

Director of Operations Monthly report for September 2020 Report

To: Dr. Glaze and Tipton School Board

From: C. Scott Wessel,

Director of Operations,

Tipton Community School Corporation

Date: 10/07/2020

12 year bus inspection-

10/25/2020 All Tipton Community School buses and contract buses that are over 12 years old were inspected. Bus number 2(Contracted driver) was taken out of service for a bad cross member. Bus number 48 was given a thirty day tag. There was a slight hole in the exhaust. Eric has ordered the new tail pipe and will fix it as soon as possible.

Shopping for a new transportation software.

The current transportation routing software is outdated and needs to be updated. We have been looking into several companies. Transversa (Tyler Technologies) Seems to be the best and most efficient software out on the market. One of the most impressive features of this software is it will communicate with the Student information software. Anytime a new student enrolls that software will import that student. The student will basically be added to their route, but will be a different color until the transportation department officially puts that person on a route. This feature alone will allow better tracking of The Tipton Student population.

GreenHouse Committee making progress.

The greenhouse committee has been very active. The committee has made a trip to Bona Vista to see the actual structure. The committee has also gone down to Hamilton Heights to view their structure and see how it operates. Drawings and plans have been obtained from the manufacturer. Currently, research is being done on permitting and design of the structure. The committee has set a tear down date for Sunday, October 31. The building will be labeled and stored in an empty trailer until plans to build the structure can be made. The committee has

discussed having a fundraiser so we can show the foundation that there is community involvement and buy in.

Custodians hired

Two new custodians were hired. Beth Smith was hired for the temporary custodian position. She is responsible for deep cleaning the desks. Kevin Walker was hired as the second shift custodian in the middle school. His start date has been pushed back until the middle school gets out of quarantine.

Safety Committee meeting held on 9/24/2020 -

Below is the link to the minutes and agenda. The highlights are that every building will have a binder to help with safety. This binder will be building and room specific. This document will be more user friendly than our current document. The current safety manual is being revised for certification for the state. Traffic patterns at the elementary school have been improved tremendously by sending the cars around to the back of the building.

[Safety committee meeting agenda/minutes](#)

Tipton Drug and Alcohol awareness task force

This is a group in Tipton that has come together for the education and treatment of drug and alcohol problems. This task force has been granted money from the state. The sole purpose of this group is to help the Tipton Community with drug and alcohol problems. The school is in this community and could be eligible to receive grants and get funding for drug and alcohol prevention or education programs.