

C. Scott Wessel
Director of Operations
Tipton Community School Corporation

December 2019 Director of operations report

- It is time to re-bid for the mowing for Tipton Community School Corporation. This is a two year process. I am asking for permission to advertise this at this board meeting (January). There will be two advertisements placed in the Tipton Tribune. Bids will be due Jan. 29, 2020. A recommendation for a decision will be made for the February 11 board meeting.
- Robin, Eric and I looked closely at the bus replacement plan. It is a plan set up for twelve years. The current 2020 Bus Replacement Plan calls to replace Bus 45, a 2008, 84-passenger bus with 57,339 miles. Our proposal is that instead of Bus 45, we trade in Bus 30, 2012, 12-passenger, special needs bus that has 238,428 miles. Since October of 2019, Bus 30 has had repairs costing over. We are recommending replacing Bus 30 with a 31-passenger C2 bus with seat belts and a Cummins motor with no wheelchair lift. This would be at a cost of approximately \$89,380. The extra seats would mean that bus could be used for, not only special education, but for multiple functions. This is a bus that runs special needs students to Indianapolis. The bigger bus would be safer as well. The current bus replacement plan also calls for replacing A-4. This bus has approximately 139,00 miles on it. It is still in good working order. Eric says it is safe and should be good for another year. We are going to delay replacing A-4.
- I am asking for permission to create a bus route to John Hines Career Center. More students may use this program more if they have transportation to and from John Hines. I have talked with the Director of John Hines, and he knows students would be transported to school and then to John Hines. This is how Madison Grant and Alexandria both get there students to John Hine's. I feel that having a shuttle to John Hine's will be beneficial to students at Tipton Community Schools.
- It was brought up by the teachers association in a meet and discuss that field trips are often too close to finals. Updated field trip guidelines are being developed. I have asked for input from principals. Some have offered a few suggestions. One thing being considered is limiting the number of field trips certain grades can take especially within a certain time frame. Another proposal is the distance a field trip travels during a school day. Some trips may not be feasible if they are too far away. Other considerations that need to be made should there be limitations on times when field trips can be taken? With rising fuel costs, and decreasing revenue looking at the number of trips has to happen. Also, in the guidelines we may be looking at the possibility of charging students a fee for field trips. Many area schools are charging a fee to students. All of these factors need to be analyzed. The monetary issue of how field trips are paid for is not addressed and it

needs to be addressed. Field trips has an effect on each building, so input from the building principals will be sought.

- State law requires schools to do an active shooter drill in the first 90 days of school active shooter drill. High School has done this. The Middle School and Elementary School will be conducting their drill on the week of Dec. 9. Middle School administration and Elementary administration along with Officer Maddox met on Thursday, December 5 to discuss the active shooter drill. Parents and dispatch will be notified of this drill and what to expect when the drill occurs
- On 11/14 a corporation safety committee meeting was held. Many topics related to school safety were discussed including:
 - Reviewed Safety Plan/Make sure faculty knows about this
 - Officer Maddox- Too many kids in the hallway; Many doors being unlocked and open. (what should be done)
 - Building Efforts vs Corporation efforts- Safety has to be a corporation initiative.
 - Condition/Status of "Red Bags" Red bags are in bad shape. It needs to be looked into.
 - Stop the Bleed Training/Program
 - Elementary Parking lot-How are cones working? Cones have reduced traffic on ST. Rd. 19. It is not perfect, however, it is working better.
 - Vaping/ Keep educating kids and parents.
 - Books in folder tab form all schools. Committee would like to see a binder format. This would make changes easier.
 - Compiling a list of students Susie has a plan.. For the evacuation of students with disabilities, This should be shared with all of the teachers of students with disabilities.
 - Crisis team maybe could be each buildings CPI Team. Each building identify crisis team and get that in place. Building level safety plan. Should coincide with the corporation safety plan.
 - Bus Drivers need to know health concerns of students.. Asthmatic kids. Scott needs to make sure this happens.
 - Reverse evacuation drill do we have a plan for this?
 - Need to plan for every student getting back in the building.