

TCSC Board Meeting

TCSC School Board

Administration Office, 1051 S Main St, Tipton, IN 46072

Tuesday, January 14, 2020

6:30pm - 7:30pm

Present: Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Randy Sottong, Board Member; Jim Ankrum, Board Member; Gary Johnson, Board Member; Gary Plumer, Board Vice-President; Kevin Emsweller, Superintendent; Chris McNew, Board Member; Scott Wessel, Director of Operations; Kegan Schmicker, Board Member

1 Call to Order/Welcome

Gary Plumer, Board Vice-President

Minutes:

The meeting was brought to order at 6:30 PM by Mr. Plumer.

2 Pledge of Allegiance

Minutes:

Mr. Johnson led the Pledge of Allegiance.

3 Approval of Consent Agenda Items

Gary Plumer, Board Vice-President

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion. (ByLaw 0166.1)

It is recommended that the following Consent Agenda Items be approved:

Approval of the Agenda

Approval of Minutes

- December 10, 2019 Regular Session
- December 10, 2019 Executive Session
- January 2, 2020 Executive Session

Approval of Claims

- Payroll Claims 12.9.2019
- Payroll Claims 12.20.2019
- Payroll Claims 12.23.2019
- Payroll Claims 1.3.2020
- Accounts Payable Claims

Approval of Personnel Report

- January 2020 Personnel Report

Approval of Field Trips (Overnight and/or Out-of-State)

- FFA Winter LDW Camp January 31-February 2, 2020

Approval to Accept Donations

- Bass Anglers donation \$1000 from Neda Chopp

Minutes:

Personnel and Donation Reports separated out.

Personnel

Recommendation AO

2nd JA

Donation

Recommendation KS

2nd AO

Motioned: April Overdorf

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

4 Reorganization of the Board

4.1 Election of Officers

President - Gary Plumer

Vice-President - Gary Johnson

Secretary - April Overdorf

Motioned: Chris McNew

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

4.2 Appointment of Treasurer and Executive Secretary of the Board

It is recommended that Amy Phillips be appointed as the Treasurer and Dawn Benefiel as the Executive Secretary of the Board.

Motioned: April Overdorf

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

4.3 Establish meeting date and time

It is recommended that we maintain our current meeting date and time of the second Tuesday of each month at 6:30 PM.

Motioned: April Overdorf

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

5 Board of Finance Meeting (see separate agenda)

The Board will recess from the Regular Business Meeting for the purpose of conducting a brief Board of Finance Meeting.

Minutes:

Board of Finance meeting was opened at 6:34 PM.

Election of Officers was held:

President: Gary Plumer

Secretary: April Overdorf

The Board went over financials of the past year.

Board of Finance Meeting was closed at 6:49 PM.

Motioned: Kegan Schmicker

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

6 Superintendent's Report

Kevin Emsweller, Superintendent

back to school

weight room

Minutes:

Mr. Emsweller reviewed with the Board that staff returned on January 6, 2020 with students returning on January 7, 2020 due to school being cancelled on November 19, 2019 (Red for Ed Day).

Mr. Emsweller also informed the Board that the weight room renovation was completed with a formal public unveiling to be held in January 2020. Thank you to all who made this possible.

6.1 Spotlight on Schools

Tipton Middle School, UDL with Ashley LeCount

Minutes:

Mrs. Kikta and Ms. LeCount presented to the Board about UDL and how it is being used in the classroom. They informed the Board that teachers and students are still learning about UDL and how to use it best in the classroom for the students.

6.2 Department Reports

Facilities & Transportation, Scott Wessel
Student Services, Shayne Clark
Food Services, Adam Proulx
Technology, Steven Gingerich

6.3 Financial Report

Kevin Emsweller

For 2019, we have ended the year with a cash balance of over \$553,304, maintaining a cash balance less than last year. We have spent just over 100% of the General Fund (by almost 1%) which is higher than in previous years. This was the need for the additional appropriations approved last month to use funds from our cash balances. In December, our revenue exceeded our expenditure by over \$24,812.

Last month, the Board gave permission to transfer funds among the appropriation accounts. Mrs. Phillips has provided you with a summary of what actions were taken to ensure that account balances end with a zero or positive balance.

6.4 Other

Kevin Emsweller, Superintendent

7 Old Business

Gary Plumer, Board Vice-President

Minutes:

None.

