

Personnel Report –May 8, 2018

Certified Staff

Resignation:

- **Katherine Emberton**, Language Arts Teacher, TMS, *effective May 24, 2018*

Classified Staff

Termination:

- **Brandon Stroud**, 3rd Shift Custodian, TMS, *effective April 27, 2018*

Employment:

- **Bishop Rush**, Part-time Summer Custodian, May 29-July 27, 2018 *effective May 29, 2018 Pay Rate: \$10.00/hr (20 hrs/wk)*
- **Diane Stewart**, Temporary Summer Custodian, May 29-July 27, 2018, *effective May 29, 2018 Pay Rate: \$10.00/hr*
- **Nick Everling**, Temporary Summer Custodian, May 29-July 27, 2018, *effective May 29, 2018 Pay Rate: \$10.00/hr*
- **Hollie Golden**, Temporary Summer Custodian, May 29-July 27, 2018, *effective May 29, 2018 Pay Rate: \$10.00/hr*
- **Malcolm Shuck**, Temporary Summer Custodian, May 29-July 27, 2018, *effective May 29, 2018 Pay Rate: \$9.00/hr*
- **Jennifer Edwards**, Bus Driver KASEC Jump Start, July 23-August 2, 2018, *effective July 23, 2018 Pay Rate: \$45/day plus 11.80/hr*
- **Molly Finch**, Bus Aide KASEC Jump Start, July 23-August 2, 2018, *effective July 23, 2018 Pay Rate: \$12.12/hr*
- **Kelly Collis**, Bus Driver Kindergarten Countdown Camp July 16-July 27, 2018. *Effective July 16, 2018 Pay Rate: \$10/hr*
- **Kelly Collis**, Bus Driver KASEC Summer School June 4-15, 2018. *Effective June 4, 2018, Pay Rate: \$45/day plus \$25.72/hr*
- **Debbie Smith**, Bus Aide KASEC Summer School, June 4-15, 2018. *Effective June 4, 2018, Pay Rate: \$15.84/hr*

ECA Staff

Resignation:

- **Jena Crouch**, 7th Grade Girls' Basketball Coach, TMS

Katherine E. Emberton

(765)894-5124 | Katherine.elaine.emberton@gmail.com | 14536 Bramkrist Dr. Fishers, IN 46038

April 13, 2018

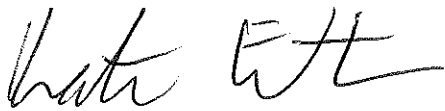
Tipton Middle School
817 S. Main St.
Tipton, IN 46072

To Mr. Clark:

Please accept this letter as my intent to resign. I do not plan to renew my contract at the end of the 2017-2018 school year. I shall not be returning to Tipton Middle School for the 2018-2019 school year.

Thank you very much for the opportunity to teach at Tipton Middle School, and I wish you all the best in finding my replacement.

Have a great year,

A handwritten signature in black ink, appearing to read "Katherine E. Emberton". The signature is fluid and cursive, with the first name "Katherine" written in a larger, more prominent script than the last name "Emberton".

Katherine Emberton

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco




DATE: April 27, 2018

RE: Custodian termination

Brandon Stroud was terminated on April 27, 2018. Brandon was up for his thirty-day review and just was not meeting expectations in cleaning the assigned area. Nita had worked with him and discussed concerns and they continued to not be addressed by him.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: April 12, 2018

RE: Student Custodian Hire Summer Help

We would recommend Bishop Rush to be hired part-time summer help 20 hours a week from May 29 to July 27. Bishop will be a Senior this coming year and was our OJT participant this spring with the elementary school part-time. He will complete task like painting curbs, weed eating areas, picking up outside trash, etc. He will work 8 am to 12 pm Monday through Friday except for days when raining, unless inside work has been found he could complete.

I would ask we continue his rate of pay at \$10.00 an hour, since that is what we paid him this spring with OJT.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: April 11, 2018


RE: Summer Temporary Help

We would like to recommend that Diane Stewart be hired for temporary summer help from May 29, 2018 to July 27, 2018, to help with summer cleaning projects in the buildings. Diane is a classroom aide and would like to have summer employment as well. Her actual starting date will be June 5, due to childcare needs not starting till then.

