

Personnel Report December 8, 2020

Certified Staff

Medical Leave Request:

- **Courtney Jewell** is requesting Medical Leave beginning February 1, 2021 through the remainder of the 2020-21 school year.

Classified Staff

Medical Leave Request:

- **Janice Merrill** is requesting Medical Leave beginning October 20, 2020 returning on January 4, 2021.

Retirement:

- **Tamara Sullivan**, THS Athletic Secretary, *effective 1/29/2021*

Resignation:

- **Michael Newton**, 3rd Shift Custodian, THS, *effective 11/29/2020*

Recommendation:

- **Kim Owen**, 3rd Shift Custodian, THS, *effective 11/29/2020, Pay rate \$11.00/hour*

ECA Staff

Resignation:

- **Karl Willis**, THS Varsity Softball Coach
- **Justin Swan**, 8th Grade Boys Basketball Coach
- **Kyle Degler**, 7th Grade Girls Basketball Coach
- **Alec Weddell**, Volunteer 8th Grade Boys Basketball Assistant Coach
- **Michelle Garmon**, 9th Grade Girls Basketball Coach

Transfer:

- **Matt Quigley**, transfer from 7th Grade Boys Basketball Coach to 8th Grade Boys Basketball Coach, 2020-21 season
- **Trent Welbaum**, transfer from 6th Grade Boys Basketball Coach to 7th Grade Boys Basketball Coach, 2020-21 season

Recommendation:

- **Scott Johnson**, 6th Grade Boys Basketball Coach
- **Autumn Ringeisen**, 7th Grade Girls Basketball Coach
- **Adam Armstrong**, 9th Grade Girls Basketball Coach
- **Alec Weddell**, 9th Grade Boys Basketball Coach

Volunteer:

- **Bryan Cline**, FFA Livestock Judging Volunteer
- **Jake Heard**, transfer from volunteer 7th Grade Boys Basketball Assistant Coach to 8th Grade Boys Basketball Assistant Coach, 2020-21 season
- **Steve Cherry**, transfer from 6th Grade Boys Basketball Coach to 7th Grade Boys Basketball Coach, 2020-21 season

November 23, 2020

Tipton Community School Corporation
1051 S Main St
Tipton, IN 46072

To Whom it May Concern:

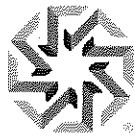
I am writing to confirm that I am pregnant, and my estimated due date is February 1, 2021. I plan on working until January 29, 2021 unless my doctor states otherwise. I will be taking maternity leave starting February 1, 2021 through the remainder of the school year ending on May 20, 2021.

If my plans change for any reason, I will let you know as soon as possible. I have attached documentation from my doctor confirming my pregnancy and expected due date. Please let me know there are other forms or documentation needed.

Thank you in advance for allowing me this time to bond with my newborn and adjust to life as a new mother.

Kind regards,

Courtney Jewell
3rd/4th Grade Teacher
Tipton Elementary School
(765) 675-7397 ext. 430



Community Physician Network

9/16/2020

Courtney M Jewell
825 springwater rd
KOKOMO IN 46902
765-438-2288 (home)
DOB: 1/18/1991

To Whom it May Concern:

Courtney M Jewell has a LMP of 4/19/2020 with an
EDD of 02/01/2021

Sincerely,

Cecelia Anne Powless, MD
Arocha, cma

11/20/2020

Dear Tonja

I'm writing to let you know the last day that I worked was October 20 due to a heart problem.

I have had a cardioversion and will be seeing my doctor on December 23.

I think I will be able to return to work January 4.

Thank you,

Janice Merrill

H. S. Cafeteria

Tamra D. Sullivan
423 Kentucky Ave.
Tipton, IN. 46072

Date November 30th, 2020

Rik, Kory TCSB,
Principal Athletic Director School Board Members
Tipton High School
619 S. Main St.
Tipton, IN. 46072

Dear Rik, Kory TCSB,

I am turning in my resignation I will be taking early retirement at 62, effective February 1, 2021. My last day being January 29th, 2021. I have enjoyed my 24 years at Tipton High School. I appreciate all the help through many hardships our family has encountered.

Marty and I have discussed this with our physicians and decided with his health decreasing plus the added stress I am battling now, in our personal life this is the best option for all involved. I want to thank everyone at Tipton Community Schools for all the happy memories and good times and friendships even when we were not at our best.

I look forward to meeting with you at your convenience for my exit interview.

Sincerely,

A handwritten signature in cursive script, appearing to read "Tamra D. Sullivan".

Tamra D. Sullivan
THS Athletic Secretary

Michael F. Newton
11/10/20 20

205 Cypress Ct.

Kokomo In. 46902

Eric Johnson

1051 S. Main street Tipton In.46072

Dear Eric Jonson

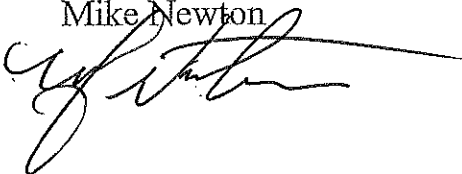
Regrettably, I must announce my premature departure from my position as custodian at Tipton Community School Corporation, effective two weeks from November 15, 2020. November 29, 2020 will be my last day with the corporation.

