

Personnel Report March 10, 2020

Certified Staff

Medical Leave of Absence:

- **Jessica Beck**, requesting medical leave of absence beginning February 12, 2020 returning to work April 6, 2020

Retirement:

- **Mike Grimme**, U.S. History/P.E. Teacher, Tipton High School, effective February 29, 2020
- **Debra Alley**, Family and Consumer Science Teacher, Tipton High School, effective end of 2019/2020 school year
- **Sueanne Esposito**, Science Teacher, Tipton High School, effective end of 2019/2020 school year

Classified Staff

Medical Leave of Absence:

- **Anita Henry**, requesting medical leave of absence beginning March 19, 2020 returning to work on April 6, 2020

Resignation:

- **Alyssa Lorenz**, Instructional Assistant, Tipton Elementary School, *effective February 28, 2020*

Recommendation:

- **Jan Gibbs**, cafeteria employee, Tipton Middle School, effective March 11, 2020, pay rate: \$10.00/hr.

ECA Staff

Resignation:

- **Spencer Heron**, Assistant Boys' Soccer Coach, THS
- **Dave Maddox**, Assistant Track Coach, TMS
- **Adam Armstrong**, Head Boys' Track, Coach, TMS

Recommendation:

- **Adam Armstrong**, JV Baseball Coach, THS
- **Michael Hanley**, Assistant Track Coach, THS



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Medical Leave Request

1 message

Tonja Carter <tcarter@tcsc.k12.in.us>
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fri, Feb 14, 2020 at 10:08 AM

----- Forwarded message -----

From: **Jessica Beck** <jbeck@tcsc.k12.in.us>
Date: Fri, Feb 14, 2020 at 9:58 AM
Subject: Medical Leave Request
To: Tonja Carter <tcarter@tcsc.k12.in.us>, Kevin Emsweller <kemsweller@tcsc.k12.in.us>

TCSC School Board,

I have been hospitalized at St. Vincent Kokomo. The doctor is putting me under his care for approximately the next 3 weeks. He is requiring that even upon discharge that I remain on medical leave until he releases me. I need the paperwork for a medical leave please, along with instructions.

If the paperwork does not come directly to me here is the information provided by the Doctor for sending the paperwork to be completed by his staff and himself:

St. Vincent Kokomo
Dr. Tumbali
1907 W. Sycamore St.
Kokomo IN 46901
3rd Floor
Phone 765-456-5578
Fax 765-456-5142 or 765-456-5815

The leave approximate dates would be 2/12/2020 - 3/6/2020.

Thank you,
Jessica Beck
TMS Business Technology Teacher

--

Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Jessica Beck

1 message

Tonja Carter <tcarter@tcsc.k12.in.us>
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Wed, Mar 4, 2020 at 11:04 AM

Dawn,

Jessica Beck's anticipated medical release date is March 30th so she plans to return on Monday, April 6 since Spring Break is March 27 - April 3.

Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax

Kevin Emsweller
Tipton Community School Corporation
1051 S Main St,
Tipton, IN 46072

February 20, 2020

Mr. Emsweller:

I am writing this letter to announce my retirement from Tipton Community School Corporation, effective on February 29, 2020. I will be working with Tonja Carter to process all necessary paperwork. I will not be returning to a teaching position, but need some time to finalize all paperwork and will be using my remaining sick days and personal days until they are deleted.

I would like to thank you for the opportunities TCSC has given me to spend 30 years in a job I love. If my health were not a consideration I must address, I would continue teaching the students at THS.

Please let me know if I can be of any assistance during this transition.

Sincerely,

A handwritten signature in black ink that reads "Michael Grimme". The signature is fluid and cursive, with a large initial "M" and a long, sweeping underline.

