

**C.Scott Wessel**  
**Director of Operations Report**  
**Board Report March 10, 2020**

**Maintenance and Custodians during Spring Break**

Maintenance and Custodians met to determine summer and spring projects and priorities. Below is a working document of tasks that will be tackled over Spring Break. Because of going to school on Presidents Day, The maintenance and custodial staff get Friday of Spring Break off, so the work week will only be a 4 day week. New Chillers are supposed to be installed over Spring Break. Weather pending those should be installed. I will be getting quotes to have the baseball and softball concession stands reroofed. There is a 300 ft galvanized pipe in the Middle School that needs to be replaced from the boiler to the girls locker room. We will be getting an estimate over Spring Break. That work should be done in the summer.

[Spring Break Checklist](#)

**Bus Inspection March 11 and 12**

Annual bus inspection is set for March 11 and 12. Drivers will run their buses through inspection. Eric Johnson and Mark Webster have been working to make sure all buses will pass inspection.

**eLearning days still need to be made up for some**

February has been full of weather events. I have been on the road multiple days assessing the road conditions. We have used three unplanned eLearning days, February 6, 13, 27. Non-salaried workers such as bus drivers miss out on pay on these days. When eLearning days were adopted it was never meant for people to not be paid. Activities have been planned to make sure that those drivers can get paid. We had the first activity, which was a meeting. In this meeting items discussed were: drivers reviewed safety procedures, expectations for inspection, **SchoolGaurd** instructions were given to drivers, and team building exercises were performed. On April 17, Bus Drivers will have an audience with Trooper McPike, State Trooper who is in charge of inspections and bus safety programs for this area. Bus drivers will also be trained in "Stop the bleed" protocol. This make up time is valuable. Drivers receive training that otherwise they could not if the days were not made up. Also, make up days are avoiding making our drivers go through a financial hardship for something which is not their fault. At the end of the year, Drivers will review evacuation procedures.

## **Stop the bleed kits and Tourniquets**

February 3, Stop the bleed training took place with staff members. Several hundred kits containing gauze items which would help save a life if someone had a serious wound. These gauze kits will be placed in the red bags that all teachers take out in fire drills. . It has been reported that the red first aid bags are in bad shape and need replaced. Nurse Susie, Officer Maddox and I are working together to best determine where the tourniquets should be placed. Those locations will be discussed with staff members as soon as the placement is decided.

## **SchoolGaurd**

We have approximately 30% of our staff signed up for **SchoolGaurd**. **SchoolGaurd** is an app. That can be placed on your phone in case of an active shooter. An alert can be set off anywhere on campus. With the big button, law enforcement can be alerted to the exact location of an incident. Features also exist to get teachers help to a specific location. Teachers and administrators have already used features of this app successfully. This is another tool Tipton Community School Corporation has made available for student and staff safety. There has been some push back from staff because there is a fear of accidentally pushing the panic button. There is a two step process to push the button. Principals and administrators have promoted this very useful app. As a way to enhance student safety. Currently, administrators cannot force staff to place this app. on their personal phones.