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**TIPTON HIGH SCHOOL**  
**MEMORANDUM**

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**TO:** Kevin Emsweller, Superintendent  
Board of School Trustees

**FROM:** Richard Stillson, Principal

**DATE:** 3/3/2020

**RE:** **Request Permission for Art Trip**

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Ms. Ferguson, THS Art Teacher, is requesting permission to take members of the National Art Honor Society to Chicago, Illinois.

Students will be leaving on April 24 and returning the same day. There will be 2 adults and 15 students going on the trip. This is an annual trip for NAHS.

Students and sponsors will visit the Art Institute of Chicago and will have a tour of the artistic structures located on the Loop.

I support Ms. Ferguson's request and would ask that permission be given for her to take this trip.