

## Personnel Report PART 2 –July 17, 2018

### Certified Staff

#### **Resignation:**

- **Rick Scholl**, Industrial Technology Teacher, THS, *effective July 16, 2018*

#### **Employment:**

- **Staci Eller**, Administrative Assistant for Student Services, *effective July 23, 2018, Pay Rate \$61,000/yr*
- **Stacey Hartley**, Science Teacher, TMS, *effective August 9, 2018, Pay rate \$52,500/yr*
- **Anne McElfresh**, 3rd Grade Teacher, TES, *effective August 9, 2018, Pay rate \$37,000/yr*
- **Brett Sanders**, Assistant Principal, THS, *effective date July 30, 2018, Pay Rate \$63,500/yr*
- **Scott Wessel**, Administrative Assistant for Director of Operations, *effective July 23, 2018, Pay rate \$82,000/yr*

### Classified Staff

#### **Employment:**

- **Christi Dean**, Additional Summer Bus Aide (when needed) for Jump Start Program
- **Melissa Clouser**, Additional Summer Bus Aide (when needed) for Jump Start Program
- **Jodi Hettinger**, Additional Summer Bus Aide (when needed) for Jump Start Program

July 16, 2018

Rick Scholl  
6501 East Daisy Hill Court  
Camby, IN 46113  
Date

Richard Stillson  
Principal  
Tipton High School  
619 South Main Street  
Tipton, IN 46072

Dear Richard Stillson & Administration:

After talking with my family and Coach Lou Lefevre, I feel it is in the best interest for me to resign as Technology Teacher and Assistant Basketball Coach at Tipton High School for the upcoming school year 2018-2019.

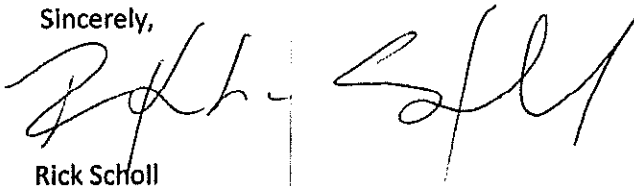
Based upon my passion for High School Basketball and my desire to direct a boys' basketball program again. I have decided to accept a teaching position and head coaching position at a high school in Southern Indiana.

My appreciation for the Blue Devil Community is immense. I have been blessed to teach and coach fine young people with such passion. I want to specially thank all those administrators, teachers, and coaches that I have worked with this past year. I have met a lot of good people.

Obviously, I wish Tipton High School all best!

I know God has a plan for me and my family. Thank you all as you will be missed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Scholl', written over a horizontal line.

Rick Scholl  
Technology & Engineering Teacher  
Boys Varsity Assistant Basketball Coach

## Employee Recommendation Check List

(Attach to recommendation)

Recommending Administrator: Rik Stillson

Date: 7/17/2018

Person Recommended: Brett Sanders

Address 1000 Grant St. Frankton, IN 46044

Phone Number(s) (765) 602-1004

Position Recommended: High School Assistant Principal

Starting Date: 7/30/2018

### Certified

Has Position Been Posted X

Letter of Recommendation X

Resume X

Completed Application X

Background Check \_\_\_\_\_

Checked References X

Job Description \_\_\_\_\_

Letter of Interest X

License X

Years Exp. \_\_\_\_\_

Degree X

### Classified/Coaching

Has Position Been Posted \_\_\_\_\_

Letter of Recommendation \_\_\_\_\_

Resume \_\_\_\_\_

Completed Application \_\_\_\_\_

Background Check \_\_\_\_\_

Checked References \_\_\_\_\_

Job Description \_\_\_\_\_

\$43,500 *RL*



# TIPTON HIGH SCHOOL

619 S. Main Street ~ Tipton, Indiana 46072 ~ Phone: 765-675-7431 ~ Fax: 765-675-9519

7/17/2018

Mr. Emsweller and Board of Trustees,

It is my recommendation that Brett Sanders be hired for the position of Tipton High School Assistant Principal. I had received 54 applications and interviewed 6 candidates. The committee comprised of myself, Carrie Capshaw, John Robertson, Amy Cole, and Kim Warner then narrowed the field down to 2 candidates. The 2 candidates then interviewed with Mr. Emsweller and myself.

I feel Brett Sanders will bring an infectious enthusiasm, curriculum knowledge, and an ability to reach students that will help Tipton High School grow and thrive moving forward. I think he will be a fair and strong disciplinarian and push the staff forward in teaching and school improvement. I am very much looking forward to working with him as are the staff members that were involved in the search.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J. Stillson".

