

Tipton Community School Corporation
1051 South Main Street, Tipton, IN 46072

Board of School Trustees
April 10, 2018

Work Session, 6:00 PM
Regular School Board Meeting, 6:30 PM

Minutes: Work Session

1. Call to Order - Mr. Powell
2. Review of Board Agenda
3. Review of Committee Activities - All meetings begin at 5:30

April 16	Business Affairs
May 14	Facilities/Technology
June 18	Personnel

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Minutes: Regular Session

1. Call to Order and Welcome – Mr. Powell called the meeting to order at 6:30 PM. All members were present: Mr. Powell, Mr. Ankrum, Mr. Burton, Mr. Johnson, Mrs. Overdorf, Mr. Plumer and Mr. Sottong.
2. Pledge of Allegiance was led by Mr. Burton.
3. Approval of Agenda – Mr. Powell

Motion Required. It was recommended that the Board approve the Agenda as presented. The Board unanimously approved the Agenda as presented following a motion by Mr. Plumer, seconded by Mrs. Overdorf.

4. Approval of Minutes – Mr. Powell
 - a. Regular Session, March 13, 2018
 - b. Executive Session, March 20, 2018
 - c. Special Session, March 20, 2018

Motion Required. It was recommended that the Board approve the Minutes as presented. The Board unanimously approved the Minutes as presented following a motion by Mr. Ankrum, seconded by Mrs. Overdorf.

5. Superintendent's Report
 - a. Facilities/Transportation Report - Mr. Junco reported that all of the corporation and contract busses have passed the inspection by the Indiana State Police. He also reported that all of the roof leaks have been repaired at this time. The water was recently turned on for the outdoor athletic facilities for spring sports. There was a walkthrough with a Safety Inspector and they gave Tipton Schools a good report. There were only a few minor recommendations that need to be done to be in good standing. There are no updates on the Solar Panel Project at this time.
 - b. Technology Report - Mr. Witherow reported that the new internet filtering system is in place and working well. There are several computers that will be considered surplus at the end of the school year. Mr. Witherow would like to offer the senior class students the opportunity to purchase their used laptops for \$250 at the end of the school year. Mr. Witherow is also exploring different options for backing up data.
 - c. Spotlight on Schools - Tipton Elementary School, Mrs. Gerster presented information to the Board about the Preschool class.
 - d. Other - Mr. Emsweller
 - i. Food Service Audit, Mr. Proulx reported that the cafeteria recently underwent an audit. The audit went well.

- ii. SBOA Audit, the State Board of Accounts is here for the routine audit. They expect to be at Tipton for about 3 weeks.
- iii. HB 1009
- iv. School Safety – SRO, Mr. Emsweller and Mr. Junco met with Chief Clark and Mayor Havens to discuss the possibility of an SRO for Tipton Schools. The Mayor is working on a proposal. TCSC is looking to add an SRO for the beginning of the 2018-19 school year.
- v. Block 4 Schedule has been reviewed at Tipton High School. At this time Tipton High School will continue to use the Block 4 schedule.

6. Financial Report

- a. Approval of Claims – Mr. Powell

Motion Required. It was recommended that the Board approve the Claims as presented. The Board unanimously approved the Claims as presented following a motion by Mr. Plumer, seconded by Mr. Johnson.

- b. Financial Report – Mr. Emsweller

This month saw an increase in expenditures because of a third payroll in March. The expenditures outpaced the revenue by over \$282,000. At this point in the year, overall, we are at a negative \$214,483. This is expected to improve in the next month or two. This flow is typical with the third payroll taking place. Our General Fund expenditure is at 26.98% for the year, which is slightly higher than last year and is comparable with previous years. The Bus Replacement has spent 101% of its budget for this year as we are awaiting DLGF approval of the additional appropriation approved last month. The amount of interest earned this year is up \$9,496.31 from this time last year. The projection sheet has been adjusted to reflect for the salaries for the year, as well as the Basic Grant that is based on the fall enrollment count. The end of the year is projected to have a strong cash balance.

7. Old Business

NONE

8. New Business – Mr. Powell

- a. Consideration to approve the Summer Driver's Education class for 2018.
Tipton High School is proposing to offer summer driver education classes again this summer. Classes would be held from June 11 through June 29. This is a self-funded program with the individual student cost being \$380.

Motion Required: It was recommended that the Board approve the Summer Driver's Education class for 2018. The Board unanimously approved the Summer Driver's Education class for 2018 following a motion by Mrs. Overdorf, seconded by Mr. Burton.

- b. Consideration to approve the adoption of textbooks for various subjects beginning with the 2018-2019 school year.

Committees have been reviewing the various textbooks in the areas of art, music, physical education, and vocational programs. The attached list is a summary of their recommendations K-12.

Motion Required. It was recommended that the Board approve the adoption of

textbooks as recommended in art, music, physical education, and vocational programs beginning with the 2018-2019 school year. The Board unanimously approved the adoption of textbooks recommended following a motion by Mr. Burton, seconded by Mrs. Overdorf.

- c. Consideration to approve the Property & Casualty Insurance carrier.
The Property & Casualty Insurance with Wright Specialty is up for renewal. Quotes were received from our current provider, Assured Partners, Clark Insurance Group (Astra), and ESCRFT (Educational Service Centers Risk Funding Trust. The quote from Assured Partners represents a 12.4% reduction - \$12,457 lower than last year. Based on the quote and the good service provided through Assured Partners and Wright Specialty it is recommended that we accept their quote for \$88,378.

Motion Required: It was recommended that the Board accept the quote from Wright Specialty for \$88,378. The Board unanimously approved to accept the quote from Wright Specialty following a motion by Mr. Plumer, seconded by Mr. Sottong.

