

Personnel Report January 14, 2020

Certified Staff

None.

Classified Staff

Recommendation:

- **Tammy Creech-Lane**, Temporary 1st Grade Assistant, TES, *effective December 5, 2019, Pay rate: \$10.50/hr*
- **Pam Porter**, Part Time Title One Assistant, TES, *effective December 5, 2019, Pay rate: 10.50/hr*
- **David Heath**, Corporation Bus Driver, *effective January 7, 2020, Pay rate: \$85.00/day*
- **Riley Herron**, Cafeteria Employee, TMS, *effective January 7, 2020, Pay rate: \$10.00/hr*
- **Sheryl Davis**, Cafeteria Employee, TMS, *effective January 15, 2020, Pay rate: \$10.00/hr*

ECA Staff

Recommendation:

- **Lela Crawford**, 6th Grade Girls Basketball Head Coach, TMS

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Lori Rayl

Date: 12-5-19

Person Recommended: Tammy Creech-Lane

Address: 1900 North F Street Elwood, IN 46036

Phone Number(s) 765-610-6673

Position Recommended: 1st grade Asst. - Temporary through end

Start Date: 12-9-19

of 2019-2020
school yr.

Certified

Has Position Been Posted

Letter of Recommendation

Resume

Completed Application

Background Check

Checked References

Job Description

Letter of Interest

License

Transcript

Years Exp.

Degree

Classified/Coaching

Has Position Been Posted

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check ✓

Checked References ✓

Job Description ✓ has subbed

OK
12/16/19
10.58/11

To: Mr. Emsweller and School Board
From: Mrs. Rayl
Date: December 5, 2019
Re: Recommendation for First Grade Assistant

I would like to recommend Mrs. Creech-Lane as our first grade assistant.

Mrs. Creech-Lane is coming to us from substitute teaching during 2018-2019 and 2019-2020 school years.. Tipton Elementary School is excited to bring Mrs. Creech-Lane's dedication to students to our school. She is motivated to serve children; we look forward to her serving our children.

Thank you for this consideration.

A handwritten signature in cursive script, reading "Lori Rayl". The signature is written in black ink and is positioned below the text "Thank you for this consideration."

Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: Lori Rayl
Date: 12-5-19
Person Recommended: Pam Porter
Address: 135 Oak St. Tipton, IN 46072
Phone Number(s): 765-675-2766
Position Recommended: Part time Title One
Start Date: 12-5-19

Certified

Has Position Been Posted _____
Letter of Recommendation _____
Resume _____
Completed Application _____
Background Check _____
Checked References _____
Job Description _____
Letter of Interest _____
License _____
Transcript _____
Years Exp. _____
Degree _____

Classified/Coaching

Has Position Been Posted _____
Letter of Recommendation ✓
Resume _____
Completed Application ✓
Background Check ✓
Checked References ✓
Job Description has subbed in
the position

OK Above?

OK 10.54/ hr

12:30-3:10
2.75 hrs
1. the I

To: Mr. Emsweller and School Board

From: Mrs. Rayl

Date: December 5, 2019

Re: Recommendation for Title One Part-time Assistant

I would like to recommend Mrs. Porter as our part-time Title One assistant.

Mrs. Porter is coming to us from substitute teaching during 2019-2020 school year. Tipton Elementary School is excited to bring Mrs. Porter's dedication to students to our school. She is motivated to serve children; we look forward to her serving our children.

Thank you for this consideration.

A handwritten signature in cursive script, reading "Rori Rayl". The signature is written in black ink and is positioned below the "Thank you" line.

To: Mr. Emsweller and Tipton School Board
From: C. Scott Wessel, Director of Operations
Date: 1/3/2020
Re: John Hinds Bus Route

Dear Mr.Emsweller and Tipton School Board:

I am writing this letter to recommend Mr. David Heath to drive the John Hinds Bus Route. He has been a sub bus driver, and he has done a nice job in that role. Thanks for your consideration in this matter.

