

TCSC School Board Meeting

Tipton High School, Auditorium, 619 S Main St, Tipton, IN 46072
Tuesday, September 8, 2020
6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Randy Sottong, Board Member; Jim Ankrum, Board Member; Gary Johnson, Board Vice-President; Gary Plumer, Board President; Chris McNew, Board Member; Scott Wessel, Director of Operations; Kegan Schmicker, Board Member; Dr. Ryan Glaze, Superintendent

1 Call to Order/Welcome

Gary Plumer, Board President

Minutes:

Mr. Plumer called the meeting to order at 6:30 PM.

2 Pledge of Allegiance

Minutes:

Mr. Johnson led the Pledge of Allegiance.

3 Approval of Consent Agenda Items

Gary Plumer, Board President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- Regular Session August 11, 2020

Approval of Claims

- Payroll Claims 8/14/2020
- Payroll Claims 8/28/2020
- Accounts Payable Claims

Approval of Personnel Report

- September Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- None.

Approval to Accept Donations

- None.

Motioned: April Overdorf

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

4 Superintendent's Report

Dr. Ryan Glaze

- Review of 2020 Certified Summative Evaluation Ratings
- Revisions to the TCSC Certified Personnel Appraisal Plan
- High School Schedule Committee
- eTickets for Football and Basketball <https://www.payk12.com>
- Hard work and challenges
- First Day Back In-Person

4.1 Department Reports

Facilities & Transportation, Scott Wessel
Student Services, Staci Eller
Food Services, Adam Proulx
Technology, Steven Gingerich

4.2 Financial Report

Dr. Ryan Glaze

The monthly report for August provides you with a summary of the monthly revenue versus expenditures. Education fund has a cash balance of \$206,456. The other funds listed in the middle of the page include Debt Service with a cash balance of \$939,147, and the Operations Fund with a cash balance of \$1,825,058. The Education Fund cash balance is based on the board of trustees passage of the amended cash transfer resolution. Year to date expenditures have outpaced revenue in the Education Fund by (\$346,848).

5 Old Business

Gary Plumer, Board President

5.1 Consideration To Approve Board Policies On Second Reading.

Two policies related to COVID-19 were considered last month on First Reading. The policies are based on new state guidance.

It is recommended that the Board approve the policies on Second Reading.

Motioned: Kegan Schmicker

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6 New Business

Gary Plumer, Board President

6.1 Consideration to Approve TCSC Transportation Handbook

The TCSC Transportation Handbook for contract and corporation bus drivers outlining some of the basic procedures for school transportation. Mr. Wessel has reviewed and updated the transportation handbook and is recommending a change. This change is regarding additional mitigation practices on school transportation due to COVID-19.

It is recommended that the Board approve this change to the Transportation Handbook as presented.

Motioned: Jim Ankrum

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.2 Consideration to Approve TCSC Ride Guide

The Ride Guide is a handbook for students and their parents outlining some of the basic procedures for riding the school bus. Mr. Wessel has reviewed the Ride Guide and is recommending a change to the Ride Guide. This change is regarding additional mitigation practices on school transportation.

It is recommended that the Board approve this change to the Ride Guide.

Motioned: April Overdorf

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		

Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.3 Consideration to Approve Bus Routes 2020-2021

Each year, the bus routes that are used by the school corporation are reviewed and changed as students move in and out of the school corporation. SEA-2 provides that if a school bus driver must load or unload an elementary school student at a location on a U.S. or state route, the superintendent must present the school bus route to the school board for approval. Mr. Wessel reports TCSC has three pick-up and drop-off locations that fit that criteria.

Bus #26-4570 E. State Road 28

Bus #5-1110 S. State Road 213

Bus #2-3315 S. State Road 19

It is recommended that the Board of School Trustees approve Bus Routes 2020-2021 as presented.

Motioned: Chris McNew

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member		X	

6.4 Consideration to give permission to advertise the 2021 Budget

The 2021 Budget, CPF Plan, and Bus Replacement Plan were shared with the Board during the work session held prior to this meeting. This request would allow us to advertise these items. A Public Hearing is scheduled for September 22, 2020. The Board would then consider approval of the Budget at the October 13th School Board meeting.

It is recommended to grant permission to advertise 2021 Budget, CPF Plan and Bus Replacement Plan.

Motioned: Gary Johnson
Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.5 Consideration to approve new Title IX Policies on the first reading.

In July 2020 new policy regarding Title IX - NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES was made available through NEOLA. This policy is an update and addition to the 1972 Title IX law. This update is primarily for elementary and secondary schools as well as postsecondary institutions and how they must respond to allegations of sexual harassment consistent with Title IX's prohibition against sex discrimination. This policy puts TCSC into compliance with new federal laws.

It is recommended that these policies be approved on First Reading. Approval for Second Reading will take place next month to put these policies in place.

Motioned: Kegan Schmicker
Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.6 Consideration to approve the re-adoption of Policy 3220.01 regarding Teacher

Appreciation Grants

Each school corporation must re-adopt policy regarding distribution of Teacher Appreciation Grants. This policy is unchanged from last year.

It is recommended the board re-adopt Policy 3220.01 as written.

Motioned: Kegan Schmicker

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6.7 Consideration to approve TCSC Certified Personnel Appraisal Plan

House Enrolled Act (HEA) 1002 (2020) amends existing Indiana Code 20-28-11.5-4 by removing the requirement that student assessment results from statewide standardized assessments be used as part of a certified employee's annual evaluation performance plan. Indiana Code 20-28-11.5-4 still requires school corporations to develop a plan for annual performance evaluations for each certified employee. The Evaluation Committee met and revised our Appraisal Plan and put it in compliance with new state laws.

It is recommended the Board of Trustees approve the TCSC Certified Personnel Appraisal Plan as written.

Motioned: Kegan Schmicker

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		

Kegan Schmicker, Board Member	X		
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6.8 Consideration to approve a resolution amending the monthly transfer of funds.

In order to increase the fund balance in the Education Fund the accompanying resolution allows for a reduced monthly transfer amount. This resolution will allow for as much as \$550,000 to stay in the Education Fund and prevents the need to transfer from the Rainy Day Fund. This can only be achieved since our cash balance in the Operation Fund is healthy and is not a long term solution.

It is recommended the Board of Trustees approve this resolution as written.

Motioned: Gary Johnson

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

7 Other Matters to Come Before the Board

Gary Plumer, Board President

7.1 Advisory Committees

Gary Plumer, Board President

- September 14, Personnel
- October 19, Business Affairs
- November 16, Facilities/Technology

7.2 Schedule of Events

Gary Plumer, Board President

September 8, Return to In-Person Learning

September 14, eLearning Professional Development Day

September 18, ADM Count Day
September 22, 2021 Budget Public Hearing
September 28-29, ISBA Fall Conference (Virtual)
October 13, School Board Meeting

8 Comments from Community

Gary Plumer, Board President

9 Adjournment

Gary Plumer, Board President

Minutes:

The meeting was adjourned at 7:25 PM.

Motioned: Gary Johnson

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Vice-President	X		
Gary Plumer, Board President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		