

# TCSC School Board Meeting

Administration Office, 1051 S Main St, Tipton, IN 46072

Tuesday, June 12, 2018

6:30pm - 7:30pm

**Present:** Greg Burton, Board Member; John Junco, Assistant Superintendent; Dawn Benefiel, Administrative Assistant; April Overdorf, Board Secretary; Randy Sottong, Board Member; Jim Ankrum, Board Member; Gary Johnson, Board Member; Gary Plumer, Board Vice-President; Rick Powell, Board President; Kevin Emsweller, Superintendent

## 1 Call to Order/Welcome

Rick Powell, Board President

### Minutes:

Mr. Powell called the meeting to order at 6:30 PM.

## 2 Pledge of Allegiance

### Minutes:

The Pledge was led by Mr. Plumer.

## 3 Approval of Agenda

Rick Powell, Board President

### Minutes:

Approved with changes to Personnel Report as discussed at Work Session.

**Motioned:** Jim Ankrum

**Seconded:** Greg Burton

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

## 4 Approval of Minutes

Rick Powell, Board President

Regular Session - May 8, 2018

Executive Session - May 17, 2018

**Motioned:** Gary Johnson

**Seconded:** April Overdorf

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Board Minutes May 8, 2018

Exec Session Minutes May 17, 2018

## 5 Superintendent's Report

Kevin Emsweller, Superintendent

### 5.1 Student Recognition

Taylor Pierce - IHSA State Track & Field Tournament, placing 8th in the state in pole vaulting

### 5.2 Spotlight on Schools

Tipton High School

**Minutes:**

Mr. Stillson presented to the Board about the Work Ethic Certificate at Tipton High School. There were 56 students who originally signed up to participate in the program. 20 students met the criteria to earn the Work Ethic Certificate (WEC). There were several areas that were targeted to complete the WEC. They included PRIDE Guidelines, completion of community service and attendance. Of the 20 students who earned the WEC, 17 are planning to attend a 4 year college. Students who will be attending IU Kokomo were also awarded a \$250 scholarship that is renewable for 4 years. Next year the corporation plans to start similar programs at Tipton Middle School for the 8th grade class and also at Tipton Elementary School for the 5th grade class.

### 5.3 Facilities & Transportation

John Junco, Assistant Superintendent

**Minutes:**

- New busses are being inspected and will be delivered to the school corporation soon.

- Parking lots are being resealed and striped. Progress is going well.
- Irrigation system repairs are ongoing at this time.
- Tree removal going well. Ben's Stump Removal has been contracted to remove 34 stumps around campus.
- Construction completion continues over the next couple of months.
- Solar Project is ahead of schedule. At this time the project is approximately 10 days ahead of schedule.
- The mowers have been working to keep grounds looking nice. The plan mowings around fertilization schedule as well as the rain.

## 5.4 Technology Report

Brian Witherow

### Minutes:

Mr. Witherow reported that 40 Seniors have shown interest in purchasing their laptops. At this time 32 have been picked up and paid for. Mr. Witherow has been working this summer to make sure the servers are updated and in good working order. He also reported that the corporation is now using a Cloud Backup system.

## 5.5 Food Service Report

Adam Proulx

### Minutes:

Mr. Proulx presented to the Board the report for the 2017-18 school year.

### Attachments:

Tipton\_CBR\_April\_2018.pptx

## 5.6 Other

Kevin Emsweller, Superintendent

- We have been working on a new webpage the past few months. While there is some updating yet to be done this summer, we plan to go live with the website on Monday, June 18. The website will have the same URL: [www.tcsc.k12.in.us](http://www.tcsc.k12.in.us). We received some feedback from parents on the current website so it was felt a change was needed. We are also aware that many people use apps on their phones so having something that was cleaner and easier to use with a Mobile app was important. With a grant from the Tipton County Foundation, we were able to make this change. (<http://tiptonscsin.apptegy.us/>)
- Along with the new webpage design, there will be a Mobile app that is available through the app store. People can go to their app store and search for Tipton, IN.
- With this new package, School Messenger will go away. Instead, we will be using a platform called Thrillshare to send out emergency notifications and other information to parents. This, like School Messenger, ties into the parent contact information found in Harmony. Parents will need to make sure that their contact information is updated in Harmony. We will be testing Thrillshare a couple times this summer and again once school begins, followed by the monthly tests.
- TCF Education Study. As everyone is aware the TCF has released the Executive Summary of the Education Study they recently had completed. We hope that everyone realizes, as was stated in the summary, this study outlines the many positive things going on within our schools; the Executive Summary focuses on the "opportunities, threats, and other needs." For the action items, we have begun laying out actions to take (follow-up with those families that leave Tipton as to why), for some actions were started at the beginning and implemented this year (partnering with local business for interns and job shadowing as well as the WEC), for others we will continue to explore options and seek community input. Some of the actions suggested the schools cannot do alone. In response to the Tipton County Foundation Education Study, we will be taking this study one step further to develop a

strategic plan for TCSC. We are working with IUK to host a series of meetings in the fall with our stakeholders. They will provide input as to the direction TCSC takes in the future. This will lead up to the external review of the corporation by the accreditation organization of AdvancED.

