

Personnel Report November 10, 2020

Certified Staff

- None.

Classified Staff

Medical Leave Request:

- **Dawn Moody**, requesting medical leave of absence from October 26, 2020 through November 16, 2020.

Resignation:

- **Riley Stoker**, Instructional Assistant, Tipton High School, *effective 10/15/2020*

ECA Staff

Recommendation:

- **Nina Scheel**, Auxiliary Sponsor, THS, *effective 10/12/2020*

10/15/2020

To Whom It May Concern:

I will be needing to take a tentative medical leave of absence, starting October 26th through November 16th, pending there are no complications. I will be having surgery. You may contact my Doctor or his office at 765-675-1818. Feel free to contact me with any questions. Thanks for your time and consideration.

A handwritten signature in black ink that reads "Dawn Moody". The signature is written in a cursive style with a long, sweeping underline.

Dawn Moody TES/TMS ECA Treasurer



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Resignation

1 message

Ryan Glaze <rglaze@tcsc.k12.in.us>
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Thu, Oct 15, 2020 at 2:52 PM

Dr. Ryan J. Glaze, Superintendent
Tipton Community School Corporation
1051 South Main Street
Tipton, IN 46072
Phone: 765-675-2147
Twitter: @drryanjglaze

----- Forwarded message -----
From: **Riley Stoker** <rstoker14@gmail.com>
Date: Thu, Oct 15, 2020 at 2:52 PM
Subject: Resignation
To: Ryan Glaze <rglaze@tcsc.k12.in.us>

Good afternoon Dr. Glaze,

I regret to inform you that I will have to resign. I have encountered personal issues that prevent me from being able to do my job effectively. I have great respect for this school corporation, and great hope that you will lead this corporation well. Thank you for the opportunity to be a part of TCSC.

Thank you so much,
Mr. R. Stoker

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Rik Stillson

Date: 10/9/2020

Person Recommended: Nina Scheel

Address: 3351 Huxley Dr. West Lafayette, IN 47906

Phone Number(s) 623-203-4174

Position Recommended: THS Auxiliary Sponsor

Start Date: 10/12/2020

Certified

Has Position Been Posted _____

Letter of Recommendation _____

Resume _____

Completed Application _____

Background Check _____

Checked References _____

Job Description _____

Letter of Interest _____

License _____

Transcript _____

Years Exp. _____

Degree _____

Classified/Coaching

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application _____

Background Check _____

Checked References ✓

Job Description ✓

1600
[Signature]

TIPTON HIGH SCHOOL
MEMORANDUM

TO: Dr. Ryan Glaze, Superintendent
Board of School Trustees

FROM: Richard Stillson, Principal

DATE: 10/9/2020

RE: **Recommendation to Hire Nina Scheel as THS Auxiliary Sponsor**

Due to Kendall Gatewood resigning her position as THS Auxiliary Sponsor I recommend the hiring of Nina Scheel for that position. Nina has been working with the Auxiliary since this summer and has done a very good job with the students.