Richard J. Stillson  
Principal  
Tipton High School

7/6/18  
12:30pm

**Employee Recommendation Check List**  
(Attach to recommendation)

Recommending Administrator: Lori Rayl

Date: 7-5-18

Person Recommended: Anne McElfresh

Address 2554 S 750 W Russiaville, IN 46979

Phone Number(s) 7654382030

Position Recommended: 3rd grade teacher

Starting Date: 8-9-18

**Certified**

Has Position Been Posted ✓

Letter of Recommendation ✓

Resume ✓

Completed Application ✓

Background Check need to complete

Checked References ✓

Job Description ✓

Letter of Interest ✓

License ✓

Years Exp. 4 years

Degree Bachelor

**Classified/Coaching**

Has Position Been Posted \_\_\_\_\_

Letter of Recommendation \_\_\_\_\_

Resume \_\_\_\_\_

Completed Application \_\_\_\_\_

Background Check \_\_\_\_\_

Checked References \_\_\_\_\_

Job Description \_\_\_\_\_

377000 

To: Mr. Emsweller and School Board  
From: Mrs. Rayl  
Date: July 5, 2018  
Re: Recommendation for Third grade teacher

I would like to recommend Mrs. Anne McElfresh for the Third grade Elementary teaching position. Mrs. McElfresh has experience in teaching at Greater Clark County Schools in Southern Indiana, as well as, at Salvador Garcia in Laredo, Texas. She has collaborated with her teams and schools in ensuring focus on learning and continuous improvement. She has experience looking at and mapping curriculum and analyzing data to help support and drive instruction.

Mrs. McElfresh has lots of enthusiasm and loves being in the classroom and building relationships with all of the students she meets. She loves Tipton County and wants to be a part of this community.

Mrs. Conaway and Mrs. Rayl reviewed approximately 10 applications and interviewed 3 potential candidates.

Thank you for your consideration to place her in this role.

Sincerely,

A handwritten signature in cursive script that reads "Lori Rayl".

Mrs. Lori Rayl  
Intermediate Principal

**Employee Recommendation Check List**  
(Attach to recommendation)

Recommending Administrator: Kevin Emsweller

Date: 07/17/2018

Person Recommended: Staci Eller

Address 407 Sunnymeade Drive, Kokomo 46901

Phone Number(s) 765.432.2003

Position Recommended: Admin Assistant for Student Services

Starting Date: 07/23/2018

**Certified**

Has Position Been Posted X

Letter of Recommendation X

Resume X

Completed Application X

Background Check \_\_\_\_\_

Checked References X

Job Description X

Letter of Interest X

License X

Years Exp. 15

Degree MS

**Classified/Coaching**

Has Position Been Posted \_\_\_\_\_

Letter of Recommendation \_\_\_\_\_

Resume \_\_\_\_\_

Completed Application \_\_\_\_\_

Background Check \_\_\_\_\_

Checked References \_\_\_\_\_

Job Description \_\_\_\_\_

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# TIPTON COMMUNITY SCHOOL CORPORATION

## MEMORANDUM

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**TO:** Board of School Trustees

**FROM:** Kevin Emsweller, Superintendent

**DATE:** 07/17/2018

**RE:** Recommendation of Employment

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For the position of **Director of Student Services**, thirty-two applications were reviewed. From that, eight candidates were selected to be interviewed by Miss Heaston, Mr. Wessel, and myself. Mr. Wessel was unable to participate in the last three interviews. Many of the candidates were exceptional in their experience and skills.

As a result, we selected and I am recommending **Mrs. Staci Eller for the Director of Student Services**. Mrs. Eller is a Tipton County resident currently working at Tri-Central Community School Corporation as their Special Education Administrator.

Mrs. Eller has a degree in and experience working Special Education. She is also an Adjunct Professor at IUK teaching classes in special education. While this experience will be needed in this position, Mrs. Eller also has extensive background and experiences in the other areas of this position. That includes federal programs (Title I and Title II) as well as doing some work with high ability services. She has worked with testing, curriculum, and data in helping the instructional programs develop as well as the budgets that are associated with various grants and programs. Additional strengths include providing professional development, and working with teachers and parents. It was felt that Mrs. Eller will be a good fit with the administrative team.

Mrs. Eller will officially begin her duties on July 23, 2018, with a starting pay of \$61,000 on a 224-day contract.



## **Employee Recommendation Check List**

(Attach to recommendation)

Recommending Administrator: Kevin Emsweller

Date: 07/17/2018

Person Recommended: Scott Wessel

Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

Position Recommended: Admin Assistant for Operations

Starting Date: 07/23/2018

Currently employed. Documents on file.