- Mr. Shaver, TMS Music, received a \$4000 Tipton County Foundation Grant that would bring in a music composer and compose a piece of music for the TMS Concert Band.
- Congratulations to the Lady Blue Devils Softball Team for their amazing run in the IHSAA State Tournament, making it to the championship game of the semistate. They earned the championship title of the Hoosier Conference, Sectional, and Regional Tournaments.

## 6 Financial Report

### 6.1 Approval of Claims

Rick Powell, Board President

**Motioned:** Gary Plumer

**Seconded:** April Overdorf

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

[Payroll Claims 5.11.18/5.25.18/6.8.18](#)

[AP Claims 5.9-5.31.2018](#)

[Docket 2018.06.08.pdf](#)

### 6.2 Financial Report

Kevin Emsweller, Superintendent

**Minutes:**

Included are the monthly financial reports for April and May. The past two months have seen a positive cash balance, helping to reduce the deficit from the three payrolls in March. August will be another month in which there are three payrolls. Overall we are in good shape with a \$1.8 million dollar cash balance. At this time we are on track with our spending in the General Fund where 42% has been spent for the year. The interest earned at 1<sup>st</sup> Farmers is at \$29,329 for the year.

The projection for the General Fund for the year remains positive with a strong cash balance at the end of the year.

**Attachments:**

[April 2018.pdf](#)

## 7 Old Business

Rick Powell, Board President

**Minutes:**

None.

## 8 New Business

Rick Powell, Board President

### 8.1 Consideration to approve the Food Service Contract renewal with Aramark for 2018-2019.

Four years ago we went through the bid process for a Food Service Provider. This agreement was good for one year and can be renewed for up to four years. At this time it is recommended that we renew the contract with Aramark for 2018-2019. Aramark has provided the corporation with a Food Service Director who has worked hard to implement the federal nutrition requirements and to promote the food services provided to students. It is recommended that the Board approve the food service contract renewal with Aramark for 2018-2019.

**Motioned:** Jim Ankrum

**Seconded:** Gary Johnson

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Memo - Food Service Contract 2018.pdf  
ARAMARK 2018-2019.pdf

### 8.2 Consideration to approve school meal prices for 2018-2019.

School meal prices have remained the same for the past two years. This year, it is recommended that the price for both breakfast and lunch, both students and adults, be raised by five cents (\$0.05) for the 2018-2019 school year.

**Motioned:** Gary Plumer

**Seconded:** Gary Johnson

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Memo - School Meal Prices 2018.pdf

**8.3 Consideration to approve and enter into a MOU with the City of Tipton for a SRO.**

We have been in discussion with the City of Tipton and have come to an agreement on a partnership to provide a School Resource Officer (SRO) for the schools effective with the beginning of the 2018-2019 school year. The Board has been provided with the Memorandum of Understanding (MOU) and the Financial Proposal to establish this partnership and get the position in place. It is recommended the Board approve the MOU and Financial Proposal for the SRO position.

**Motioned:** Jim Ankrum

**Seconded:** Gary Plumer

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

MOU for SRO 2018 Final.docx

**8.4 Consideration to grant permission to apply for the Title I Grant.**

We would like to ask permission to apply for the 2018-2019 Title I Grant. Title I funding provides additional federal resources to assist students who struggle with attaining reading and math skills. As the final report is being prepared, we are also looking ahead to next year. It is recommended that

permission be granted to apply for the 2018-2019 Title I Grant.

**Motioned:** April Overdorf

**Seconded:** Gary Johnson

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

#### 8.5 Consideration to grant permission to apply for Indiana's High Ability Grant.

We are preparing to submit our final report to the state's office and at the same time, prepare for submitting our grant for the 2018-2019 school year. Typical funding has been in the area of \$33,000. The actual grant will be submitted in early fall. It is recommended that permission be granted to apply for the 2018-2019 High Ability Grant.

**Motioned:** Jim Ankrum

**Seconded:** Greg Burton

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

#### 8.6 Consideration to approve the Surety Bonds for the Corporation Treasurer and the Deputy Treasurer.

This is the annual renewal of the Surety Bonds for Mr. Cloum and Mrs. Carter serving in their capacity with the school corporation. The Surety Bonds are for \$100,000 for each of the positions through the Ohio Casualty Insurance Company. It is recommended that permission be granted to renew the Surety Bond for the Corporation Treasurer and the Deputy Treasurer.

