appreciate having been able to serve great teenagers year after year.

Sincerely,

Janice Merrill

Susie Moore

Tipton Community Schools Food Service Manager

1051 S. Main St.

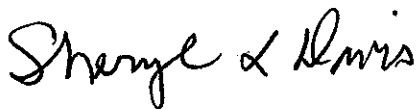
Tipton, IN 46072

December 14, 2020

Dear Susie,

It is with sincere appreciation to Tipton Community School Corporation and all the associates that I respectfully submit my resignation effective January 1, 2021. I enjoy the personal interaction with the associates and students, however: it has been a different and difficult year personally. Not knowing what the New Year will bring I feel very anxious about continuing employment.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheryl L. Davis". The script is cursive and fluid, with the first name "Sheryl" being more prominent than the last name "Davis".

Sheryl L. Davis

Brittney McLarran
Tipton Middle School Assistant Swim Coach
Tipton High School Assistant Swim Coach
Address
Address

December 10, 2020

Mr. Craig Leach:

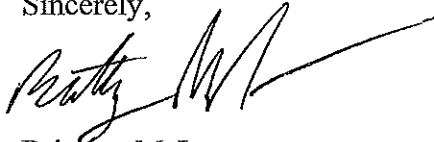
I am writing to inform you of my decision to resign from the Tipton Middle School Assistant Swim Coach position for the 2020-2021 season. I have increasing work and family obligations and do not feel I can devote the appropriate time needed to the athletes of our middle school swimming and diving program.

Having served in this position since the 2012-2013 season, I take great pride in the accomplishments and improvements experienced by our Tipton Middle School Swimming & Diving program. These accomplishments include breaking all 25 swimming school records multiple times and securing an MIC Swimming & Diving Championship. More importantly, the personal growth of our student-athletes has been an increasing priority throughout our program – and one I know will continue under our direction of our school and club coaching staff.

It is with that success and confidence I strongly recommend Alex Redd be chosen as my successor. His involvement with our high school program, swim club program, and loyalty to Tipton's aquatic community make him the natural choice to continue growing such an important part of what makes Tipton Community Schools a great place.

While I am stepping away from my middle school role, I look forward to continuing to work with Head Coach Steven Thompson, Coach Alex Redd, our student-athletes at the introductory swim club level and high school level. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brittney McLarran', with a long, sweeping horizontal line extending to the right.

Brittney McLarran
Tipton High School Assistant Swim Coach



TIPTON HIGH SCHOOL AQUATIC CENTER

619 S. Main Street ~ Tipton, Indiana 46072 ~ Phone: 765-675-7431 ext. 127

December 11, 2020

Mr. Craig Leach

This letter is to serve as my formal recommendation for Alex Redd as Tipton Middle School Assistant Swimming Coach.

Alex has a wealth of swimming experience both from the athletic and coaching perspectives. Prior to graduating from Tipton High School, Alex swam competitively for our school and club teams. A former Tipton High School Team Captain, Alex also held several school records. Alex has also been witness to the changes and evolution the swimming and diving program at Tipton and is familiar with our history. He shares a similar vision, as myself, for the direction the program is headed.

Alex has served as our Power Aquatics Swim Club Silver Coach for the past several years. Many of the athletes he currently coaches via the swim club are also Tipton Middle School student-athletes. His interactions with these athletes have been exemplary from a professional standpoint as well as understanding each athlete as an individual beyond their athletic abilities or deficiencies – we believe this to be our program's most important trait.

Having observed Alex's coaching and knowledge of athlete development, it is my firm belief that he will be a valuable asset to the middle school swimming and diving team, as well as the entire aquatics program at Tipton Community School Corp.

Sincerely,

Steven T. Thompson
Tipton Community School Corp. Aquatics Director/Instructor
Tipton High School Head Swimming & Diving Coach
Tipton Community School Corporation
Tipton, IN 46072

Alexander Redd Jr.
2552 E. St. Rd. 28
Tipton, IN 46072

December 10, 2020

To Whom It May Concern:

I would like to express interest in the position as Tipton Middle School Assistant Swimming Coach. I have enjoyed serving with Coach Steven Thompson and Brittney McLarran for the past two seasons and would greatly appreciate the opportunity to continue providing mentorship and leadership to our Tipton Middle School student-athletes throughout the upcoming seasons.

As a product of Tipton Community Schools and former Tipton Blue Devil Swimming & Diving Team Member, I have been involved with this swimming & diving program for a number of years. Additionally, I have served as Power Aquatics Swim Club Silver Coach since 2018. As a USA Swimming coach, I am familiar with the current industry practices, training standards, and implementation of progressional learning. Furthermore, many of the current and future Tipton Middle School swimmers are members of our Power Aquatics Silver training group and familiar with my coaching and leadership style.

I would appreciate being considered for the Tipton Middle School Assistant Swim Coach position for the 2020-2021 swim season. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Alex Redd". The signature is written in a cursive, flowing style.

Alex Redd

TIPTON HIGH SCHOOL

MEMORANDUM

TO: Ryan Glaze Superintendent
Board of School Trustees

FROM: Kory Fernung, Athletic Director

DATE: 1/5/21

RE: Varsity Girls Softball

I would like to recommend Adam Armstrong for the Girls Softball Varsity Position. If you have any questions please let me know.