Diane would be paid at \$10.00 an hour for forty hours a week.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: April 11, 2018


RE: Summer Temporary Help

We would like to recommend that Nick Everling be hired for temporary summer help from May 29, 2018 to July 27, 2018, to help with summer cleaning projects in the buildings. Nick is a substitute custodian during school year and has past summer cleaning experience..

Nick would be paid at \$10.00 an hour for forty hours a week.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: April 11, 2018


RE: Summer Temporary Help

We would like to recommend that Hollie Golden be hired for temporary summer help from May 29, 2018 to July 27, 2018, to help with summer cleaning projects in the buildings. Hollie as a past custodian has some knowledge of what summer clean is all about.

Holly would be paid at \$10.00 an hour for forty hours a week.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: April 11, 2018


RE: Summer Temporary Help

We would like to recommend that Malcolm Shuck be hired for temporary summer help from May 29, 2018 to July 27, 2018, to help with summer cleaning projects and washing buses. Malcolm is a student at Tipton High School and would like a summer job.

Malcolm would be paid at \$9.00 an hour for forty hours a week.

Thank you for your time with this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: May 1, 2018


RE: Jump Start Bus Driver

It is my recommendation that Jennifer Edwards be hired to drive for Jump Start July 23 to August 2 from 8 am to 11 am, Monday through Friday. Jennifer would be paid \$45.00 plus the \$11.80 an hour.

Tipton has two students signed up for this program through KASEC.

Thank you for your time and consideration of this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: May 2, 2018

RE: Jump Start Bus Driver aide

It is my recommendation that Molly Finch be hired to be an aide for the KASEC Jump Start bus Route. The time for the jump start is July 23 to August 2 from 8 am to 11 am, Monday through Friday. Pay would be \$12.12 an hour.

There is two Tipton students signed up at this time. Thank you for your time and consideration of this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: May 1, 2018


RE: Summer School Bus Driver

It is my recommendation that Kelly Collis be hired to drive the Kindergarten Countdown Camp July 16 to July 27. The time for class is 8:30 am to 2:30 pm. At this time we are anticipating about ten students needing transportation for this program. In looking at previous years, this route has been two hours in morning and two hours in afternoon.

Kelly would be paid \$10.00 an hour, would utilize a corporation bus, and corporation gas for this summer school program. The Community Foundation through a grant will provide (\$500) to assist with cost in providing transportation.

Thank you for your time and consideration of this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: May 1, 2018

RE: Summer School Bus Driver

It is my recommendation that Kelly Collis be hired to drive the KASEC Summer School Route for June 4-15 from 8 am to 11 am, Monday through Friday. Kelly would be paid \$45.00 plus her hourly rate.

There are three Tipton students signed up.

Thank you for your time and consideration of this matter.

TO: Mr. Kevin Emsweller and School Board

FROM: John Junco 

DATE: May 1, 2018

RE: Summer School Bus Driver aide

It is my recommendation that Debbie Smith be hired to be an aide for the KASEC Summer School Route. The time for the summer school is June 4 to June 15 from 8 am to 11 am, Monday through Friday. Pay would be her hourly rate.

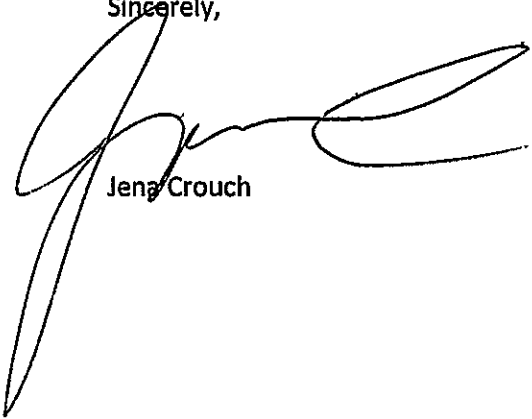
We have three kids signed up for this session. Thank you for your time and consideration of this matter.

Mr. Scott Wessel,

Please except this letter as my formal notification that I am resigning from my position as the 7th grade girls basketball coach.

Thank you for the opportunities you have provided me during my time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenna Crouch'. The signature is stylized with a large, sweeping initial 'J' and a long, horizontal stroke extending to the right.

Jenna Crouch

4/17/2018