### **Certified**

Has Position Been Posted X

Letter of Recommendation X

Resume X

Completed Application X

Background Check X

Checked References X

Job Description X

Letter of Interest X

License X

Years Exp. \_\_\_\_\_

Degree \_\_\_\_\_

### **Classified/Coaching**

Has Position Been Posted \_\_\_\_\_

Letter of Recommendation \_\_\_\_\_

Resume \_\_\_\_\_

Completed Application \_\_\_\_\_

Background Check \_\_\_\_\_

Checked References \_\_\_\_\_

Job Description \_\_\_\_\_

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**TIPTON COMMUNITY SCHOOL CORPORATION**  
**MEMORANDUM**

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**TO:** Board of School Trustees  
**FROM:** Kevin Emsweller, Superintendent  
**DATE:** 07/17/2018  
**RE:** Recommendation of Employment

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For the position of **Director of Operations**, nineteen applications were reviewed. From that, three candidates were selected to be interviewed by myself.

As a result, I am recommending **Mr. Scott Wessel for the Director of Operations**. Mr. Wessel currently serves as the Assistant Principal of Tipton Middle School.

Mr. Wessel has earned his Education Specialist degree, qualifying him for a superintendent's position. While he has applied with various school corporations, he has not been successful in securing a position because of a lack of experience. I am willing to give him some of that experience in a controlled setting.

Mr. Wessel will face a sharp learning curve. The other applicants would face a similar learning curve, lacking experiences in the area of operations. Mr. Wessel is at least familiar with Tipton schools and the personnel employed in this area. He is especially familiar with school safety. He will have strong support in the areas of transportation and maintenance. He is not Mr. Junco, but he has a willingness to learn. Before Mr. Junco left, Mr. Wessel did take the time to come in when Mr. Junco debriefed some of the areas he was working and that need focus.

Mr. Wessel will officially begin his new duties on July 23, 2018, with a pay of \$82,000 on a 260-day contract.

## Employee Recommendation Checklist

(Attach to recommendation)

Recommending Administrator: [Signature]  
Date: 7/17/18  
Person Recommended: [Signature]  
Address: \_\_\_\_\_  
Phone Number(s) \_\_\_\_\_  
Position Recommended: Science Teacher  
Start Date: 8/9/18

### Certified

Has Position Been Posted ✓  
Letter of Recommendation ✓  
Resume ✓  
Completed Application ✓  
Background Check \_\_\_\_\_  
Checked References ✓  
Job Description ✓  
Letter of Interest ✓  
License ✓  
Transcript ✓  
Years Exp. MS  
Degree 16

### Classified/Coaching

Has Position Been Posted \_\_\_\_\_  
Letter of Recommendation \_\_\_\_\_  
Resume \_\_\_\_\_  
Completed Application \_\_\_\_\_  
Background Check \_\_\_\_\_  
Checked References \_\_\_\_\_  
Job Description \_\_\_\_\_

\$50,500 [Signature]

# **Tipton Middle School Inter-office Memorandum**

To: Mr. Emsweller and the Board of School Trustees

From: Shayne Clark, Scott Wessel, Lynn Calloway, Gena Schultz, and Jama Hoover

Date: Tuesday, July 17, 2018

We had eight applicants out of which we interviewed three. From those three we would like to recommend Stacey Hartley for the 6<sup>th</sup> grade science position. Stacey is a graduate of North Montgomery High School. She received her Bachelors and Masters Degrees from Purdue University. Stacey is a licensed science teacher, lives in the community, and has proven teaching experience.



Tonja Carter <tcarter@tcsc.k12.in.us>

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## bus aides for Jump Start at Western

2 messages

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**Robin Parr** <rparr@tcsc.k12.in.us>  
To: Tonja Carter <tcarter@tcsc.k12.in.us>

Thu, Jul 12, 2018 at 1:43 PM

It begins the 23rd, as you may already know. Molly Finch was supposed to be the aide. She's asked Christi Dean who can do most of it. There were two dates that she couldn't. July 24, Melissa Clouser will be the aide & Aug. 2, Jodi Hettinger will be the aide.

I've asked all of them to stop by to see you. Molly called to remind me that they'd have to have a different finger printed for this, so you'd know what it was for and how to pay them.

Sorry for the inconvenience, but we had to get it filled. Is that correct about a different finger print?

Thanks,

Robin

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**Tonja Carter** <tcarter@tcsc.k12.in.us>  
To: Robin Parr <rparr@tcsc.k12.in.us>

Thu, Jul 12, 2018 at 2:28 PM

Yes, I will have to set up a new employee number and scan their finger for doing summer bus aide duty.

[Quoted text hidden]

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Tonja Carter  
Deputy Treasurer  
Tipton Community School Corporation  
1051 S. Main St.  
Tipton, IN 46072  
(765) 675-2147 ext. 315 - office  
(765) 675-3857 - fax