Michael Grimme



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Retirement

1 message

Kevin Emsweller <kemsweller@tcsc.k12.in.us>

Tue, Feb 25, 2020 at 6:06 AM

To: Tonja Carter <tcarter@tcsc.k12.in.us>, Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

----- Forwarded message -----

From: **Deb Alley** <dalley@tcsc.k12.in.us>

Date: Mon, Feb 24, 2020 at 1:38 PM

Subject: Retirement

To: Kevin Emsweller <kemsweller@tcsc.k12.in.us>

February 24, 2020

Mr. Emsweller:

I would like to inform you that I plan to retire from Tipton Community School Corporation, effective at the end of the 2019-2020 school year.

I can't believe that 39 years went by so fast! I have experienced so many wonderful moments throughout my career both in the classroom and all of the coaching positions I have held.

Thank you for all of the opportunities that Tipton Community School Corporation has given to me in the subjects that I love!

Sincerely,
Debra Alley

--

Working Together for Student Success

Kevin R. Emsweller, Superintendent
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
Ph: (765) 675-2147
Fx: (765) 675-3857





TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Retirement

1 message

Kevin Emsweller <kemsweller@tcsc.k12.in.us>

Mon, Mar 2, 2020 at 5:37 AM

To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>, Tonja Carter <tcarter@tcsc.k12.in.us>

----- Forwarded message -----

From: **Sueanne Esposito** <sesposito@tcsc.k12.in.us>

Date: Sat, Feb 29, 2020 at 10:10 PM

Subject: Retirement

To: Kevin Emsweller <kemsweller@tcsc.k12.in.us>, Richard Stillson (Google Drive) <rstillson@tcsc.k12.in.us>

Please accept this notice of retirement from the position of science teacher, I will not be returning to teach this coming fall. I have enjoyed working with and learning from my colleagues for the past 28 years, and am ready to move on to the next phase in my life.

Ms. Sueanne M. Esposito
Tipton High School
619 South Main Street
Tipton, IN 46072
Department Head
Biology, Earth/Space, ICP, OSS Teacher

--

Working Together for Student Success

Kevin R. Emsweller, Superintendent
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
Ph: (765) 675-2147
Fx: (765) 675-3857





TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Medical leave

1 message

Tonja Carter <tcarter@tcsc.k12.in.us>
To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Wed, Feb 12, 2020 at 8:18 AM

----- Forwarded message -----

From: **Anita Henry** <anitahenry@tcsc.k12.in.us>
Date: Tue, Feb 11, 2020 at 6:54 PM
Subject: Medical leave
To: Tonja Carter <tcarter@tcsc.k12.in.us>
Cc: Lori Rayl <lrail@tcsc.k12.in.us>, Caylie Dicken <cdicken@tcsc.k12.in.us>

I am letting you guys know that I will be off work for medical leave starting March 19th through March 26th. I am having surgery on the 19th at Tipton hospital and will need to take the following week to recover. I will return to work on April 6th. As the 27th of March through April 3rd is spring break. Thank you.

Anita Henry

Sent from my iPhone

--

Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Thank You

1 message

Lori Rayl <lrayl@tcsc.k12.in.us>

Wed, Feb 19, 2020 at 9:59 AM

To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Yours in education,
Mrs. Rayl

Lori Rayl
Tipton Elementary School
Principal

*Part time
1. file I*

Working Together for Student Success

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----- Forwarded message -----

From: **Alyssa Lorenz** <alorenz@tcsc.k12.in.us>

Date: Tue, Feb 18, 2020 at 3:29 PM

Subject: Thank You

To: Lori Rayl <lrayl@tcsc.k12.in.us>, Miss Dunham <mdunham@tcsc.k12.in.us>

Good afternoon,

I want to thank you for the opportunity to work for Tipton Schools. I have enjoyed the various aspects of my job and working with the students in the Tipton community. I have been offered a job opportunity that I am planning to take. I wanted to make you both aware. I would like to submit my two weeks notice as of 2/19/2020.