8 New Business

Gary Plumer, Board Vice-President

8.1 Consideration to give permission to advertise for additional appropriation - Rainy Day Fund.

Each year the administration asks for additional appropriations from the Rainy Day Fund. In order to spend money from the Rainy Day Fund, it must be appropriated and this is the process to make it happen. The Rainy Day Fund can be used only in case of emergencies and although we do not expect and do not hope to have to use those funds, it is important to appropriate the funds in case an emergency should arise. Emergencies are defined by a Board resolution as either a reduction in revenues or an increase in expenditures that was unexpected and could not have been predicted. These additional appropriations will be advertised and a public hearing will be held during next month's meeting.

It is recommended that the Board grant permission to advertise for additional appropriations from the Rainy Day Fund.

Motioned: Chris McNew

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

8.2 Consideration to approve Mileage Rate Reimbursement for 2020.

Mileage may be reimbursed at a rate established annually by the Board (Policy 6550). The federal rate of reimbursement as of January 1, 2020 is \$0.57 1/2 (fifty-seven and one-half cents) per mile. This is down 1/2 cent from last year. Our goal has been to provide a mileage rate reimbursement equal to that of the federal rate.

It is recommended that the Board establish a rate of \$0.57 1/2 (fifty-seven and one-half cents) per mile reimbursement.

Motioned: Jim Ankrum

Seconded: Gary Johnson

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

8.3 Consideration to give permission to advertise for Mowing and Trimming Bids for 2020-2021.

Permission is being asked to advertise for mowing and trimming bids. This would be done in time for the 2020 growing season and would be a one (1) year contract. Bids would be approved at the February 2020 Board meeting.

It is recommended that the Board give permission to advertise for Mowing and Trimming Bids for 2020-2021.

Motioned: Gary Johnson

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

8.4 Consideration to give permission to advertise for Fertilization and Weed Spraying Bids for 2020-2021.

Permission is being asked to advertise for fertilization and weed spraying bids. This would be done in time for the 2020 growing season and would be a one (1) year contract. Bids would be approved at the February 2020 Board meeting.

It is recommended that the Board give permission to advertise for Fertilization and Weed Spraying Bids for 2020-2021.

Motioned: Kegan Schmicker

Seconded: Jim Ankrum

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

8.5 Consideration to approve the renewal for Workers' Compensation Insurance.

It is recommended that we continue with this insurance through the Indiana Schools Educational Service Center (ISESC). The estimated annual premium for this year is \$54,543.

It is recommended that the Board approve the renewal for Workers' Compensation Insurance through ISESC.

Motioned: Kegan Schmicker

Seconded: April Overdorf

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		

Kegan Schmicker, Board Member	X		
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8.6 Consideration to approve the purchase of new band uniforms.

Mr. Skiba has made presentations to the board about the THS's Band Department effort to raise funds to purchase new band uniforms. Indiana law allows for school corporations to appropriate Operation Funds do this specifically for band uniforms. Mr. Skiba is requesting the school corporation appropriate \$15,000 for this purpose. It is recommended that we appropriate \$15,000 from the Operation Fund for the purchase on band uniforms for Tipton High School.

Motioned: Jim Ankrum

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		

9 Other Matters to Come Before the Board

Gary Plumer, Board Vice-President

Minutes:

- Mr Schmicher congratulated Mr. Skiba and the Band students and parents on raising the funds needed for the new uniforms.
- Mr. McNew also congratulated them on thinking outside the box on ways creative ways to raise the needed money for new band uniforms.

9.1 Advisory Committees

Gary Plumer, Board Vice-President

- January 20 - Business Affairs
- February 17 - Facilities/Technology
- March 16 - Personnel

9.2 Schedule of Events

Gary Plumer, Board Vice-President

- January 24-26 TCT's Mousetrap
- February 3 eLearning Day
- February 10 Tipton Academy
- February 11 School Board Meeting, 6:00/6:30
- February 17 Presidents Day

Minutes:

Presidents Day (February 17, 2020) school will be in session.

10 Comments from Community

Gary Plumer, Board Vice-President

Minutes:

Comments from the Community included:

- Where to find the Annual Performance Report. This is available online as well as published in the newspaper.
- Preschool Funding
- Mayors Youth Council under development and would like a Board member to serve on Council
- Lunch Fund....at this time there is a positive balance in the Lunch Fund thanks to our community donations.

11 Adjournment

Gary Plumer, Board Vice-President

Minutes:

The meeting was adjourned at 7:45 PM.

Motioned: Kegan Schmicker

Seconded: Chris McNew

Voter	Yes	No	Abstaining
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Chris McNew, Board Member	X		
Kegan Schmicker, Board Member	X		