- d. Consideration to approve modifications in future calendars for using eLearning Days.
The current practice of scheduling a 30-minute delayed start on Wednesday morning for the purpose of the staff participating in professional development activities has been reviewed. After this review, it is recommended that the 30-minute delayed start be eliminated. In its place, it is recommended that four (4) eLearning Days be scheduled throughout the year for the purpose of providing professional development opportunities to the staff.

Motion Required: It was recommended that the Board approve the replacing of the 30-minute delayed start on Wednesday mornings with four (4) eLearning Days to be scheduled during the 2018-2019 school year. The Board unanimously approved replacing the 30 minute delayed start on Wednesdays with 4 eLearning Days following a motion by Mr. Johnson, seconded by Mr. Burton.

- e. Consideration of Student Handbook changes for 2018-2019.
Each of the Tipton schools have reviewed their student handbooks for changes for the upcoming 2018-2019 school year. While there are some changes, they are minimal. All handbooks have included the protocol for parents/guests entering the building and the Board approved Threat Assessment Statement.

Motion Required. It was recommended that the Board approve the changes to the student handbooks for 2018-2019. The Board unanimously approved the changes to the student handbook following a motion by Mr. Burton, seconded by Mr. Ankrum.

- f. Consideration of Athletic Handbook changes for 2018-2019.
Each of the Tipton schools have reviewed their student athletic handbooks for changes for the upcoming 2018-2019 school year. The high school is not recommending any changes. The middle school is recommending one change as indicated in the Board's packet.

Motion Required. It was recommended that the Board approve the changes to the student athletic handbooks for 2018-2019. The Board unanimously approved the changes to the student athletic handbook following a motion by Mrs. Overdorf, seconded by Mr. Burton.

- g. Consideration to approve items as surplus.

It is recommended that approximately 247 MacBook Air laptop computers be declared as surplus at the end of this school year. These are the devices that are four years old that have been used by the current Senior and 5th grade classes. The laptops will be checked out the the ones in better shape may be kept for loaners. We are offering to allow graduating seniors to purchase their laptops this year. All others will be sold to a third party, buy back company.

Motion Required. It was recommended that approximately 247 MacBook Air laptop computers be declared as surplus at the end of this school year. The Board unanimously approved the 247 MacBook Air Laptops be declared surplus following a motion by Mr. Plumer, seconded by Mr. Ankrum.

- h. Consideration to approve an overnight field trip: Boys Basketball, Ft. Wayne, IN, June 28-July 1.

Mr. Lefevre is requesting permission to have members of the boys basketball team participate in a summer camp in Ft. Wayne, June 28-July 1. The camp takes place at the University of St. Francis and the boys will be staying in the dorms.

Motion Required: It was recommended that the Board approve the overnight trip for the boys' basketball team in Ft. Wayne on June 28 - July 1. The Board unanimously approved overnight field trip for Boys' Basketball following a motion by Mr. Burton, seconded by Mr. Ankrum.

- i. Consideration to approve an overnight, out-of-state field trip: Girls Basketball, Cincinnati, OH, June 22-23.

Mr. Wetz is requesting permission to have members of the girls basketball team participate in a summer camp at Xavier University (Cincinnati), June 22-23.

Motion Required: It was recommended that the Board approve the overnight out-of-state trip for the girls' basketball team to Cincinnati, OH on June 22-23. The Board unanimously approved the overnight field trip for Girls' Basketball following a motion by Mr. Johnson, seconded by Mr. Plumer.

- j. Consideration to approve an overnight field trip: Girls Volleyball, LaPorte, IN, July 17-19.

Miss Henry is requesting permission to have members of the girls volleyball team participate in a summer camp at Dunes Volleyball Center in Laporte, IN, July 17-19.

Motion Required: It was recommended that the Board approve the overnight trip for the girls' volleyball team to LaPorte, IN, July 17-19. The Board unanimously approved the overnight field trip following a motion by Mr. Ankrum, seconded by Mr. Burton.

9. Personnel Report – Mr. Powell

- a. Certified Staff - See Attached Report
- b. Support Staff - See Attached Report
- c. Extra-Curricular Staff - See Attached Report

Motion Required. It was recommended to approve the Staff recommendations as presented.

10. Other Matters to Come Before the Board

a. Advisory Committees

April 16	Business Affairs
May 14	Facilities/Technology
June 18	Personnel

b. Schedule of Events

April 16 – May 4	ISTEP
April 17	Father/Daughter Dance, TES
April 20	Prom, THS
April 23	Executive Committee, 5:30, TCF
April 26	2nd Grade Music Program, 2:00
April 26	FFA Banquet
April 26	ISBA Region 5 workshop, 5:30, Kokomo
May 3	World of Creativity
May 3-5	DC Trip, TMS
May 4	TESO Walk-a-Thon, TES
May 4-7	Senior Trip, THS
May 7-11	Teacher Appreciation Week
May 8	Board Meeting, 5:30/6:30
May 9	Staff Recognition Dinner
May 14	Spring Choir Concert, TMS/THS
May 15	Spring Band Concert, TMS/THS
May 23	Last Day of School
May 24	Staff Work Day
May 26	Graduation, THS, 2:00 PM

c. Other

11. Comments from the Community – Members from the community were happy to hear about the SRO planning that is taking place. They would still like to see more security and safety in place for the students at Tipton Schools. This is an ongoing effort with the school, city officials and parents.

12. Adjournment 7:25 PM following a motion by Mr. Sottong, seconded by Mr. Ankrum.

The meeting site is fully-accessible. Any person requiring further accommodation should contact the Superintendent at the School Corporation's Central Office. The next regularly scheduled meeting of the Tipton Community School Corporation, Board of School Trustees will be held on Tuesday, May 8, 2018, at 6:30 p.m., in the Administrative Office, **1051 South Main Street**.