Thank you,
Alyssa Lorenz



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Alyssa Lorenz

1 message

Tonja Carter <tcarter@tcsc.k12.in.us>

Thu, Mar 5, 2020 at 9:37 AM

To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Dawn,

FYI ~ Per Lori Rayl, Alyssa Lorenz's last day was on 02/28/2020.

Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax

3/2/2020

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Jan Gibbs into the regular time food service staff employee list as of the closing of the board meeting on March 10th 2020. She would be filling one of our open positions and her hours would be 10:30AM-2PM on the Middle School side with a wage of \$10.00/hr. We would be happy to have her join the full-time team.

Sincerely,

Adam Proulx

ARAMARK Food Service Director



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: Assistant soccer coach

1 message

Kevin Emsweller <kemsweller@tcsc.k12.in.us>

Tue, Mar 3, 2020 at 1:19 PM

To: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>, Kory Fernung <kfernung@tcsc.k12.in.us>, Richard Stillson <rstillson@tcsc.k12.in.us>

Kory,

I assume you are aware of this.

----- Forwarded message -----

From: **Spencer Heron** <sheron@tcsc.k12.in.us>

Date: Tue, Mar 3, 2020 at 11:51 AM

Subject: Assistant soccer coach

To: Kevin Emsweller <kemsweller@tcsc.k12.in.us>

Good morning,

I am wanting to resign from my assistant coach high school boys soccer position for next year. With two little kiddos at home now, it's a good time to take a break from coaching. I was not sure if I needed to just send you an email, or if I needed to come sign something? Thanks for the opportunity, and the help.

--

Spencer Heron
Physical Education Teacher
Tipton Elementary School
sheron@tcsc.k12.in.us

--

Working Together for Student Success

Kevin R. Emsweller, Superintendent
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
Ph: (765) 675-2147
Fx: (765) 675-3857





Tipton Middle School

Melissa L. Kikta, Principal

Craig A. Leach, Assistant Principal

Tipton Community School Board Members,

Please see the attached document that shows David Maddox's resignation as assistant track coach for Tipton Middle School.

Sincerely,

Craig Leach
Assistant Principal
Athletic Director





From the Desk of
David Maddox....



Patrolman
Tipton Police Department
225 E. Jefferson St
Tipton, IN 46072
(765) 675-2152
dmaddox@tipton.in.gov

School Resource Officer
Tipton Community Schools
1051 S Main St
Tipton, IN 46072
(765) 675-7521 Ext 216
dmaddox@tcsc.k12.in.us

Mr. Leach,

I am writing you in regards to me stepping down from coaching the Tipton Middle School Track team for the 2020 season. I enjoyed and appreciate the opportunity that was given to me for the 2019 season but I am being pulled in another coaching direction. Thank you so much for the opportunity.

A handwritten signature in black ink, appearing to read "DM", with a long, sweeping horizontal line extending to the right.

David Maddox



Linda Whitesell <lwhitesell@tcsc.k12.in.us>

Track

1 message

Adam Armstrong <aarmstrong@tcsc.k12.in.us>

Thu, Feb 20, 2020 at 5:33 PM

To: Craig Leach <cleach@tcsc.k12.in.us>, Linda Whitesell <lwhitesell@tcsc.k12.in.us>, Laurie Crawford <lcrawford@tcsc.k12.in.us>, Jodi Hettinger <jhettinger@tcsc.k12.in.us>

Good evening,

I hate to do this so close to the start of the season but I am not going to be able to be the Boys Track Coach this year. I was asked today to be the JV Head Baseball Coach at the high and I accepted. I am sorry for the inconvenience.

TIPTON HIGH SCHOOL
MEMORANDUM

TO: Kevin Emsweller, Superintendent
Board of School Trustees

FROM: Kory Fernujng-Atheltic Director

DATE: 3/02/20

RE: Spring Coaching recommentdendaon

Adam Armstrong: Baseball JV coaching position

Michael Hanley: Assistant Track coaching position

*Both of these are employees of school already