

**C. Scott Wessel**  
**Director of Operations**  
**Monthly report for August 2020**

**Tipton Greenhouse initiative Grant Completed-**

Tipton County Foundation to discuss how to make the grant for the greenhouse look as appealing as possible. Tim Calloway, Stacey Hartley and I worked on the **Tipton Greenhouse initiative Grant**. The grant was due Aug. 1. There was a letter of support written by the Superintendent and the Board President.

**SSSG Grant Submitted-**

Superintendent, Ryan Glaze, Amy Phillips, Corporation Treasurer, and Scott Wessel, Director of Operations met to discuss the Secured Safe School Grant which helps pay for the School Resource Officer. In the past two years, Tipton Community School Corporation has received \$93,000 to help pay for the School Resource Officers. This year, Tipton Community School Corporation asked for \$100,000 to help with some security upgrades and payment for the SRO. The grant is a matching grant so any funds that TCSC receives TCSC will have to match. This grant was submitted on 7/30/2020.

**Completed a United Way Grant for COVID supplies-**

While talking to Dawn Dunn of the Tipton County Foundation, she mentioned that there was money available for COVID supplies. Dawn came in and assisted with the writing of the **United Way** grant. Looking at what Tri-Central has done, it was suggested to make sure that Tipton had applied for grants from FEMA before submitting a grant to the **United Way**. This will be verified through the superintendent and plans will be made accordingly.

**New Enrollments-**

Robin is contacting new student enrollments. We are trying to make sure the enrollment is updated as much as possible to try to make the first couple of days run smoothly. We are asking if students are riding the bus to school. If yes, we are trying to let them know what bus they ride. I will print the enrollment every couple of days to make sure we attempt to contact all of the new students.

### **Bus Drivers Meetings were Scheduled-**

On Wednesday, Aug. 5, A meeting was held with the bus drivers. I went over the Blue and White Schedules at the secondary schools and the new pick up and drop off system. We also did a run through of the pick up and drop off system. The drop/off and pickup system rehearsal went very well. Suggestions were made on how to tweak the system.

**Important-** Brian Overdorf, a contract driver, cannot drive for the first semester due to a mini stroke. He has not been medically cleared to drive. Dave Heath is going to sub for Brian, and still do our John Hines route. Randy Hudson is going to drive the extra Boy's and Girl's club route. This is a little concerning because of the limited amount of subs that we have, but we will make it work. Our subs are older and are concerned about driving.

### **Lines painted-**

Eric and Mark finished the lines to show the bus drivers where to park. They have seven spaces because that is the most number of buses that will be in the wave system. Robin and I tweaked the wave system. We altered some waves at the suggestion of a couple of bus drivers who needed accommodations for other work situations. The drivers practiced the Wave dismissal for the afternoon. It was decided that more lines would be needed.

### **SRO meeting-**

Tipton Police Chief, Jeff Stout, SRO, Dave Maddox, Superintendent, Ryan Glaze and I met to discuss the SRO position and the MOU with the city. The MOU was pretty straight forward. There were a few changes. It was put into the MOU that Tipton Community School Corporation would pay for 185 days of Police protection whether it was Officer Maddox or someone else doing the Policing. The foundation has a grant for SRO training and subs. This fund will only be used if Tipton has paid for the 185 days of Police protection. Lines of communication were discussed. Officer Maddox should be the first one called in all law enforcement issues. Dispatch should not be called before Officer Maddox. It was discussed that Officer Maddox could be allowed to brief the administration on security and law enforcement matters.

### **Advertising for bus drivers-**

Two buses will be parked in front of the school. One bus at the Elementary School, One bus at the High School. Hopefully, this will draw attention to the fact that Tipton Community School Corporation is in need of drivers. Both buses have banners saying Tipton Community School

Corporation will train drivers and pay for their tests. In the past, this has brought on inquiries in, but not any drivers.

**Employee sent to hospital for precautionary measures-**

Michelle Hite, An Employee hurt her ankle while taking out the trash. She tripped and fell onto some trash bags. The hospital said that she needed to elevate that ankle, rest that ankle and stay off of it as much as possible.

**Barricades ordered-** I ordered 4 new barricades from ULine safety products. for the school. If we have to change the traffic pattern we will be ready. The bill was right at \$950. The barricades arrived on 7/16/2020.

**Move Complete-**

I have moved from the bus barn to the Central Office. I still have to organize the room, but everything has been moved. Hopefully this will help with the transition for the new superintendent.

**Proposed additional shuttle-**

Dr. Glaze will be receiving a recommendation to add a Boy's and Girl's club shuttle in addition to the current shuttle. This will allow fewer students to be on the bus at any one time.

**Broken Glass-**

Glass was accidentally broken by the middle school contractors in the middle school library. I called Brian Hettinger to look at that glass. Dan also had two door seals for Brian to check.

help students if we have to go to an elearning session again. The prices varied. There is an equipment part of the purchase and an annual service subscription. The subscriptions would be for a two year period. Doing the math, WIFI would cost between en \$17,000 to \$36,000.

**Fire alarm went off-**

Approximately 2:00 P.M. on 7/17/2020, the fire alarm at the storage barn went off. Tipton Fire responded. Elwood fire called, and we told them it was a false alarm. There may have been some possible dust in sensor 4 at the bus garage. All is well.