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**TIPTON COMMUNITY SCHOOL CORPORATION**  
**MEMORANDUM**

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**TO:** Board of School Trustees

**FROM:** Kevin Emsweller, Superintendent

**DATE:** MAY 11, 2020

**RE:** Policy Updates – May 2020

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The most recent policy updates for consideration has come in three sections:

**Overview – Drug and Alcohol Testing (Policy 4162).** This policy has been revised to meet the standards established in State law and Federal regulations with those changes articulated on the overview sheet. As is the ongoing [practice, the Administrative Guidelines will be changed in accordance with the adopted board policy.

**Overview March – Pandemics.** In light of the continued spread of COVID-19 and its potential impact on schools, Neola undertook an exhaustive review of current policy templates in Indiana related to public health emergencies. At this time, it is not essential that our clients revise any Neola policy templates to address COVID-19. However, we recommend that you review current policies (Policy 8450 - Control of Casual-Contact Communicable Diseases). No action is needed on this policy but it is included here for your review.

**Overview – Continued Operations.** The Coronavirus Disease 2019 (COVID-19) pandemic has had a profound impact on Indiana’s school corporations and School Board (“Board”) operations. To assist you in understanding available options related to continued operations during the pandemic, we wanted to remind you of the existence of policies that will aid boards in adapting to this unique and unprecedented environment. The changes in the bylaws reflect those actions that the board took during the critical stages of the pandemic upon the counsel of ISBA at the time. These changes will help guide the board for any future cases similar to what occurred. Please refer to the overview sheet for recommended changes in the bylaws:

- Policy 0131.1 - Bylaws and Policies.
- Policy 0162 – Quorum.
- Policy 0164.3 – Emergency Meetings.
- Policy 0167.1 – Voting.

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- Policy 8415 - DELEGATION FOR CONTINUED SCHOOL FUNCTIONING (NEW)
- Policy 8416 - DELEGATION FOR CONTINUED SCHOOL FUNCTIONS DURING A DECLARED EMERGENCY (NEW)