
TIPTON COMMUNITY SCHOOL CORPORATION
MEMORANDUM

TO: Board of School Trustees
FROM: Kevin Emsweller, Superintendent
DATE: 07/11/2018
RE: **SCHOOL TREASURERS' SURETY BONDS**

The individual school treasurers need to be bonded. Bonds of \$10,000 through The Ohio Casualty Insurance Company will be issued for the following individuals:

<u>Position</u>	<u>Employee</u>
Treasurer, Textbook Rental, THS	Jayne Day
Treasurer, Textbook Rental, TES/TMS	Dawn Dunn
Athletic Secretary, THS	Tammy Sullivan
Athletic Secretary TMS	Linda Whitesell
Cafeteria Manager, TES/TMS	Susie Moore
Cafeteria Manager, THS	Kris Smith
Cafeteria Clerk, TES/TMS	Tabitha Matthews

Additionally, bonds will be issued for:

Treasurer, ECA, THS (\$25,000)	Jayne Day
Treasurer, ECA, TES/TMS (\$20,000)	Dawn Dunn