

TCSC School Board Meeting

Administration Building, 1051 South Main Street, Tipton, IN 46072
Tuesday, December 8, 2020
6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Randy Sottong, Board Member; Jim Ankrum, Board Member; Gary Johnson, Board Vice-President; Gary Plumer, Board President; Chris McNew, Board Member; Scott Wessel, Director of Operations; Kegan Schmicker, Board Member; Dr. Ryan Glaze, Superintendent

1 Call to Order/Welcome

Gary Plumer, Board President

Minutes:

The meeting was called to order at 6:30 PM by Mr. Plumer.

1.1 Thank you for your service to TCSC

Gary Plumer, Board President

Kegan Schmicker~1 1/2 years of service

Randy Sottong~4 years of service

Jim Ankrum~8 years of service

Gary Johnson~16 1/2 years of service

1.2 Recognition

Gary Plumer, Board President

Congratulations to Coach Tolle and our Blue Devil Football Team and their sectional championship.

Congratulations to freshman saxophone player Collin Farr on his selection to the Indiana Bandmasters Association, Junior All-State Band.

2 Pledge of Allegiance

3 Approval of Consent Agenda Items

Gary Plumer, Board President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- Regular Board Meeting 11/10/2020
- Executive Session Meeting 11/16/2020

Approval of Claims

- A/P Claims December
- Payroll Claims 11/20/2020
- Payroll Claims 12/4/2020

Approval of Personnel Report

- December 2020 Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- None

Approval to Accept Donations

- TMS Vex Robotics Team received a donation from IBEW Local 873 (Kokomo) \$250
- TMS Vex Robotics Team received a donation from Encompass Credit Union \$300
- TMS Student Council received a donation from Tipton Elks of \$300 to help provide Christmas for adopted family

Motioned: Chris McNew

Seconded: Kegan Schmicker

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

4 Superintendent's Report

Dr. Ryan Glaze, Superintendent

Welcomed students back from eLearning November 30

We would like to remind everyone that the last day of the first semester for students to attend is Friday, December 18. The Teacher Workday is Monday, December 21. Students will come back on Monday, January 4. February 15 (President's Day) is a virtual learning day (the third make-up day from the beginning of the school year).

Inclement weather days will be considered eLearning Days so we will not need to add school days to the end of the academic calendar. Students will get assignments via Google Classroom. Families and students will be notified of eLearning through social media, voice calls, text messages, and local media.

Disbursement of TAG funds to teachers rated effective and highly effective-funds will be dispersed on the second pay for December.

4.1 Department Reports

Facilities & Transportation, Scott Wessel
Student Services, Shayne Clark
Food Services, Adam Proulx
Technology, Steven Gingerich

4.2 Financial Report

Dr. Ryan Glaze, Superintendent

The monthly report for November had expenditures of \$788,498 giving us a cash balance of \$217,969 in the Education Fund. Operation expenditures are \$297,577.10 with a cash balance of \$1,087,863. Debt Service has a cash balance of \$938,524. The ending cash balance in the Rainy Day Fund is \$3,211,814. We will get our fall tax draw on December 15 for the operation fund.

The projections show that we should end the year with cash balances in the Education Fund, Operation Fund, and Debt Service.

5 Old Business

Gary Plumer, Board President

Minutes:

None.

6 New Business

Gary Plumer, Board President

6.1 Consideration to approve 2021-22 and 2022-2023 Academic Calendars

Gary Plumer, Board President

Last month, our corporation Meet and Discuss reviewed several formats of school calendars for the next two school years. The meet and discuss group recommended a continuation of the current calendar format. There four basic tenets for our school calendar 1) 180 days of instruction, 2) to align our calendar with other KASEC schools, 3) finish the first semester before the winter break, and 4) try to have close to the same number of days per semester. To allow for adequate planning for parents and the school district it recommended to approve academic calendars for two years. In December of 2021, we would seek the approval for the 2023-2024 calendar.

It is recommended the Board of Trustees approve as presented the 2021-2022 and 2022-2023 academic calendars.

Minutes:

It was recommended to add Martin Luther King Day and Veterans Day as days off from school. This change will be made to the upcoming calendar year.

Motioned: Chris McNew

Seconded: Kegan Schmicker

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.2 Consideration of graduation date for the Class of 2021

Gary Plumer, Board President

With first semester ending soon and the use of eLearning for inclement weather we would like to establish the official graduation date for the Class of 2021. It is recommended that graduation be held on Saturday, May 29, 2021 at 11AM in the THS gym.

Motioned: April Overdorf

Seconded: Kegan Schmicker

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.3 Consideration to approve the advertisement of bids for mowing/trimming service.

Scott Wessel, Director of Operations

Our current vendor contract for mowing/trimming service ends 12/31/2020. TCSC plans to continue this contracted service, but on a smaller scale than years past. With this change in mind, Mr. Wessel developed a bid specification deleting athletic fields, which we will maintain in-house. The mowing service bid specifications will be advertised twice in the local paper and must be submitted by January 29 by 1:00PM. The successful bid will be approved at the February monthly Board meeting.

It is recommended the Board of Trustees approve the advertisement of bids for lawn/trimming service for 2021 and 2022.

Minutes:

It was recommended that this be changed to a 1 year mowing contract instead of 2 years.

Motion: April Overdorf

2nd: Jim Ankrum

Passed unanimously.

Motioned: Jim Ankrum

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

Attachments:

6.4 Consideration to approve the advertisement of an Additional Appropriation Hearing

As we look at the Education Fund Projections, the cash balances at the end of the year are expected to be \$232,414. With the projections, as presented at this month's board meeting, we are expected to spend at least \$848,557 more than what was appropriated. (Estimated expenditure - \$9,887,287; Approved 2020 budget - \$9,138,720) With this increase in expenditures, we will need to ask for an additional appropriation to end the year. The amount actual used may change as we approach the end of the year. Since additional appropriation public hearings and resolutions must be approved by the Board of Trustees on or before December 15, 2020, a special meeting will be scheduled for December 14th at 7:00 PM to allow for the 10 days of public notice.

It is recommended the Board approve advertising for an additional appropriation and to schedule a special meeting on Monday, December 14th at 7:00 PM.

Motioned: April Overdorf

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.5 Consideration to approve the transfer of funds.

In order to close out the 2020 budget, all major budget accounts must not show a deficit. Inter/Intra fund transfers of appropriations allow schools to transfer surplus appropriations to accounts needing additional appropriation.

It is recommended that the Board approve the Transfer of Funds to close the 2020 budget. A summary will be made available to the Board at the January meeting.

Motioned: Gary Johnson

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		

Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

7 Other Matters to Come Before the Board

Gary Plumer, Board President

Minutes:

None.

7.1 Advisory Committees

Gary Plumer, Board President

December 14 @ 5:30 PM-Personnel Committee

January 18 @ 5:30 PM-Business Affairs

February 15 @ 5:30 PM-Facilities and Technology

7.2 Schedule of Events

Gary Plumer, Board President

December 14-Personnel Committee @ 5:30

December 14-Special Meeting-Additional Appropriation for the Education Fund @ 7:00PM

December 18-End of Semester-Last student day before break

December 21-Staff Work Day

January 4-First Day of Second Semester

8 Comments from Community

Gary Plumer, Board President

Minutes:

Several comments from the community to thank the outgoing Board members for their service and dedication to Tipton School.

9 Adjournment

Gary Plumer, Board President

Minutes:

The meeting was adjourned at 7:00 PM.

Motioned: April Overdorf

Seconded: Kegan Schmicker

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		