

C. Scott Wessel

Director of Operations Monthly Report for November 12, 2019 Board meeting

- **Written proposal in the works**-I worked on a proposal that will hopefully come before the board at the next meeting. This proposal is for John Hines transportation. The route times are established. Mr. Emsweller, and I need to work out the pay scale for this potential route. Tipton Students will benefit by getting to attend John Hines. More students can take advantage of this program. Also, for next year, if students are listed on the John Hines roster during the September count day, Tipton Community Schools would be eligible to get \$150 per student back. This will not cover the entire cost of transporting students, but will help. .
- **Resolution of Transportation Issues**-Transportation issues have come to the forefront lately. There has been a plan put in place to monitor and improve that situation. Weekly meetings are taking place. Written Improvement plans are now in place to make sure that improvement occurs. Attendance is being monitored on a weekly basis. Schedules are reviewed on a weekly basis to sure up communication of routes. A driver Meet and Discuss has been established to give drivers a voice. There was a meeting in October and a meeting is scheduled for 11/6. Minutes for these meetings are being kept. Several drivers have recently been ill. Filling these routes has been tricky, but so far we have been able to fill those routes. Monday, 11/4, we ran out of subs but a driver helped us by running a double route to get the students home. We sent a notification to parents ,but one or two did not get that message. We are working with those parents to make sure those parents get the message next time.
- **School Safety Plan**-The school safety plan has been updated. A corporation communication protocol still needs to be developed. On November 14 the School Safety Committee will meet to review this document. Every school in the state has to have a safety plan. TCSC has had this in place for years. After the Safety Committee reviews this Safety Plan, administrators should go over this document so staff members are aware of the contents of this document. Each staff member should have a copy of the Safety Plan. The plan covers various situations and the safety steps that should be taken if an emergency situation should arise.
- **New Choir Carpet Finally**-New carpet has been installed in the high school choir room over fall break. One 4x6 piece was not completed over fall break because the contractor had a piece of carpet damaged during shipping, however, the new piece of carpet has been installed to really clean up the choir room.
- **Expulsion Hearings**-Unfortunately held several expulsion meetings for high school and ms students. This is a lengthy and time consuming process which includes phone calls, paper work, and hearings. Some of the expulsions have been because of illegal substances. The administration is working in conjunction with The Tipton Police

Department to try to remedy this problem. Officers brought in drug dogs on 11/5 to help search for any illegal substances and to keep the students at TCSC safe. No illegal contra-ban was found during this search.