
TIPTON COMMUNITY SCHOOL CORPORATION
MEMORANDUM

TO: Board of School Trustees
FROM: Kevin Emsweller, Superintendent
DATE: 07/11/2018
RE: **Student Transfers**

HEA 1381 requires school corporations to establish the number of transfer students the school corporation has the capacity to accept and to establish a date by which transfer requests must be received. If the number of transfers exceeds our capacity, then we must select the applications based upon a random drawing at a public meeting.
I have prepared the following for posting on TCSC's web site.

Effective July 1, 2018, all transfer requests that exceed the available openings in a particular grade level will be subject to a lottery drawing to determine the accepted applications. If requests received between July 1 and July 27 exceed the available openings, a lottery drawing will be held from those requests to determine which requests will be accepted. If a drawing is necessary, it will be held during the Board's regular meeting scheduled for August 14. Additional transfer requests may be accepted through January 30 only if openings are available for the given grade level. Transfer requests that were approved prior to July 1, 2018, have a secured spot for the 2018-2019 school year and will not be part of a potential lottery.

The July 27 date listed above would provide a cut-off date up to the start of school and include the registration period. This would also provide a time to conduct the random drawing at the August 14 Board meeting.

I have also attached a chart showing what the capacity at each grade level could be. Of course we are seeking to increase our enrollment so our capacity is high in all but a few cases. I don't foresee having to conduct any random drawing.

**Tipton Community School Corporation
Transfer Student Capacity**

	Current Enrol	Sections	Class Size	Cap to Add	Poss Enrol	Target CS
Kindergarten	86	5	17.2	58	144	28.8
Grade 1	100	5	20.0	50	150	30.0
Grade 2	97	5	19.4	53	150	30.0
Grade 3	107	5	21.4	43	150	30.0
Grade 4	130	5	26.0	20	150	30.0
Grade 5	108	5	21.6	42	150	30.0
TES Total	628			266	894	
Grade 6	135	5	27.0	30	165	33.0
Grade 7	127	5	25.4	38	165	33.0
Grade 8	122	5	24.4	43	165	33.0
TMS Total	384			111	495	
Grade 9	121			49	170	
Grade 10	138			32	170	
Grade 11	116			54	170	
Grade 12	132			38	170	
THS Total	507			173	680	

TCSC Total 1519

2069