It is with a heavy heart that I make this decision. Working at TCSC has been an amazing experience. The management and my co-workers have always been supportive of both my professional and personal life, and that is quite rare in this world.

If you have any questions, comments or concerns, please do not hesitate to contact me at your earliest convenience, at 765-252-9335.

Thank you,

Mike Newton

A handwritten signature in black ink, appearing to read 'Mike Newton', written over the printed name.

To: Dr. Glaze and Tipton School Board
From: C. Scott Wessel, Director of Operations
Date: 12/3/2020
Re: Kim Owens 3rd shift custodian

Dear Dr. Glaze and Tipton School Board:

I would like to recommend Mr. Kim Owen to be the third shift custodian at Tipton High School. His start date was 11/29/2020. Mr. Owen will make \$11an hour. Thank you for your consideration in this matter.

Sincerely,

C. Scott Wessel
Director of Operations
Tipton Community School Corporation



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Softball coach

1 message

Kory Fernung <kfernung@tcsc.k12.in.us>
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fri, Dec 4, 2020 at 11:20 AM

Sent from my iPhone

Begin forwarded message:

From: Karl Willis <crushcoach32@aol.com>
Date: December 4, 2020 at 11:19:08 AM EST
To: Kory Fernung <kfernung@tcsc.k12.in.us>
Subject: Softball coach

I will be stepping down as softball coach following the completion of the spring 2020 season.

I want to say thank you for the opportunity to coach at Tipton High School. Let me know if there is anything I can do to help with the transition.

Sent from my iPhone



Tipton Middle School

Melissa L. Kikta, Principal

Craig A. Leach, Assistant Principal

October 24, 2020

Dear TCSC School Board Members,

This letter serves to inform you of the following resignations from coaching positions at Tipton Middle School for the 2020-2021 winter sports season:

- Justin Swan as head coach of the 8th grade boys basketball team.
- Alec Weddell as volunteer assistant coach of the 8th grade boys basketball team.
- Kyle Degler as head coach for the 7th grade girls basketball team.

Please let me know if you have any questions. Thank you for your review.

Sincerely,

A handwritten signature in cursive script that reads "Craig Leach".

Craig Leach
Assistant Principal/Athletic Director
Tipton Middle School



Kyle Degler
1903 S K St
Elwood, IN 46036

Wednesday, September 2, 2020

To Whom It May Concern:

I am resigning from my extracurricular position of 7th Grade Girls Basketball Coach here at Tipton Middle School, effective immediately. Thank you.

Sincerely,

Kyle Degler



Tipton Middle School

Melissa L. Kikta, Principal

Craig A. Leach, Assistant Principal

October 24, 2020

Dear TCSC School Board Members,

This letter serves to recommend the following people as coaches for the upcoming 2020-2021 basketball season.

- Matt Quigley(head coach) and Jake Heard (assistant coach) will leave their positions with the 7th grade boys basketball, and serve as coaches for the 8th grade boys basketball team.
- Trent Welbaum (head coach) and Steven Cherry (assistant coach) will leave their positions with the 6th grade boys basketball team, and serve as coaches for the 7th grade boys basketball team.
- Scott Johnson as head coach of the 6th grade boys basketball team. As a staff member, Mr. Johnson will be a strong presence in the building for our student-athletes.
- Autumn Ringeisen as head coach of the 7th grade girls basketball team. Ms. Ringeisen has experience with this group of students, and has already started work with the high school coaches.

Each of these recommendations are based on experience with the individual coaches, and their passion to push our student-athletes on and off the basketball court.

Please let me know you have any questions, and I appreciate your consideration of these recommendations.

Sincerely,

A handwritten signature in cursive script that reads "Craig Leach".

Craig Leach
Assistant Principal/Athletic Director
Tipton Middle School



Autumn Ringeisen

25 Alta Ln. Kokomo, IN 46902 | W: 765-675-7397 ext 465 | M: (765) 437-4806 | aringeisen@tcsc.k12.in.us

Craig Leach

817 S. Main St.

Tipton, IN 46072

Tipton Middle School

RE: Middle School Girls' Basketball Coach

Dear Mr. Leach,

I am sending this letter to express my genuine interest in a middle school girls' basketball coaching position. With my skills, I believe that I am a great fit for the position and am excited to submit my application for the position. My positive, hands-on approach will make me an excellent addition to your coaching team. Having female coaches also adds a great incentive to young ladies to become leaders themselves. Below is a list of qualities and life skills I value in coaching that demonstrate the overall value I add to advance TCSC's mission:

- Self-confidence
- Self-discipline
- Positive Leadership/Teamwork
- Overcoming Obstacles
- Hard Work/Effort
- Time Management
- Knowledge and application of rules and regulations

The educational foundation, commitment, and team approach position me for to be successful. I would welcome the opportunity to become a member of the middle school coaching team and to add my value to the Tipton Middle School Lady Devils.