Sincerely,

C. Scott Wessel
Director of Operations
Tipton Community School Corporation



TCSC

Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Fwd: let me know if you need something else

2 messages

Tonja Carter <tcarter@tcsc.k12.in.us>

Fri, Jan 10, 2020 at 8:34 AM

To: Kevin Emsweller <kemsweller@tcsc.k12.in.us>, Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Following is the information I received from Scott Wessel regarding David Heath driving the new John Hinds Route. I noticed that he didn't send it to either of you so I thought I should.

----- Forwarded message -----

From: **Scott Wessel** <swessel@tcsc.k12.in.us>

Date: Fri, Jan 10, 2020 at 7:11 AM

Subject: let me know if you need something else

To: Tonja Carter <tcarter@tcsc.k12.in.us>

David Heath will drive the John Hinds Route starting on 1/7/2019. Per board approval he will be paid \$42.50 for the morning route. He will also be paid \$42.50 for the afternoon route. The morning route will be from 8:00 to 10:30. The afternoon route will be 12:15 to 3:05. 1.5 hours in the morning and 1.5 hours in the afternoon.

C. Scott Wessel
Director of Operations
Tipton Community School Corporation

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C. Scott Wessel Ed.S.
Working together for Student Success
Director of Operations
1051 S. Main St.
Tipton, IN
46072

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Tonja Carter
Deputy Treasurer
Tipton Community School Corporation
1051 S. Main St.
Tipton, IN 46072
(765) 675-2147 ext. 315 - office
(765) 675-3857 - fax

Kevin Emsweller <kemsweller@tcsc.k12.in.us>

Fri, Jan 10, 2020 at 8:46 AM

To: Tonja Carter <tcarter@tcsc.k12.in.us>

Cc: Dawn Benefiel <dbenefiel@tcsc.k12.in.us>

Are we confirmed that Dave will be driving both the AM and PM route?

The amount the board approved was based on Scott's recommendation.

[Quoted text hidden]

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Working Together for Student Success

Kevin R. Emsweller, Superintendent

12/19/2019

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Riley Herron into the regular time food service staff employee list. He is currently a student worker but is graduating mid-year and would like to work for us full-time so he would be filling one of our open positions and his hours would be 10:30AM-2PM on the Elementary School side. We would be happy to have him join the full-time team. As mentioned above, we would need to consider him a "full-time" employee as of January 7th with a standard pay rate of \$10.00 an hour to avoid interruption in coverage with the early graduation.

Sincerely,

Adam Proulx

ARAMARK Food Service Director

1/10/2020

Tipton Community Schools

817 S. Main St.

Tipton, IN 46072

To the Tipton Community School Board Members,

I am formally requesting permission to hire Sheryl Davis into the regular time food service staff employee list. She is currently a WillSub employee and would like to work for us full-time so she would be filling one of our open positions and her hours would be 9:00AM-2PM on the Elementary School side. We would be happy to have her join the full-time team. Her start date will be January 15, 2020 at a pay rate of \$10.00/hr.

Sincerely,

Adam Proulx

ARAMARK Food Service Director



Tipton Middle School

Melissa L. Kikta, Principal

Craig A. Leach, Assistant Principal

Tipton Community School Board Members,

I would like to recommend Lela Crawford as head coach for 6th grade girls basketball for the 2019-2020 basketball season.

Sincerely,

A handwritten signature in cursive script that reads "Craig Leach".

Craig Leach

Assistant Principal

Athletic Director





TCSC

Craig Leach <cleach@tcsc.k12.in.us>

6th grade basketball

1 message

Lela Crawford <lacrawford@tcsc.k12.in.us>

Mon, Dec 16, 2019 at 2:52 PM

To: Craig Leach <cleach@tcsc.k12.in.us>

Mr. Leach,
I'm interested in being the head coach for the 6th grade girls basketball team.

Thank you,
Lela Crawford