**Motioned:** Gary Plumer  
**Seconded:** April Overdorf

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Memo - Treasurers Surety Bond Corp 2018.pdf

**8.7** Consideration to approve the agreement between TCSC and Bona Vista for 2018-2019.

Bona Vista provides services for preschool children with disabilities. We have contracted with them for a number of years to provide this service. Special Education funding is used to help pay the cost for these services. It is recommended that the 2018-2019 agreement between TCSC and Bona Vista be approved to continue services for preschool children with disabilities.

**Motioned:** Gary Johnson  
**Seconded:** Greg Burton

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Bona Vista 2018.pdf

**8.8** Consideration to approve the agreement between TCSC and Kokomo School Corporation for Head Start services for 2018-2019.

Head Start is a federal program that promotes the school readiness of children ages birth to 5 from low-



income families by enhancing their cognitive, social and emotional development. Kokomo School Corporation serves as the Local Educational Agency (LEA) in servicing this program in Howard and Tipton Counties. It is recommended that the 2018-2019 agreement between TCSC and Kokomo School Corporation be approved to continue Head Start services for these children.

**Motioned:** Greg Burton

**Seconded:** April Overdorf

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Head Start 2018.pdf

## 8.9 Consideration to approve overnight/out-of-state field trip: Senior Trip 2019

Tipton High School is asking permission to participate in the Senior Trip to New York City, May 3-6, 2019. This is a traditional trip. The request is being made early to provide sufficient time to prepare. Participation by students is voluntary. The final cost per student is dependent upon how many students chose to take the trip. In the past, the cost has been between \$600 and \$700. It is recommended that the Board approve the Senior Trip to New York City, May 3-6, 2019.

**Motioned:** Jim Ankrum

**Seconded:** Greg Burton

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

**Attachments:**

Senior Trip 2019.pdf

## 9 Personnel Report

Rick Powell, Board President

### Attachments:

Personnel Report June 12, 2018

### 9.1 Consideration to approve the appointment of Richard Stillson as principal of Tipton High School.

#### Minutes:

Mrs. Overdorf made a motion to Table the consideration to approve the appointment of Mr. Richard Stillson as Principal of Tipton High School until further discussions and interviews could take place. This motion was seconded by Mr. Sottong.

**Motioned:** April Overdorf

**Seconded:** Randy Sottong

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

### 9.2 Consideration to advertise the vacancy for THS Principal

This motion includes having the posting active between June 13 and June 20. The approximate time of interviews will be the week of June 25 with a target of making the selection in a special meeting on July 2.

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		

Rick Powell, Board President	X		
------------------------------	---	--	--

### 9.3 Consideration to approve the Personnel Report.

**Minutes:**

The Personnel Report was approved as presented except for HS Principal. The new HS Principal will be approved at a later date.

**Motioned:** Gary Plumer

**Seconded:** April Overdorf

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

## 10 Other Matters to Come Before the Board

Rick Powell, Board President

**Minutes:**

None.

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		
Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		

### 10.1 Advisory Committees

Rick Powell, Board President

- June 18                      Personnel Committee, 5:30
- July 2                        Business Affairs Committee, 5:30

## 10.2 Schedule of Events

Rick Powell, Board President

- July 18 Board Meeting, 5:30/6:30
- July 30 Schools' Offices Open
- July 31 Online Registration
- August 2-3 Teacher Academy
- August 6 New Employee Orientation
- August 7 Walk-In Registration
- August 9 Staff Orientation
- August 10 Student 1st Day
- August 14 Board Meeting, 5:30/6:30

## 11 Comments from Community

Rick Powell, Board President

### Minutes:

Several members of the community were present at the meeting. Their concerns included:

- Hiring/Interview process for Tipton High School Principal
- Consideration to reopen application process to both internal and external candidates for Tipton High School Principal
- Student enrollment/growth
- School Safety (SRO/metal detectors/electronic door safety)
- Marketing Tipton Schools/Tipton Community to bring more students to TCSC
- School improvement
- Possibility of needing to consolidate to one school corporation for Tipton County in the future

## 12 Adjournment

Rick Powell, Board President

### Minutes:

The meeting was adjourned at 8:41PM.

**Motioned:** Greg Burton

**Seconded:** Gary Plumer

Voter	Yes	No	Abstaining
Greg Burton, Board Member	X		
April Overdorf, Board Secretary	X		
Randy Sottong, Board Member	X		
Jim Ankrum, Board Member	X		
Gary Johnson, Board Member	X		

Gary Plumer, Board Vice-President	X		
Rick Powell, Board President	X		