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**TIPTON COMMUNITY SCHOOL CORPORATION**  
**MEMORANDUM**

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**TO:** Board of School Trustees

**FROM:** Kevin Emsweller, Superintendent

**DATE:** NOVEMBER 22, 2019

**RE:** Adding a Route to John Hinds Career Center

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TCSC has students attending and participating in valuable career-oriented classes at the John Hinds Career Center located in Elwood. Students have been responsible for finding or providing their own transportation to and from Elwood. This has limited which students could attend classes, not to mention the risk of students driving to classes.

We have explored and are now proposing to provide transportation to Elwood effective January 1, 2020. This would provide for two (runs). A morning run would take student to the center in the morning, shortly after they arrive at THS. The would then be brought back in time for lunch and their afternoon classes at THS. The afternoon run would leave THS after the students' lunches and transport them to Elwood. They would be back at THS for them to catch their bus home and for the bus driver to get in line for regular dismissal.

The cost the daily rate of a bus driver - \$85/day. These runs could be combined as one route for the full daily pay of \$95/day. Or it could be two drivers – one in the morning and one in the afternoon whereby they could split the route and each be paid \$42.50. In addition, TCSC will be reimbursed from state/federal funds in the amount of \$150/student.

It is recommended that the board approve the adding a bus driver position along with the career center bus route.