Sincerely,

Autumn Ringeisen

Mr. Leach,

I am writing to express my interest in coaching some of the middle school athletic teams. I am specifically interested in coaching football, basketball and baseball. You have mentioned that you should have an opening for the 6th grade boy's basketball team. I would be interested in this position. I would also be willing to sit down and discuss other possible openings you may currently have or anticipate having. Thank you for your time and consideration and I look forward to discussing these opportunities further with you.

Sincerely,

Scott Johnson

7th Grade Boys' Assistant Basketball Coaching Position

October 25, 2020

To whom it may concern,

I, Steve Cherry, am interested in moving up from the 6th grade boys' basketball assistant coach, to the 7th grade boys' basketball assistant coaching position for the 20-21 basketball season. Thank you for your time and consideration.

Sincerely,

Steve Cherry

Basketball Letter

To Whom It May Concern,

I, Trent Welbaum, am interested on moving up another grade level and being the head coach for the 7th grade basketball team this school year. Looking forward to another good season.

Sincerely,

Trent Welbaum

TIPTON HIGH SCHOOL
MEMORANDUM

TO: Ryan Glaze, Superintendent
Board of School Trustees

FROM: Kory Fernung - Athletic Director

DATE: 11/9/20

RE: **Coaching Recommendation**

Adam Armstrong: 9th Grade Girls Basketball

Alec Weddell: 9th Grade Boys Basketball

If you have any questions, please let me know



TCSC

Linda Whitesell <lwhitesell@tcsc.k12.in.us>

letter of interest

mbqatty@tds.net <mbqatty@tds.net>

Reply-To: mbqatty@tds.net

To: Linda Whitesell <lwhitesell@tcsc.k12.in.us>

Thu, Oct 29, 2020 at 7:04 AM

Linda,

Please accept this email as a written notice of my interest to coach the 8th grade boy's basketball team.

Thanks,

Matthew B. Quigley
mbqatty@tds.net

Quigley Law Office
117 N. Main St.
Tipton, IN 46072
765-675-6949

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Volunteer Livestock Coach - Requesting Board Approval

2 messages

Stacey Hartley <shartley@tcsc.k12.in.us>

Fri, Dec 4, 2020 at 8:48 AM

To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>, "Cline, Bryan" <bryan.cline@corteva.com>, Erik Larson <larsoncattleco@gmail.com>, Ryan Glaze <rglaze@tcsc.k12.in.us>

Hello! The FFA is excited to be able to increase an opportunity and continue to utilize our community members to meet the needs of our students! Attached you will find a brief bio for Mr. Bryan Cline who is interested in helping Erik Larson and myself with the Livestock Judging Team. He has already completed the background check for the corporation.

Mr. Cline is a graduate of Tipton High School and resident of Tipton County. He and his wife, Beth, have two children that attend TCSC - Maggie, 7th grade, and Sam, 10th grade. We are excited to have Mr. Cline join our team as a volunteer coach and look forward to the sharing of his expertise with our students.

--
Stacey Hartley
8th Grade Science & TMS Agriculture Teacher
Tipton Middle School
shartley@tcsc.k12.in.us

 **BIO.docx**
14K

Ryan Glaze <rglaze@tcsc.k12.in.us>

Fri, Dec 4, 2020 at 10:24 AM

To: Stacey Hartley <shartley@tcsc.k12.in.us>

Cc: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>, "Cline, Bryan" <bryan.cline@corteva.com>, Erik Larson <larsoncattleco@gmail.com>

Wow! Great to have him on board! Thank you, Bryan

Dr. Ryan J. Glaze, Superintendent
Tipton Community School Corporation
1051 South Main Street
Tipton, IN 46072
Phone: 765-675-2147
Twitter: @drryanjglaze

[Quoted text hidden]

Bryan Cline

Judging Bio

Hometown: Tipton IN

Education: Tipton High School, Assoc degree Northeastern Oklahoma A&M, BS Michigan State University

Work: Corteva Agriscience R&D Windfall, IN

Livestock: Raise 4-H pigs

Started judging livestock when I was in the sixth grade and continued through High School and College and currently I am the swine superintendent for Tipton Co 4-H

Jake Heard

115 E Cicero Heights Dr.

Tipton, IN 46072

November 29th, 2020

To Whom It May Concern,

This letter is to inform Tipton Community School Corporation of my interest in continuing to be an assistant coach for the 8th grade boys basketball team. After being a coach during the 7th grade boys basketball team during the 2019/2020 season, I would like to move on with this same team for the 2020/2021 season.

Best Regards,

A handwritten signature in black ink, appearing to read "Jake Heard". The signature is stylized with a large initial "J" and a cursive "H".

Jake Heard